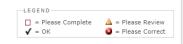
## **Attachment G2**

# Science, Technology, Engineering, and Mathematics Talent Expansion Program (STEP) Monitoring System Screenshots (2-year)





OMB No. 3145-0226 April 30, 2019

### Institution Login

Welcome to the National Science Foundation's (NSF) Science, Technology, Engineering, and Mathematics Talent Expansion Program (STEP) online data collection system. This system allows you to easily provide NSF with reliable annual data on your project.

To enter the STEP online data collection system, type your institution ID and password in the boxes below and then select **Login**. (Use the Tab key or mouse to move between boxes.) For help getting started, please consult the online Help & Instructions section, which can be accessed from the Main Menu screen. If you need additional help, please contact STEP Technical Support by <a href="mailto:enable-step-1">enable-step-1</a> (800) 897-0451.

You will be automatically logged out of the Web system if it is inactive for 1 hour.



#### **Program Description**

STEP seeks to increase the number of students (U.S. citizens and permanent residents) receiving associate's or baccalaureate degrees in established or emerging fields of science, technology, engineering, and mathematics (STEM).

Financial awards are given to academic institutions that offer either associate's or baccalaureate degrees in STEM disciplines/fields. Award projects may involve a single institution, collaboration with business and/or industrial partners, or collaboration among course institutions.

All awards receiving STEP funding are required to report the results of the project to NSF.

#### Survey Privacy

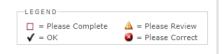
The Federal Government has a continuing commitment to monitor its awards to identify and address any inequities based on gender, race, ethnicity, or disability of the principal investigators (PIs), co-PIs, trainees, or other participants.

Information from this data collection system will be retained by the NSF, a Federal agency, and will be an integral part of its Privacy Act System of Records in accordance with the Privacy Act of 1974 and maintained in the Education and Training System of Records 63 Fed. Reg. 264, 272 (January 5, 1998). All individually identifiable information supplied by individuals or institutions to a Federal agency may be used only for the purposes outlined in the system of records notice and may not be disclosed or used in identifiable form for any other purpose, unless otherwise compelled by law. These are confidential flies accessible only to appropriate NSF officials, their staffs, and their contractors responsible for monitoring, assessing, and evaluating NSF programs. Only data in highly aggregated form or data explicitly requested "for general use" will be made available to anyone outside of NSF for research purposes. Data submitted will be used in accordance with criteria established by NSF for monitoring research and education grants, and in response to Public Law 99-383 and 42 USC 1885c.

## **Public Burden**

Submission of the requested information is voluntary. Failure to provide full and complete information, however, may reduce the possibility for continuing support through the award/project subject to this survey. Pursuant to 5 CFR 1320.5(b), an agency may not conduct or sponsor, and a person is not required to respond to, an information collection unless it displays a valid Office of Management and Budget (OMB) control number. The OMB control number for this collection is 3145-0226. The public reporting burden for this collection of information is estimated to average 24 hours per institution, including the time for reviewing instructions. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Suzanne Plimpton, Reports Clearance Officer for OMB Collection 3145-0226 (STEP Program), National Science Foundation, 4201 Wilson Blvd., Rm. 295, Arlington, VA 22230.





## QRC Test Inst 5 , Award/Grant Number 9999991

LOGOUT

Main Menu

Help & Instructions

Partner Institution Responses

**Print My Data** 

Download My Data

Add Comments/Feedback

Work Offline

**Update Password** 

Repository/Library



Survey last modified Not Yet Modified

OMB No. 3145-0226 April 30, 2019 Welcome to NSF's STEP online data collection system. This survey contains short lists of questions on each of the topics shown below. You can complete the topics in any order. The icons beside each link will help you track your progress and alert you to potential problems as you move through the topics. If you have questions not addressed in the <a href="Help & Instructions">Help & Instructions</a>, please <a href="Contact us">Contact us</a>.

