

**SUPPORTING STATEMENT**  
**For the Paperwork Reduction Act Information Collection Submission for**  
**Rule 17a-8**

**A. JUSTIFICATION**

**1. Necessity for the Information Collection**

Section 17(a) of the Investment Company Act of 1940 (15 U.S.C. 80a-17(a)) (the “Investment Company Act” or “Act”) generally prohibits a person that has specified affiliate relationships with a registered investment company (“fund”),<sup>1</sup> when acting as principal, from knowingly selling securities or property to or purchasing securities or property from the fund.<sup>2</sup> Congress enacted section 17(a) to protect funds and their shareholders from overreaching by fund affiliates. Mergers of funds with their affiliates (“affiliated fund mergers”) are among the affiliated transactions that section 17(a) prohibits. Section 17(b) of the Act authorizes the Commission to permit affiliated transactions if: (i) the terms of the transaction are reasonable and fair and do not involve overreaching on the part of any person concerned; (ii) the proposed transaction is consistent with the policy of each fund; and (iii) the proposed transaction is consistent with the general purposes of the Act.<sup>3</sup>

In 1980, the Commission adopted rule 17a-8, which exempted affiliated fund mergers from the prohibitions in section 17(a) if the affiliation arose as the result of a common investment adviser, common directors, or common officers. The amendments

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<sup>1</sup> Unless otherwise indicated, the term “fund” will be used in this supporting statement to refer to both registered investment companies and series or portfolios of registered investment companies.

<sup>2</sup> 15 U.S.C. 80a-17(a). Section 17(a) governs transactions involving affiliated persons of funds, promoters of or principal underwriters for a fund, or affiliated persons of any affiliated person, promoter, or underwriter. *See also* section 2(a)(3) of the Investment Company Act (defining the term “affiliated person”). 15 U.S.C. 80a-2(a)(3).

<sup>3</sup> 15 U.S.C. 80a-17(b).

to rule 17a-8, adopted in 2002,<sup>4</sup> expanded the types of mergers exempted by the rule to include mergers between funds affiliated for any reason and mergers between funds and certain unregistered entities.<sup>5</sup>

To ensure that mergers permitted under the amended rule will not raise the types of investor protection issues that require Commission review, funds must satisfy certain conditions in order to rely on the rule. These conditions include information collection requirements. These collections of information requirements are voluntary. Rule 17a-8 is an exemptive rule and, therefore, funds may choose whether or not to rely on the rule.

The rule requires that the board of any fund participating in the merger (“Merging Company”) determine that participation in the merger is in the best interests of the Merging Company, and that the interests of the Merging Company’s existing shareholders will not be diluted as a result of the merger.<sup>6</sup> The directors must request and evaluate such information as may reasonably be necessary to make these determinations and must consider and give appropriate weight to all pertinent factors.<sup>7</sup>

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<sup>4</sup> Investment Company Mergers, Investment Company Act Release No. IC-25666 (July 18, 2002) [67 FR 48512 (July 24, 2002)] (“Adopting Release”).

<sup>5</sup> Eligible unregistered entities include collective trust funds, as described in 15 U.S.C. 80a-3(c)(11), and common trust funds and similar funds, as described in 15 U.S.C. 80a-3(c)(3) of the Act. Rule 17a-8(b)(2).

<sup>6</sup> Rule 17a-8(a)(2)(i).

<sup>7</sup> Rule 17a-8(a)(2)(ii). The rule includes a note that refers to the Adopting Release, which provides factors that the board should consider, if relevant, in connection with the determination that participation in the merger is in the best interests of the fund. The factors relate to the following issues: the federal income tax consequences to the shareholders, the fees or expenses that the Merging Company will pay (directly or indirectly) in connection with the merger, any effect of the merger on annual fund operating expenses and shareholder fees and services, and any change in investment objectives, restrictions, and policies after the merger. *See* Note to Rule 17a-8(a)(2)(i); Adopting Release, *supra* note 4 at 48513.

