

**OMB Control #0584-0005 - Food and Nutrition Service 7 CFR Part 215 - Special Milk Program (SMP) for Children
Attachment B - Excel Burden Chart for 0584-0005 Special Milk Program for Children**

Recordkeeping										
				A	B	C = (A*B)	D	E= (C*D)	F	G=E-F
Child Nutrition Program	CFR Citation	Regulation	Form Number	Estimated # Record-keepers	Records Per Recordkeeper	Total Annual Records	Estimated Avg. # of Hours Per Record	Estimated Total Hours	Current OMB Approved Burden Hrs	Total Difference
State Agency Level										
Milk	215.7	SA maintains applications submitted by, and agreements executed with, SFAs and sponsors.		54	63.80	3,445	0.10	344.52	388	-43
Milk	215.11(b)	SA maintains documentation of compliance reviews, site visits and Program assistance.		54	5.00	270	0.20	54.00	54	0
Milk	215.11(c)(1)	SA maintains Program records as necessary to support the reimbursement payments and reports.		54	24.00	1,296	0.10	129.60	130	0
Milk				54	766.00	41,364	0.10	4136.40	4,655	-519
Milk	215.12	SA maintains all records of action taken on disallowed claims.		54	2	108	0.33	35.64	36	0
Milk	215.13(a)	A-133 Audit, Audit Plan, and Management Evaluations including records of the receipt and expenditure of funds under the Program.		54	1	54	0.26	14.04	14	0
State Agency Level Total				54	861.80	46,537	0.10	4,714	5,276	-562
Institution Level										
Milk	215.7	SFA maintains Program records to support claims.		3,445	10	34,450	0.20	6,890.00	7,758	-868
Milk	215.14a	Compliance with procurement requirements		2,679	1	2,679	0.20	535.80	586	-50
Institution Level Total				3,445	10.78	37,129	0.20	7,426	8,344	-918
Site Level										
Site Level Total				0	0	0	0	0	0	0
Total Recordkeeping Burden				3,499	23.91	83,666	0.15	12,140	13,620	-1,480

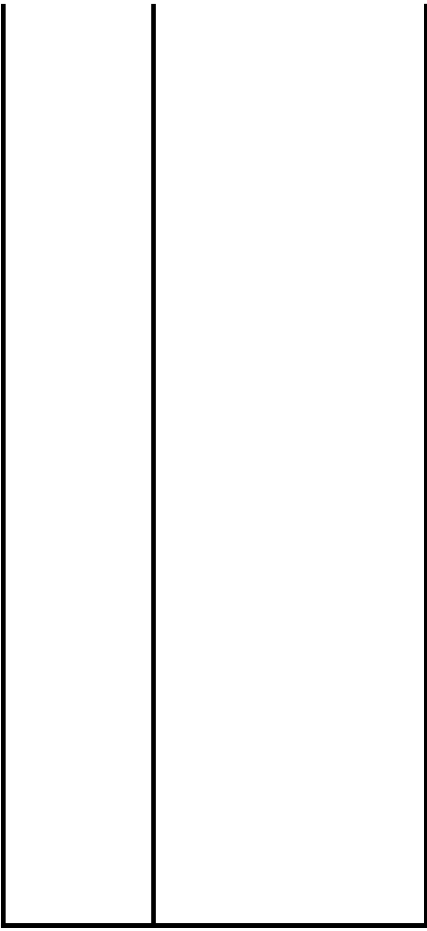
Child Nutrition Program	Estimated # Record-keepers	Records Per Recordkeeper	Total Annual Records	Estimated Avg. # of Hours Per Record	Estimated Total Hours	Current OMB Approved Burden Hrs	Total Difference
Milk	3,499	23.91146	83,666	0.145	12,140	13,620	(1,480)
0	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-

SUMMARY OF BURDEN RECORDKEEPING & REPORTING	
TOTAL NO. RESPONDENTS	3,499
AVERAGE NO. RESPONSES PER RESPONDENT	25.2664
TOTAL ANNUAL RESPONSES	88,407
AVERAGE HOURS PER RESPONSE	0.1507258
TOTAL BURDEN HOURS FOR PART 215 WITH REVISION	13,325
CURRENT OMB INVENTORY FOR PART 215	14,914
DIFFERENCE (NEW BURDEN REQUESTED WITH REVISION)	-1,589

OMB Control #0584-0005 - Burden Summary - 7 CFR Part 215, Special Milk Program Regulations

	Estimated # Respondents	Responses Per Respondent	Total Annual Responses (Col. BxC)	Estimated Avg. # of Hours Per Response	Estimated Total Hours (Col. DxE)
Recordkeeping					
State Agency Level	54	861.80	46,537	0.10	4,714
Institution Level	3,445	10.78	37,129	0.20	7,426
Site Level	-		-		-
Recordkeeping Total	3,499	23.91	83,666	0.15	12,140
Reporting					
State Agency Level	54	24.00	1,296	0.25	324
Institution Level	3,445	1.00	3,445	0.25	861
Site Level	-		-		-
Reporting Total	3,499	1.35	4,741	0.25	1,185
TOTAL BURDEN FOR (Title)	3,499	25.2664	88,407	0.1507	13,325

Date	User Initials
11/1/11	SW
11/2/11	SW
11/22/11	BB
1/11/12	BB
3/20/15	SW



Comments

This is a DRAFT of the Special Milk Program Burden doc using the redesigned template

Burden reduction for renewal. Need to eliminate burden associated with the FNS-10 and FNS-777 to not duplicate burden in

Removed duplicate burden at site level; regulatory language puts burden of information collection at insitution level

revised notice to incorporate PRAB comments; returned to PRAB 1.12.12

Burden corrections for renewal.