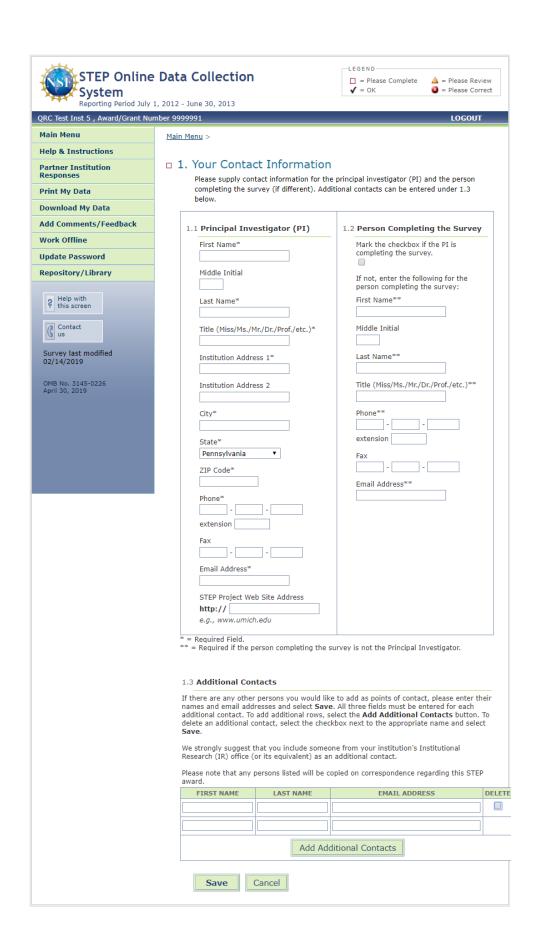
You are currently entering data for Reporting Period July 1, 2012 - June 30, 2013. The survey due date is July 19, 2018.

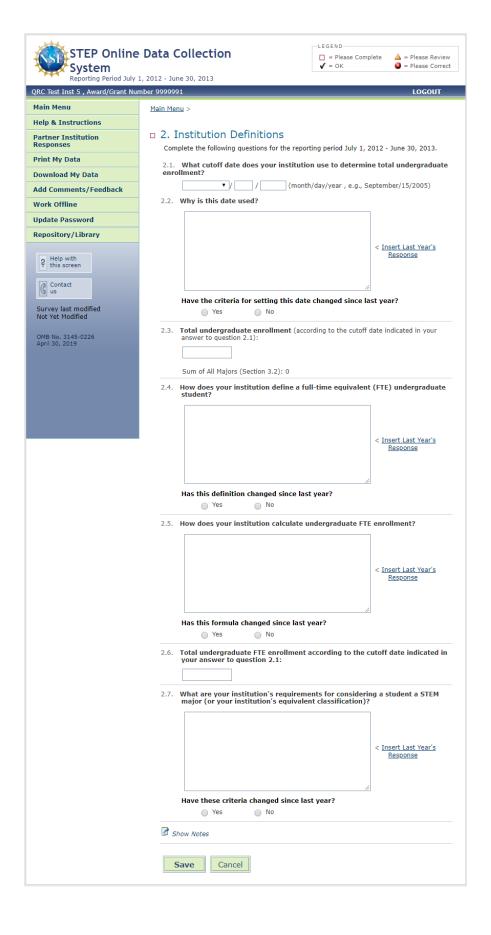
Main Menu (July 1, 2012 - June 30, 2013)

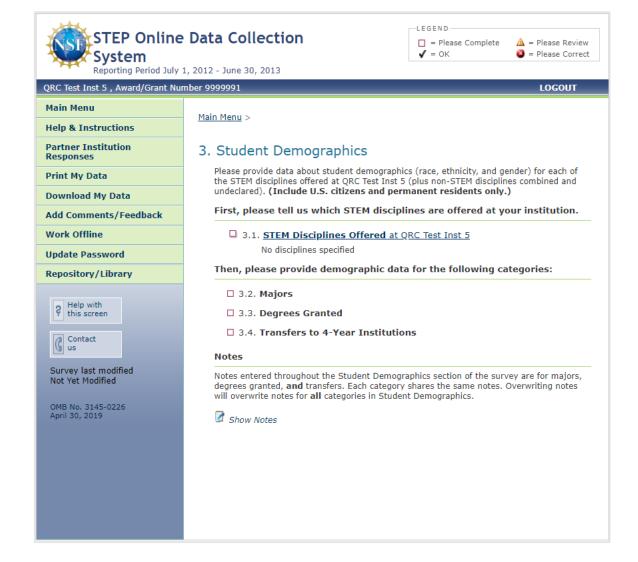
- 1. Your Contact Information
- ☐ 2. <u>Institution Definitions</u>
- □ 3. <u>Student Demographics</u>
- 4. Strategies & Activities
- □ 5. <u>Challenges</u>
- ☐ 6. Other Influences
- □ 7. <u>Student Participation</u>