In order to enable boards of directors to assess whether the interests of existing shareholders would be diluted as a result of improper valuations in connection with a merger transaction, the directors of any fund merging with an unregistered entity must approve procedures for the valuation of assets received from that entity. The procedures must provide for the preparation of a report by an independent evaluator that sets forth the fair value of each such asset for which market quotations are not readily available.<sup>8</sup>

Unless certain conditions are met, the rule also requires a fund being acquired to obtain approval of the merger transaction by a majority of its outstanding voting securities.<sup>9</sup>

A Merging Company must record the determinations of its board, and the bases for those determinations, in its minute books.<sup>10</sup> The preparation and recording of these board determinations constitutes a collection of information under the Paperwork Reduction Act.

Finally, the rule requires any surviving fund to preserve written records describing the merger and its terms for six years after the merger (the first two in an easily accessible place).<sup>11</sup> This preservation of written records constitutes a collection of information under the Paperwork Reduction Act.

## **2. Purposes and Use of the Information Collection**

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<sup>8</sup> Rule 17a-8(a)(2)(iii). These procedures are unnecessary for mergers between registered investment companies because they value assets according to methods set forth in the Investment Company Act. *See, e.g.*, 15 U.S.C. 2(a)(41); 17 C.F.R. 2a41-1.

<sup>9</sup> Rule 17a-8(a)(3).

<sup>10</sup> Rule 17a-8(a)(2)(iv).

<sup>11</sup> Rule 17a-8(a)(5).

The purpose of the conditions in rule 17a-8, including those that are information collection requirements, is to ensure that the interests of each Merging Company and its shareholders are sufficiently considered and protected throughout the merger negotiation and approval process. The information collection requirements in the rule also ensure that adequate records are available for Commission review in the course of its compliance and examination program.

### **3. Consideration Given to Information Technology**

Rule 17a-8 does not require the reporting of any information or the filing of any documents with the Commission. The amended rule requires Merging Companies to keep board minutes and maintain written records describing the merger transaction and its terms. The Electronic Signatures in Global and National Commerce Act<sup>12</sup> and the conforming amendments to rules under the Investment Company Act permit funds to maintain records electronically.

### **4. Duplication**

With the exception of the requirements identified below, rule 17a-8 does not impose any requirements that are duplicated elsewhere in federal securities laws, and similar information is not available from other sources. The written records that describe the merger and its terms may be encompassed by the general recordkeeping requirements contained in rules 31a-1 and 31a-2 under the Investment Company Act.<sup>13</sup> For example, the rule requires the preservation of minute books recording board meetings at which the merger was considered and advisory materials received from the investment adviser in connection with the merger, both of which fall within categories of records required to be

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<sup>12</sup> Pub. L. No. 106-229, 114 Stat. 464 (June 30, 2000).

<sup>13</sup> 17 CFR 270.31a-1 and 270.31a-2.

kept under the general recordkeeping rules.<sup>14</sup> The record preservation requirements under rule 17a-8 are more specific than those in rules 31a-1 and 31a-2 and are designed to ensure preservation of adequate information to assess the compliance of Merging Companies with the rule's conditions. A fund that has preserved those records for purposes of rule 17a-8 will have also satisfied the requirements for the preservation of such records pursuant to rules 31a-1 and 31a-2.

#### **5. Effect on Small Entities**

Rule 17a-8 is available for any merger, including mergers involving small entities, as long as the registered funds participating in the merger comply with the conditions set forth in the rule. These requirements protect the interests of the funds and their shareholders from overreaching by fund affiliates. Rule 17a-8 does not disproportionately burden small entities. The Commission believes that it could not adjust the rule to lessen the burden on small entities of complying with the rule without jeopardizing the interests of holders of securities of those entities.

#### **6. Consequences of Not Conducting Collection**

The information collection requirements of rule 17a-8 apply to a fund only if the fund relies on the rule to merge with an affiliated fund or affiliated common or collective trust fund. Less frequent information collection would be incompatible with the event-specific nature of the rule.

