

## **Appendix B-4 Cluster Administrator Semi-Structured Interview Protocol Topics**

The bolded sections below represent topics covered in the Cluster Administrator Interview with an example question included for each topic. Exact questions are subject to change based on cluster specific context.

### **Cluster Governance**

- Has there been any significant change since October [year] in how your cluster is governed?

### **Cluster Activities and Interactions with Small Businesses**

- Since the beginning of RIC, have you noticed any shift in the willingness and initiative that small business cluster participants exhibit in collaborating and exchanging information?

### **Cluster Operations**

- Have there been any changes in the cluster's recruitment criteria and intake process during the past year?

### **Lessons Learned**

- What were your most important learning experiences in administering the cluster over the past year?

### **Sources of Funding:**

- Does your cluster have specific plans to sustain itself financially once the SBA funding ends?

### **Additional questions for the [Cluster Name] based on the Q4 report of [year]**