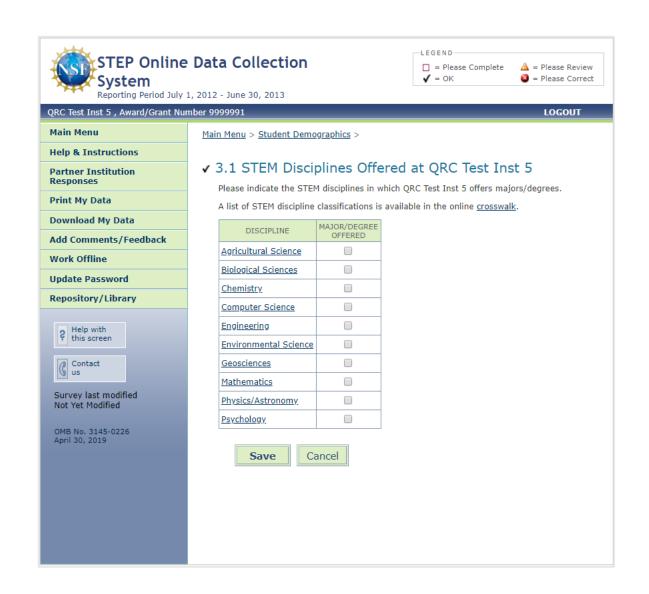
**Check Status for Submitting Data** 

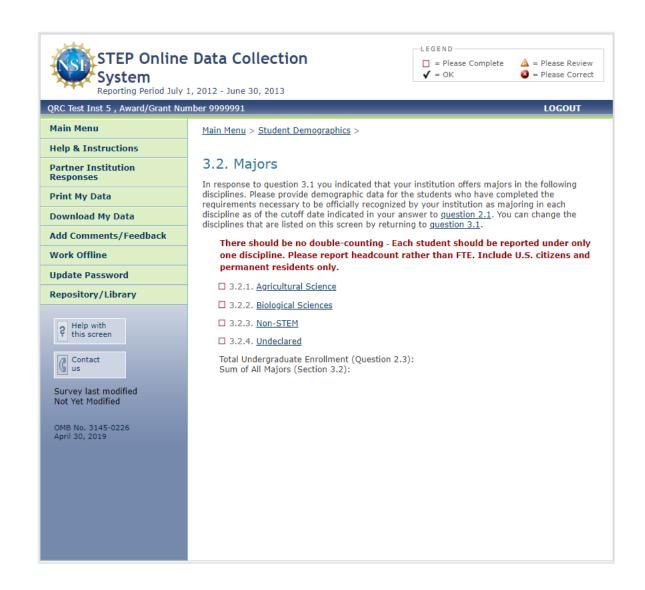
<u>Institution Summary</u>

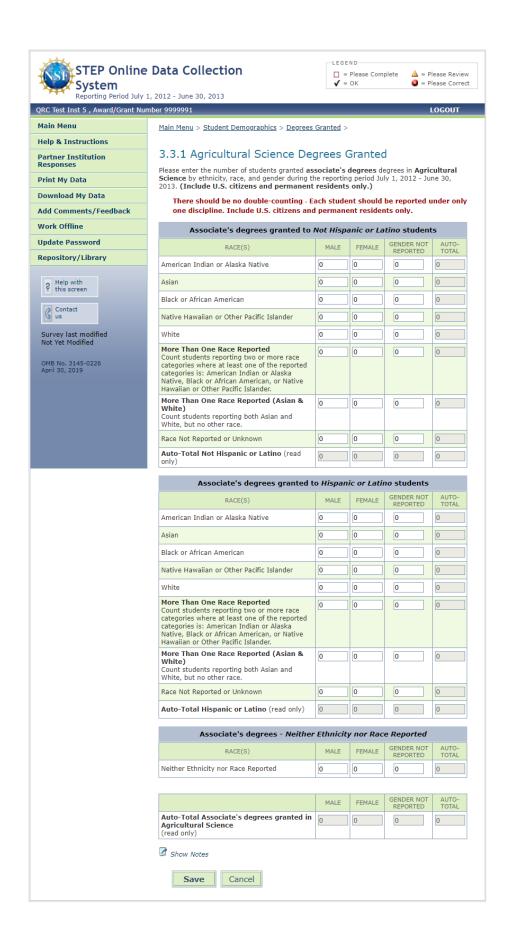




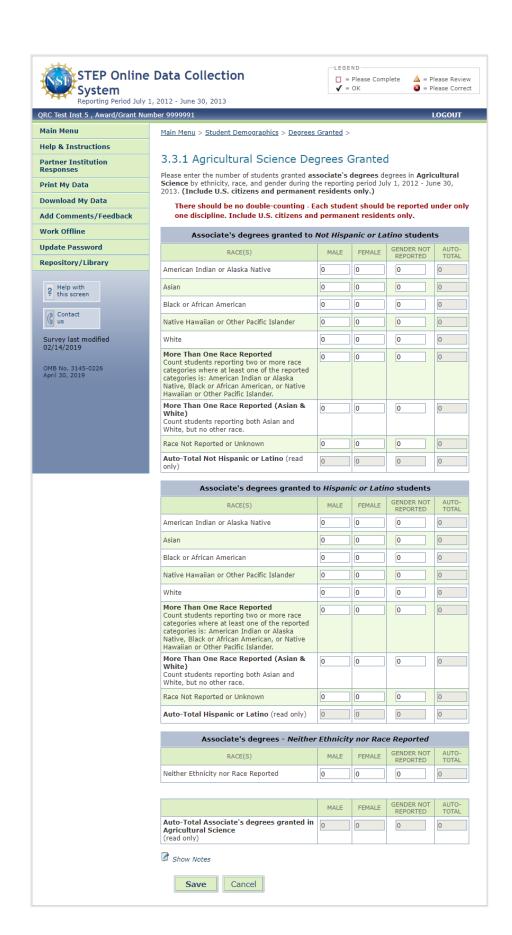


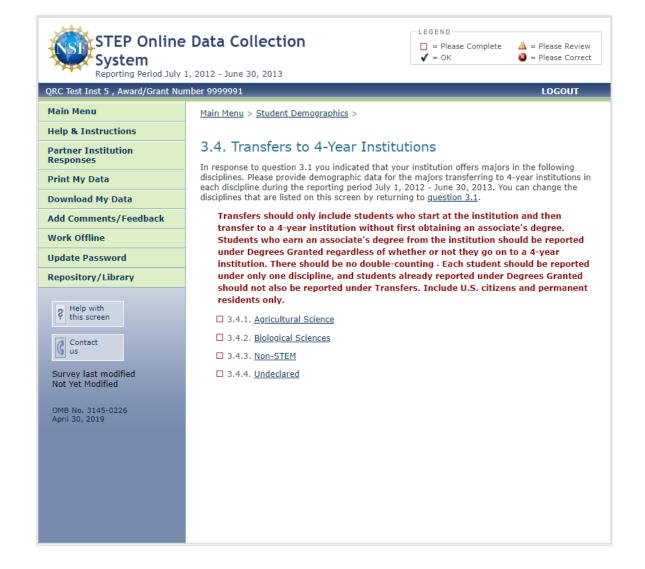


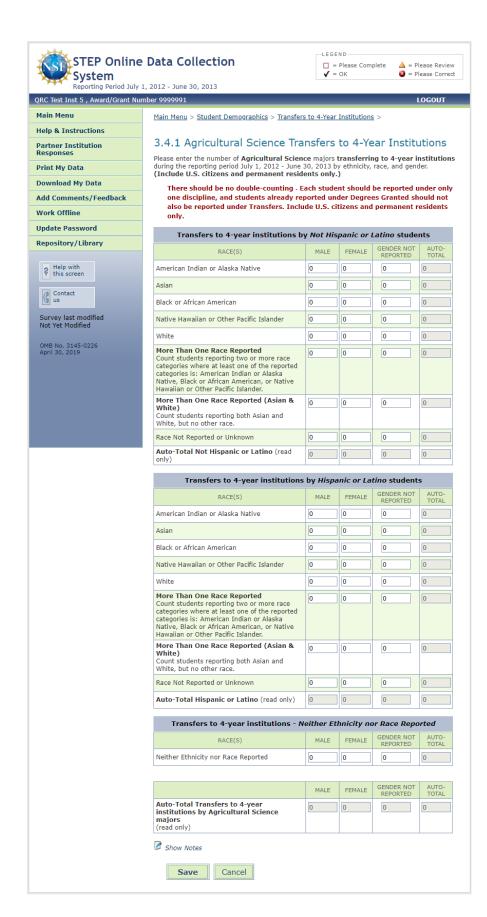




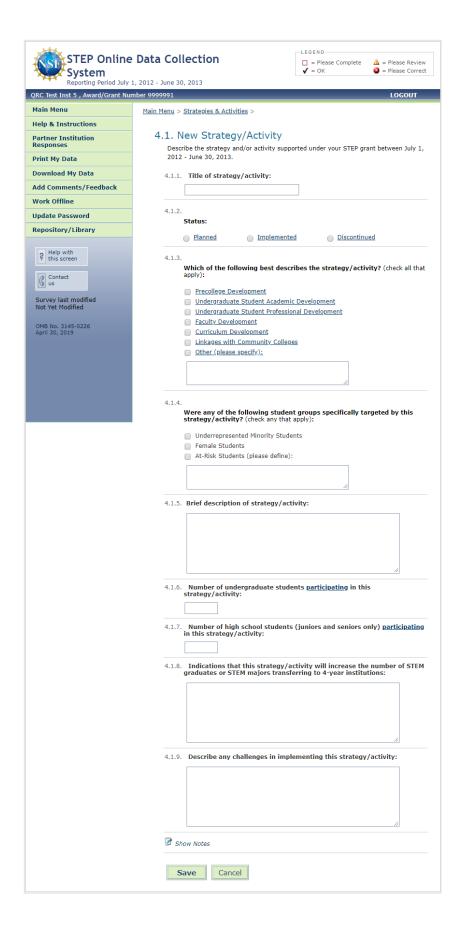


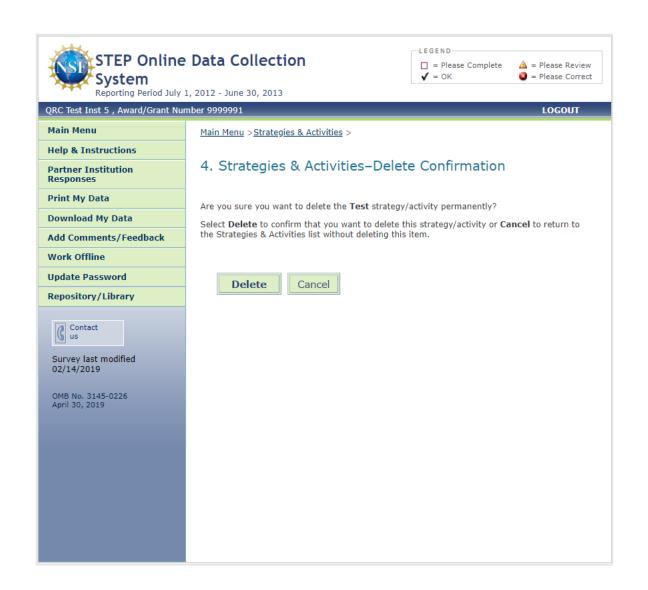


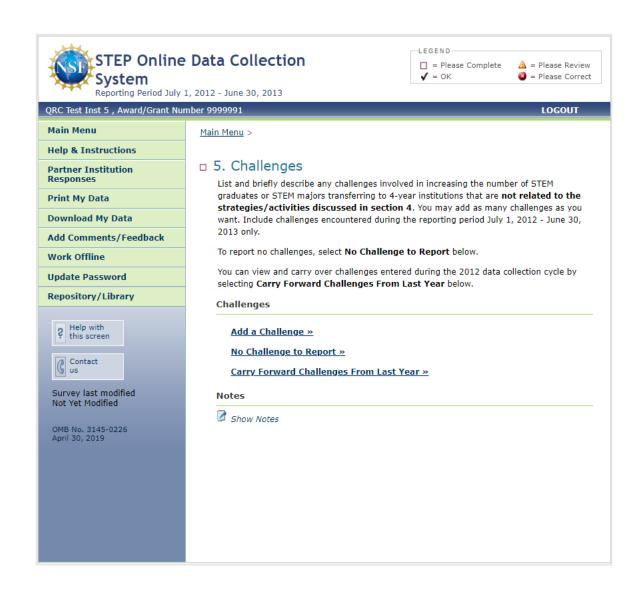


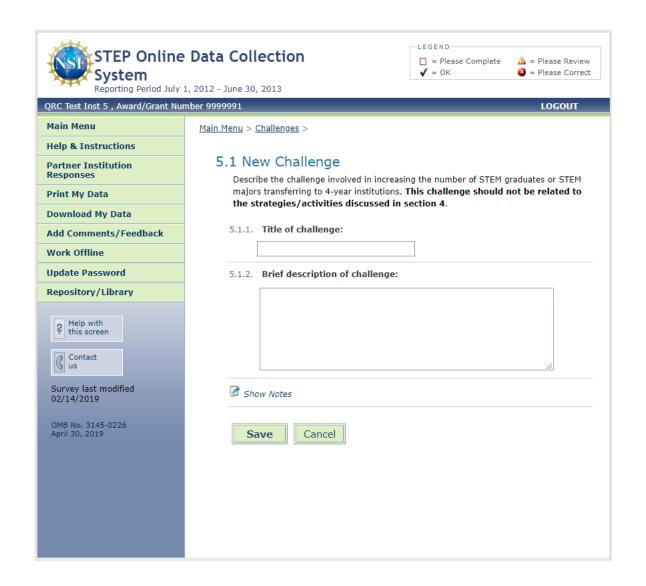


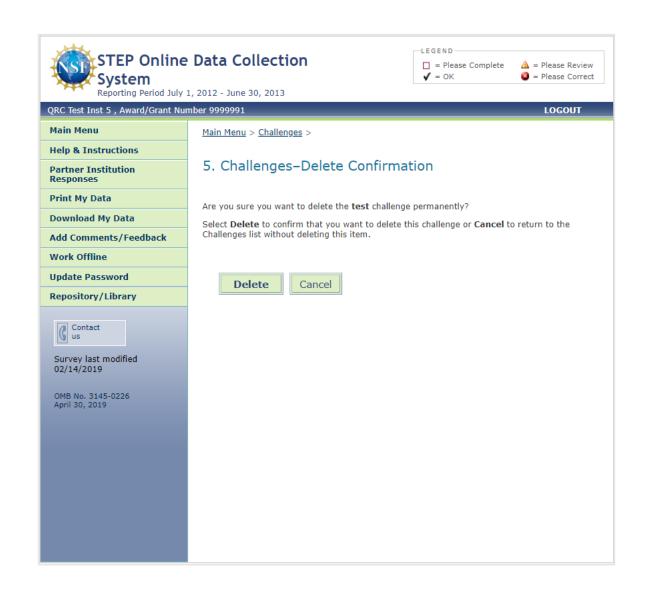


