

**Request for Approval under the “Generic Clearance for the Collection of Routine Customer Feedback” (OMB#: 0925-0642 ExpDate: 5/31/2020)**

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**TITLE OF INFORMATION COLLECTION:** Epidemiology and Genomics Research Program (EGRP) SeqSPACE Webinar Survey

**PURPOSE:** The National Cancer Institute (NCI) Epidemiology and Genomics Research Program (EGRP) funds research in human populations to understand the causes of cancer and related outcomes. The Program fosters interdisciplinary collaborations and the development and use of resources and technologies to advance cancer research and its translation to serve as the basis for clinical and public health interventions.

Since 2014, the Epidemiology and Genomics Research Program has hosted the "Sequencing Strategies for Population and Cancer Epidemiology Studies (SeqSPACE)" webinar series. The purpose of this forum is to provide an opportunity for NCI grantees and other interested individuals to share lessons learned and practical information regarding the application of next generation sequencing to cancer epidemiology studies.

The results of this survey will be used to assess the impact of the webinar series and inform the planning process for any future SeqSPACE webinars.

**DESCRIPTION OF RESPONDENTS:**

Individuals who have attended at least two EGRP SeqSPACE webinars in 2017 and 2018.

**TYPE OF COLLECTION:** (Check one)

- |  |   |
|--|---|
| <input type="checkbox"/> Customer Comment Card/Complaint Form          | <input checked="" type="checkbox"/> <b>Customer Satisfaction Survey</b> |
| <input type="checkbox"/> Usability Testing (e.g., Website or Software) | <input type="checkbox"/> Small Discussion Group                         |
| <input type="checkbox"/> Focus Group                                   | <input type="checkbox"/> Other: _____                                   |

**CERTIFICATION:**

I certify the following to be true:

1. The collection is voluntary.
2. The collection is low-burden for respondents and low-cost for the Federal Government.
3. The collection is non-controversial and does not raise issues of concern to other federal agencies.
4. The results are not intended to be disseminated to the public.
5. Information gathered will not be used for the purpose of substantially informing influential policy decisions.
6. The collection is targeted to the solicitation of opinions from respondents who have experience with the program or may have experience with the program in the future.

Name: **Audrey B. Wellons**

To assist review, please provide answers to the following question:

**Personally Identifiable Information:**

1. Is personally identifiable information (PII) collected? [ ] Yes [X] No
2. If Yes, is the information that will be collected included in records that are subject to the Privacy Act of 1974? [ ] Yes [ ] No
3. If Applicable, has a System or Records Notice been published? [ ] Yes [ ] No

**Gifts or Payments:**

Is an incentive (e.g., money or reimbursement of expenses, token of appreciation) provided to participants? [ ] Yes [X] No

**ESTIMATED BURDEN HOURS and COSTS**

Category of Respondent	No. of Respondents	No. of Responses per Respondent	Time per Response (in hours)	Total Burden Hours
Individuals	152	1	5/60	13
<b>Totals</b>	152	152		13

Category of Respondent	Total Burden Hours	Wage Rate*	Total Burden Cost
Epidemiologists	13	\$36.65	\$476.45
<b>Totals</b>	<b>13</b>		<b>\$476.45</b>

\*Source: <https://www.bls.gov/oes/current/oes191041.htm>

**FEDERAL COST:** The estimated annual cost to the Federal government is \$2,332.33.

Staff	Grade/Step	Salary	% of Effort	Fringe (if applicable)	Total Cost to Gov't
<b>Federal Oversight</b>					
Communications Specialist	12/2	\$84,266	1%		\$842.66
Program Director	14/10	\$148,967	1%		\$1,489.67
<b>Contractor Cost</b>					0
Travel					0
Other Cost					0
<b>Total</b>					<b>\$2,332.33</b>

**If you are conducting a focus group, survey, or plan to employ statistical methods, please provide answers to the following questions:**

**The selection of your targeted respondents**

1. Do you have a customer list or something similar that defines the universe of potential respondents and do you have a sampling plan for selecting from this universe?  
 Yes       No

If the answer is yes, please provide a description of both below (or attach the sampling plan)? If the answer is no, please provide a description of how you plan to identify your potential group of respondents and how you will select them?

We plan to invite individuals who have attended at least two SeqSPACE webinars in 2017 and 2018. These individuals have varied email addresses that include from NIH, academic institutions, and nonprofit organizations (“.org” addresses).

**Administration of the Instrument**

1. How will you collect the information? (Check all that apply)  
 **Web-based or other forms of Social Media**  
 Telephone  
 In-person  
 Mail  
 Other, Explain
2. Will interviewers or facilitators be used?  Yes  No