



UNITED STATES DEPARTMENT OF COMMERCE
Bureau of Industry and Security
Washington, D.C. 20230

Month, Day, 2020

Dear Supply Chain Manager,

The U.S. Department of Commerce, Bureau of Industry and Security (BIS), Office of Technology Evaluation (OTE), in coordination with the Defense Department's U.S. Air Force Sustainment Center (AFSC), is conducting a survey of organizations affiliated with the maintenance, repair, and overhaul of systems supported by the Air Force.

The resulting data will afford AFSC an improved understanding of the attributes and interdependencies of firms participating in their supply chain networks. Specifically, this interagency effort will aid AFSC's ability to address diminishing manufacturing sources and material shortages (DMSMS), foreign sourcing and dependencies, and other challenges facing the Air Force's sustainment posture.

Your organization is affiliated, either directly or indirectly, with AFSC sustainment activities. Participation by your location and its affiliated CAGEs is vital to ensuring a robust assessment of the sustainment ecosystem. OTE has worked in partnership with several other sectors of the defense industrial base and we anticipate similar cooperation on this effort.

To begin, download the Microsoft Excel formatted survey and corresponding instructions at <https://bis.doc.gov/airforacesupplychain>. For internal data collection purposes, a PDF version of the survey can also be downloaded at this website. OTE will only accept survey submissions through the the Census web portal, located at <https://respond.census.gov/airforcesupplychain>. The survey and instructions are also available through the same Census portal.

Your location is required by federal law (50 U.S.C. App. Sec. 2155) to complete the Air Force Supply Chain survey within 30 days of receipt of this letter. All information submitted to BIS is protected as Confidential under provisions of the Defense Production Act and will not be published or publicly disclosed, other than in aggregate form. At no time will such reporting identify your specific organization. Such information is also protected from disclosure from Freedom of Information Act (FOIA) requests.

If you have any questions regarding the survey, e-mail OTE staff @bis.doc.gov. By phone, if needed, please contact survey support staff at (202) 482-7808. E-mail is preferred, and will permit a more thorough understanding of, and response to, any queries.

Thank you for your cooperation. We look forward to working with you.

Sincerely,

A handwritten signature in black ink that reads "Brad Botwin".

Brad Botwin
Director, Industrial Studies
Office of Technology Evaluation