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<sup>14</sup> See rule 31a-1(b)(4) (requiring investment companies to maintain, among other things, minute books of directors' meetings); rule 31a-1(b)(11) (requiring investment companies to maintain, among other things, "files of all advisory material received from the investment adviser"). Funds will not be required to maintain duplicate copies of any overlapping records.

**7. Inconsistencies with Guidelines in 5 CFR 1320.5(d)(2)**

Rule 17a-8 requires that written records describing the merger transaction and terms be maintained for six years after the merger, the first two in an easily accessible place. Although this provision exceeds the three-year guideline for most kinds of records under 5 CFR 1320.5(d)(2)(iv), the Commission believes that the unusual and important nature of merger transactions in the life of a fund warrants the six-year recordkeeping requirement. This requirement contributes to the effectiveness of the Commission's examination and inspection program.

**8. Consultations Outside the Agency**

The Commission requested public comment on the collection of information requirements in rule 17a-8 before it submitted these requests for extension and approval to OMB. The Commission received no comments in response to this request.

The Commission and the staff also participate in an ongoing dialogue with representatives of the investment company industry through public conferences, meetings, and informal exchanges. These forums provide the Commission and the staff with means to identify and address paperwork burdens that may confront the industry.

**9. Payment or Gift**

Not applicable.

**10. Confidentiality**

Not applicable.

**11. Sensitive Questions**

No information of a sensitive nature, including social security numbers, will be required under this collection of information. The information collection does not collect

personally identifiable information (PII). The agency has determined that a system of records notice (SORN) and privacy impact assessment (PIA) are not required in connection with the collection of information.

## **12. Burden of Information Collection**

During 2018, there were approximately 234 mergers<sup>15</sup> of affiliated series or portfolios of registered investment companies.<sup>16</sup> The staff estimates that none of the affiliated mergers proceeded pursuant to an exemptive order under section 17(b) of the Act. Accordingly, the staff believes that all the affiliated mergers in 2018 proceeded under rule 17a-8.<sup>17</sup> Assuming that there will be approximately 234 mergers annually, we estimate that approximately 468 registered investment companies, or, in many cases,

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<sup>15</sup> This figure is based on review of N-14 filings by our Disclosure Review and Accounting Office for affiliated mergers occurring from January 1, 2015 until December 31, 2018. We estimate there were 214 mergers in 2016, 280 mergers in 2017, and 209 mergers in 2018. The average number of mergers during this three year period was  $(214 + 280 + 209) / 3 = 234$  mergers. The decrease in the number of mergers under rule 17a-8, as compared to the prior PRA estimate in Table 1, is partly attributable to yearly fluctuations and partly attributable to the change in the data sourcing and methodologies used to calculate the number of affiliated mergers, as prior rule 17a-8 merger estimates were based on data from Morningstar<sup>®</sup>. This way of counting reflects the staff's determination to assess the paperwork burden faced at the series or portfolio level rather than at the level of the registered investment company, in order to be consistent with the amendments discussed above, which require that the impact of the merger be separately assessed for each series or portfolio involved.

<sup>16</sup> Each portfolio or series merger was counted separately. This way of counting reflects the staff's determination to assess the paperwork burden faced at the series or portfolio level rather than at the level of the registered investment company, in order to be consistent with the amendments discussed above, which require that the impact of the merger be separately assessed for each series or portfolio involved.

<sup>17</sup> Any merger that involved affiliated funds would not be able to proceed without either relying on rule 17a-8 or on an exemptive order obtained under section 17(b).

portfolios or series thereof, would be subject to the rule's information collection requirements annually.<sup>18</sup>

The staff estimates that compliance with the rule's requirements imposes a total annual burden on each merging portfolio or series of 7 hours (3 hours of professional time and 4 hours of clerical time)<sup>19</sup> to prepare and record board resolutions documenting the board's findings and to compile and maintain records documenting the merger transaction and its terms.<sup>20</sup> The staff therefore estimates the total annual burden imposed by the rule on all affected funds is 3,276 hours, based on an estimate of 234 affiliated mergers under rule 17a-8 per year.<sup>21</sup> We estimate that professional staff performs 1,404 of these burden hours at a total cost of \$494,208,<sup>22</sup> while support staff performs 1,872 of

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<sup>18</sup> 234 affiliated mergers x 2 = 468 registered investment companies.

