

NCEH/ATSDR Office of Science
Privacy Act and Information Collection Request (ICR) Certification Checklists

ICR Name: National Environmental Assessment Reporting System (NEARS)

OMB/CDC ID: 0920-0980

ICR Classification: Revision

Requested Expiration Date: Three years from approval date

PRIVACY ACT DETERMINATION

On 04/20/2019, the NCEH/ATSDR PRA Contact conducted this review and has agreed that the Privacy Act does not apply.

The Privacy Act Checklist:

1. The data collection does not involve collecting sensitive or personally identifiable information.
2. Consent is not required. The information collection is voluntary.

For this Revision ICR:

1. (YES) - The respondents are local, state, federal, territorial, and tribal food safety programs.
2. (YES) - The responses will arrive at NCEH/ATSDR with no identifiable information.
3. (YES) - The data management procedures have not changed since previous approval.
4. (YES) - The instruments have been through minor revisions.

ICR CERTIFICATION

The following checklist indicates whether statements on the required elements of certification are addressed in the ICR. For all "NO" responses, indicate whether a justification has been provided in the Supporting Statement(s):

1. (YES) - Necessary for the proper performance of agency functions
2. (YES) - Avoids unnecessary duplication
3. (YES) - Reduces burden on small entities
4. (YES) - Uses plain, coherent, and unambiguous terminology that is understandable to respondents
5. (YES) - Consistent and compatible with current reporting and recordkeeping practices
6. (YES) - Written to indicate the retention period for recordkeeping requirements
7. (YES) - Written to inform respondents of the information called for under 5 CFR 1320.8(b)(3):
 - a. (YES) - Why the information is being collected
 - b. (YES) - Use of information
 - c. (YES) - Burden estimate
 - d. (YES) - Nature of response (voluntary, required for a benefit, or mandatory)
 - e. (YES) - Nature and extent of confidentiality
 - f. (YES) - Need to display currently valid OMB control number
8. (YES) - Developed by an office that has planned and allocated resources for the efficient and effective management and use of the information to be collected
9. (N/A) - Makes use of effective and efficient statistical survey methodology (if applicable)
10. (YES) - Makes appropriate use of information technology