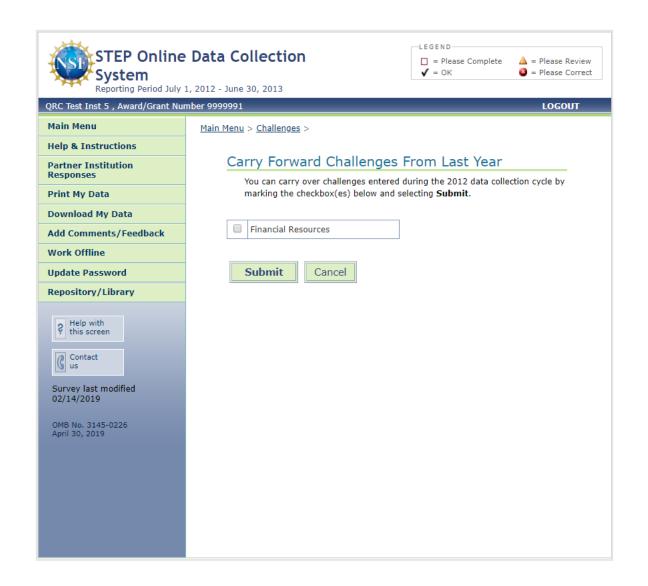






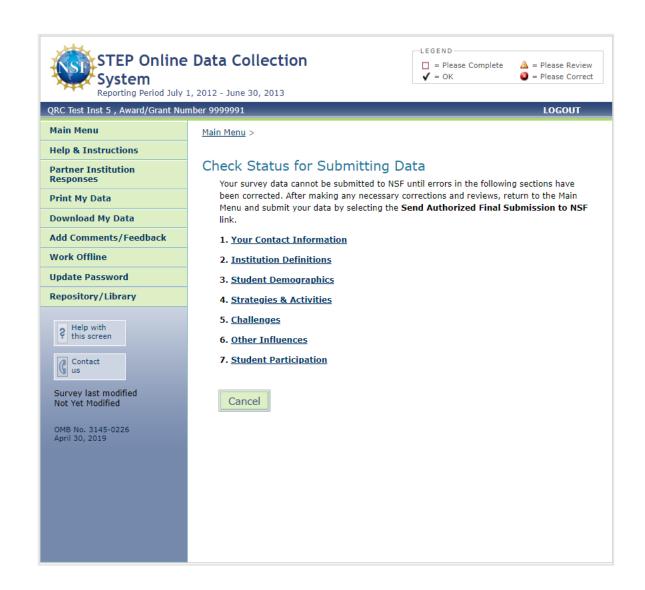


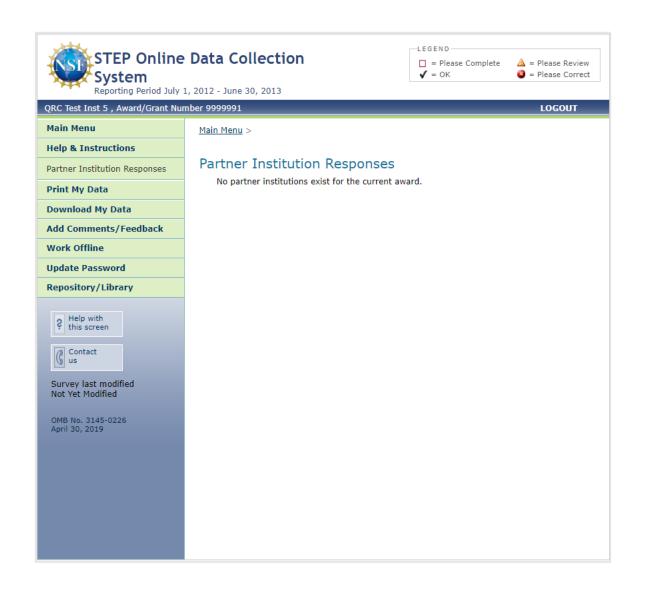




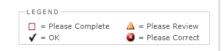


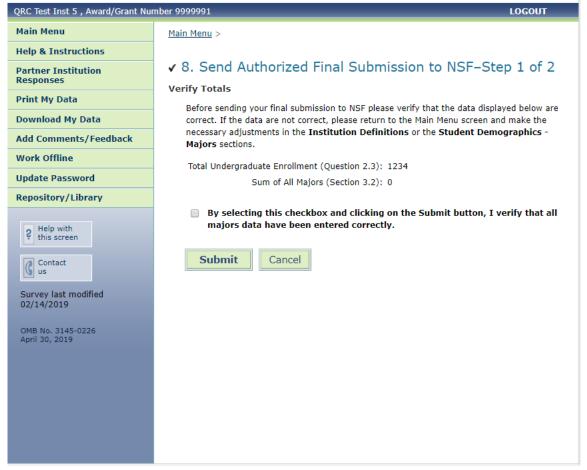


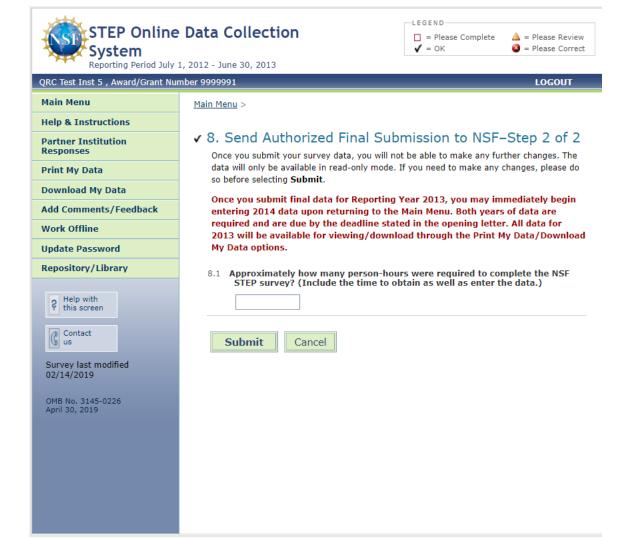


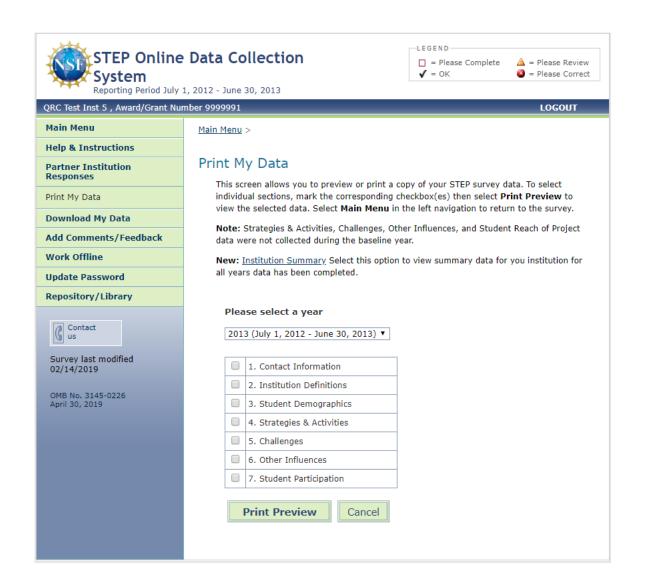












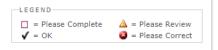




_LEGEND	
= Please Complete	▲ = Please Review
✓ = OK	Please Correct

QRC Test Inst 5 , Award/Grant Number 9999991 LOGOUT	
Main Menu	Main Menu >