<sup>19</sup> These estimates are based on a survey of representatives from mutual funds and service providers.

<sup>20</sup> This collection of information is labelled in Table 1 below as a recordkeeping requirement. This estimate encompasses the aggregate burden to comply with both of the collection of information requirements of the rule. The surviving fund would maintain the documents describing the merger transaction and its terms.

<sup>21</sup> This estimate is based on the following calculation: (3 hours + 4 hours) x 2 x 234 funds = 3,276 hours.

<sup>22</sup> The professional staff estimates are based on the following calculations: 1,404 = 3 hours x 2 x 234 funds; and 1,404 hours x \$352/hour = \$494,208. The per hour cost estimates are based on figures for compliance attorney positions found in the Securities Industry and Financial Markets Association's Management & Professional Earnings in the Securities Industry 2013, modified to account for an 1800-hour work-year and multiplied by 5.35 to account for bonuses, firm size, employee benefits and overhead.



these burden hours at a total cost of \$125,424.<sup>23</sup> The staff estimates the total annual cost of the burden hours for all funds of complying with rule 17a-8 is \$619,632.<sup>24</sup>

The estimate of average burden hours is made solely for the purposes of the Paperwork Reduction Act. The estimate is not derived from a comprehensive or even a representative survey or study of the costs of Commission rules. The number of burden hours may vary depending on the nature of the merger transaction and the number of records a fund is required to preserve pursuant to the rule.

**Table 1: Summary of Revised Annual Responses, Burden Hours, and Burden Hour Costs Estimates for the Recordkeeping Requirement under Rule 17a-8**

Professional staff hourly burden per response		3 hours
Support staff hourly burden per response	x	4 hours
<b>Total annual hourly burden per response</b>		<b>7 hours</b>
Total annual responses (funds)	x	468
<b>Total annual hourly burden</b>		<b>3,276 hours</b>
Professional staff hourly burden per response		3 hours
Total annual responses (funds)	x	468
Professional staff hourly wage rate	x	\$352
<b>Total annual professional staff cost burden</b>		<b>\$494,208</b>
Support staff hourly burden per response		4 hours
Total annual responses (funds)	x	468
Support staff hourly wage rate	x	\$67
<b>Total annual support staff cost burden</b>		<b>\$125,424</b>
<b>Total annual professional staff burden</b>		<b>\$494,208</b>

<sup>23</sup> The support staff estimates are based on the following calculations: 1,872 hours = 4 hours x 2 x 234 funds; and 1,872 hours x \$67/hour = \$125,424. The per hour cost estimates are based on figures for compliance clerk positions found in the Securities Industry and Financial Markets Association's Office Salaries in the Securities Industry 2013, modified to account for an 1800-hour work-year and multiplied by 2.93 to account for bonuses, firm size, employee benefits and overhead.

<sup>24</sup> This estimate is based on the following calculation: \$619,632 = \$494,208 + \$125,424.

Total annual support staff cost burden	+	\$125,424
<b>Total annual cost burden</b>		<b>\$674,240</b>

**TABLE 2: Aggregate Annual Cost for Shareholder Approval under Rule 17a-8**

Funds requiring a Shareholder vote		137
Cost per fund to obtain shareholder approval	x	\$100,000
<b>Aggregate cost</b>		<b>\$13,700,000</b>

**TABLE 3: Change in Burden Estimates**

	Annual Number of Responses			Annual Time Burden (hours)			Cost Burden (dollars)		
	Previously Approved	Proposed Estimate	Change	Previously Approved	Proposed Estimate	Change	Previously Approved	Proposed Estimate	Change
Rule 17a-8	766	468	(298)	5,362	3,276	(2,086)	\$1,500,00	\$13,700,000	\$12,200,000

