

Dear

I need your help with an important initiative we are undertaking to improve our service to America's taxpayers.

The Internal Revenue Service recently completed an examination (audit) of the entity shown above. In a few days, you will receive a survey asking your opinions about your experience and the service you received from IRS. If you are not the person who had the most contact with the IRS on this matter, please direct the survey to the person who did.

The primary purpose for requesting this information is to help the IRS improve its service to taxpayers. Our authority for requesting the information is 5 USC and 26 USC 7801. Providing information is voluntary. However, if you do not answer all or part of the survey questions, the IRS may lack information it could use to improve taxpayer service. The information you provide may be disclosed to an IRS contractor when authorized by law. The contractor is required to follow protections required by the Privacy Act and/or Internal Revenue Code 6103.

This brief survey should take less than eight minutes to complete. An independent research company, Fors Marsh Group, will administer the survey and will keep your responses anonymous to the IRS. No identifying information will be associated with your responses. Your responses will be combined with those of other recent customers and reported only in the aggregate to the IRS in order to provide an evaluation of customer satisfaction with IRS service.

We are committed to improving service to every customer. Please help me in this effort by completing and returning the survey as soon as possible.

Sincerely,



Sunita B. Lough
Commissioner
Tax Exempt and Government Entities Division