Help & Instructions	
Partner Institution Responses	Add Comments/Feedback  Please provide any additional information about your STEP project that you would like NSF
Print My Data	to know. You can also use this section to provide feedback on the system or survey itself.
Download My Data	
Add Comments/Feedback	
Work Offline	
Update Password	
Repository/Library	
Contact us Survey last modified 02/14/2019 OMB No. 3145-0226 April 30, 2019	Save Cancel





QRC Test Inst 5 , Award/Grant Number 9999991 LOGOUT Main Menu Main Menu > Help & Instructions Work Offline **Partner Institution** Responses You can process your data offline using the STEP survey spreadsheet as an alternative to **Print My Data** entering your data directly on the survey Web screens. **Download My Data Instructions for Offline Processing** Add Comments/Feedback • Be sure that your browser is configured to download Microsoft (MS) Excel files. • Download the MS Excel spreadsheet to your computer. If you are using Microsoft Work Offline Office 2007, the workbook must be saved in the Excel 97-2003 or Excel 95 .xls format. Use the "Save As" option to select the proper format. A file saved in the **Update Password** .xlsx 2007 format cannot be uploaded. Repository/Library · Enter your survey data on the spreadsheet. • Upload the spreadsheet to the online data collection system by selecting Upload below. Contact us · Please be aware that the upload process will overwrite any previously entered online Survey last modified 02/14/2019 · Review your data submission for errors online. · WARNING: Once you start the upload process, it may take several seconds to complete. Please do not interrupt this process. . If you do not have Microsoft Excel currently installed on your computer but would OMB No. 3145-0226 April 30, 2019 like to view your survey data in a spreadsheet, please download a free Excel Viewer. Download Download a copy of the Web survey spreadsheet Select Browse to locate the completed MS Excel spreadsheet on your computer, then Upload. Upload Choose File No file chosen