### **13. Cost to Respondents**

The rule imposes an annual cost burden on the industry in addition to the cost arising from the hour burden described in Item 12 of this Supporting Statement. The directors of any fund merging with an unregistered entity must approve procedures for the valuation of assets received from that entity. The procedures must provide for the preparation of a report by an independent evaluator that sets forth the fair value of each such asset for which market quotations are not readily available. The staff estimates, based on discussions with professionals who have prepared similar valuation reports, that obtaining a valuation report from independent evaluators typically would cost each fund that merges with an unregistered entity approximately \$15,000. In 2018, the staff estimates there were no affiliated fund mergers involving the kinds of unregistered

entities covered by the rule.<sup>25</sup> Thus, the staff estimates there is no annual cost to the industry from this requirement.

We anticipate that the condition in the rule requiring non-surviving funds to obtain shareholder approval would result in shareholder votes by approximately 137 funds that otherwise would not have conducted shareholder votes.<sup>26</sup> The funds or their advisers incur legal, mailing, printing, solicitation, and tabulation costs in connection with a shareholder vote. We estimate, based on discussions with representatives of funds and service providers, that the total cost to an acquired fund of obtaining shareholder approval for a fund merger is \$100,000. Thus, as noted in Table 2, we estimate that the aggregate annual cost associated with this provision is \$13,700,000.<sup>27</sup>

The staff estimates that the total annual cost burden associated with rule 17a-8 is \$13,700,000.<sup>28</sup>

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<sup>25</sup> The staff's estimate that there are no mergers each year involving common or collective trust funds is based on discussions with staff in the Division of Investment Management that review filings regarding fund mergers.

<sup>26</sup> The staff's estimate that the condition in the rule requiring non-surviving funds to obtain shareholder approval would result in shareholder votes by approximately 137 funds that otherwise would not have conducted shareholder votes. This figure is based on review of Form N-14 filings by our Disclosure Review and Accounting Office for affiliated mergers that reflect a shareholder vote was requested per the rule's requirement, and which mergers occurred between January 1, 2016 until December 31, 2018. We estimate there were 123 mergers in 2016, 133 mergers in 2017, and 154 mergers in 2018. The average number of mergers during this three year period was  $(123 + 133 + 154) / 3 = 137$  mergers requesting a shareholder vote. The increase in the number of such mergers under rule 17a-8, as compared to the prior PRA estimate in Table 1, is partly attributable to yearly fluctuations and partly attributable to the change in the data sourcing and methodologies, as prior estimates were based on data from Morningstar®. We also estimate that most funds are constrained by state law to conduct a shareholder vote in the event of a merger, and that even funds that are not required by state law to obtain shareholder approval may do so in order to maintain good relations with their shareholders.

<sup>27</sup> This estimate is based on the following calculation:  $\$13,700,000 = \$100,000 \times 137$  funds.

<sup>28</sup> *See id.*

**14. Cost to the Federal Government**

Rule 17a-8 imposes essentially no costs on the federal government. The rule does not require funds to file any documents with the Commission. Commission staff may review board minutes and records related to the merger as a matter of course during fund inspections.

**15. Changes in Burden**

The estimated hourly burden of rule 17a-8 decreased by 2,086 hours from the prior estimate of 5,362 hours, while the estimate cost burden increased by \$12,200,000 from the prior estimate of \$1,500,000. Both the decrease in the hourly burden and increase in the cost burden are attributed to a change in the estimated number of funds relying on rule 17a-8 as well as a change in data sourcing and methodologies used.

**16. Information Collection Planned for Statistical Purposes**

Not applicable.

**17. Approval to Omit OMB Expiration Date**

Not applicable.

**18. Exception to Certification Requirement for Paperwork Reduction Act**

**Submissions**

Not applicable.

**B. COLLECTION OF INFORMATION EMPLOYING STATISTICAL METHODS**

Not applicable.