Recordkeeping C = (A*B) D E= (C*D) G =E-F Estimated Avg. # of Estimated Total Child Nutrition Estimated # Record-Records Per **Total Annual** Current OMB **CFR Citation** Regulation Form Number **Total Difference** Program keepers Recordkeeper Records Hours Per Record Hours Approved Burden Hrs **State Agency Level** SA maintains applications submitted by, and 63.80 0.10 388 Milk 215.7 54 3,445 344.52 -43 agreements executed with, SFAs and sponsors. SA maintains documentation of compliance Milk 215.11(b) 54 5.00 270 0.20 54.00 54 reviews, site visits and Program assistance. 54 Milk 24.00 1,296 0.10 129.60 130 SA maintains Program records as necessary to 215.11(c)(1) support the reimbursement payments and reports. Milk 54 766.00 41,364 0.10 4136.40 4,655 -519 SA maintains all records of action taken on 215.12 54 0.33 36 Milk 108 35.64 disallowed claims. A-133 Audit, Audit Plan, and Management Evaluations including records of the receipt and 215.13(a) 54 Milk 54 0.26 14.04 14 expenditure of funds under the Program. State Agency Level Total 54 861.80 46,537 0.10 4,714 5,276 -562 **Institution Level** Milk 215.7 3,445 34,450 6,890.00 7,758 -868 SFA maintains Program records to support claims. 10 0.20 Milk 215.14a Compliance with procurement requirements 2,679 2,679 0.20 535.80 586 -50 3,445 0.20 7,426 8,344 -918 **Institution Level Total** 10.78 37,129 **Site Level**

3,499

23.91

Site Level Total

Total Recordkeeping Burden

Child Nutrition Program	Estimated # Record-keepers	Records Per Recordkeeper	Total Annual Records	Estimated Avg. # of Hours Per Record	Estimated Total Hours	Current OMB Approved Burden Hrs	Total Difference
Milk	3,499	23.91146	83,666	0.145	12,140	13,620	(1,480)
О	-	-	-	-	-	-	-
О	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-

83,666

0.15

12,140

13,620

-1,480

OMB Control #0584-0005 Food and Nutrition 7 CFR Part 215 - Special Milk Program (SMP)

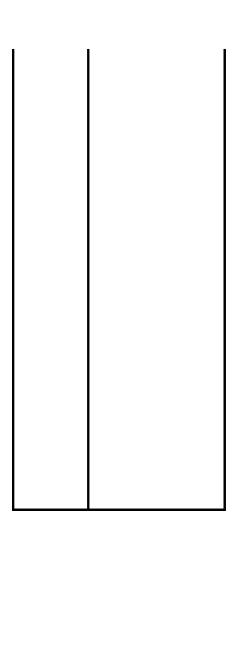
	Reporting												
	$ A \qquad \qquad B \qquad \qquad C = (A^*B) \qquad \qquad D \qquad \qquad E = (C^*D) \qquad \qquad F \qquad \qquad \qquad G = E - F $												
Prgm Rule	CFR Citation	Title	Form Number	Estimated # Respondents	Responses per Respondents	Total Annual Records	Estimated Avg. # of Hours Per Response	Estimated Total Hours	Current OMB Approved Burden Hrs	Due to Authorizing Statute	Due to Program Change -	Due to an Adjustment	Total Difference
				'	State Agenc	y Level	'						
Milk	215.5(a)	SA requests funds to pay SMP claims.		54	24	1,296	0.25	324.00	324				0
Milk	215.11(c)(2)	SA submits quarterly report (FNS-777). THIS BURDEN WAS TRANSFERRED TO THE FPRS ICR.		54	0	C	0.00	0	0				0
Milk	215.16	Grant Closeout Reports		0	0	C	0.00	0	0				0
		State Agency Level Total		54	24.00	1,296	0.25	324	324	(0 0	(0
					Institution	Level							
Milk		SFA must submit to SA an application and agreement to operate the SMP.		3,445	1	3,445	0.25	861.3	970				-109
Milk	§215.13(a)-(b)	OMB A - 133 Audits, OIG audits, SA visits . Burden determined negligible during last renewal, but wasn't noted in the burden chart.		0	0	0	0.00	0	0				0
		Institution Level Total		3,445	1.00	3,445	0.25	861	970	(0 0	(-109
	Site Level												
Milk													
		Site Level Total		0	0	0	0	0	0	(0 0	(0
		Total Reporting Burden		3,499	1.35	4,741	0.25	1,185	1,294		0 0		-109

Prgm Rule	Estimated # Respondents	Responses per Respondents	Total Annual Records	Estimated Avg. # of Hours Per Response		Current OMB Approved Burden Hrs	Due to Authorizing Statute	Due to Program Change -	Due to an Adjustment	Total Difference
Milk	3,499	1.35496	4,741	0.25000	1,185	1,294	0	0	0	(109)
0	-	-	-	-	-	-				-
0	-	-	-	-	-	-				-
0	-	-	-	-	-	-				-

SUMMARY OF BURDEN RECORDKEEPING & REPORTING	
TOTAL NO. RESPONDENTS	3,499
AVERAGE NO. RESPONSES PER RESPONDENT	25.2664
TOTAL ANNUAL RESPONSES	88,407
AVERAGE HOURS PER RESPONSE	0.1507258
TOTAL BURDEN HOURS FOR PART 215 WITH REVISION	13,325
CURRENT OMB INVENTORY FOR PART 215	14,914
DIFFERENCE (NEW BURDEN REQUESTED WITH REVISION)	-1,589

OMB Control #0584-0005 - Burden Summary - 7 CFR Part 215, Special Milk Program Regulations									
	Estimated # Respondents	Responses Per Respondent	Total Annual Responses (Col. BxC)	Estimated Avg. # of Hours Per Response	Estimated Total Hours (Col. DxE)				
Recordkeeping									
State Agency Level	54	861.80	46,537	0.10	4,714				
Institution Level	3,445	10.78	37,129	0.20	7,426				
Site Level	-		-		-				
Recordkeeping Total	3,499	23.91	83,666	0.15	12,140				
Reporting									
State Agency Level	54	24.00	1,296	0.25	324				
Institution Level	3,445	1.00	3,445	0.25	861				
Site Level	-		-		-				
Reporting Total	3,499	1.35	4,741	0.25	1,185				
TOTAL BURDEN FOR (Title)	3,499	25.2664	88,407	0.1507	13,325				

Date	User Initials
11/1/11 S\	
11/2/11 S\	
11/22/11 BI	
1/11/12 BI	
3/20/15 S\	V



Comments
This is a DRAFT of the Special Milk Program Burden doc using the redesigned template
Burden reduction for renewal. Need to eliminate burden associated with the FNS-10 and FNS-777 to not duplicate burden in
Removed duplicate burden at site level; regulatory language puts burden of information collection at insitution level
revised notice to incorporate PRAB comments; returned to PRAB 1.12.12
Burden corrections for renewal.
$m{4}$