Request for Approval under the "Generic Clearance for the Collection of Routine Customer Feedback" (OMB#: 0925-0642 ExpDate: 5/31/2020)

TITLE OF INFORMATION COLLECTION: Epidemiology and Genomics Research Program (EGRP) SeqSPACE Webinar Poll

PURPOSE: The National Cancer Institute (NCI) Epidemiology and Genomics Research Program (EGRP) hosts the "Sequencing Strategies for Population and Cancer Epidemiology Studies (SeqSPACE)" webinar series. The purpose of this forum is to provide an opportunity for NCI grantees and other interested individuals to share lessons learned and practical information regarding the application of next generation sequencing to cancer epidemiology studies.

The results of this survey will be used to stimulate discussion during the September 18, 2018 webinar, "Developing dbGaP Access for Read Data Stored in Google and Amazon using Fusera," presented by Stephen Sherry, Ph.D.

DESCRIPTION OF RESPONDENTS:

Individuals who have registered for the September 18 SeqSPACE webinar

TYPE OF COLLECTION: (Check one)

[ ] Customer Comment Card/Complaint Form   [ ] Customer Satisfaction Survey
[ ] Usability Testing (e.g., Website or Software   **[X] Small Discussion Group**
[ ] Focus Group   [ ] Other:_____

CERTIFICATION:

I certify the following to be true:
1. The collection is voluntary.
2. The collection is low-burden for respondents and low-cost for the Federal Government.
3. The collection is non-controversial and does <u>not</u> raise issues of concern to other federal agencies.
4. The results are <u>not</u> intended to be disseminated to the public.
5. Information gathered will not be used for the purpose of <u>substantially</u> informing <u>influential</u> policy decisions.
6. The collection is targeted to the solicitation of opinions from respondents who have experience with the program or may have experience with the program in the future.

Name: **Leah Mechanic**

To assist review, please provide answers to the following question:

Personally Identifiable Information:
1. Is personally identifiable information (PII) collected? [ ] Yes **[X] No**
2. If Yes, is the information that will be collected included in records that are subject to the Privacy Act of 1974? [ ] Yes [ ] No
3. If Applicable, has a System or Records Notice been published? [ ] Yes [ ] No

Gifts or Payments:
Is an incentive (e.g., money or reimbursement of expenses, token of appreciation) provided to participants? [ ] Yes **[X] No**

ESTIMATED BURDEN HOURS and COSTS

Category of Respondent	No. of Respondents	No. of Responses per Respondent	Time per Response (in hours)	Total Burden Hours
Individuals	150	1	5/60	13
Totals	150	150		13

Category of Respondent	Total Burden Hours	Wage Rate*	Total Burden Cost
Epidemiologists	13	$36.65	$476.45
Totals			$476.45

*Source: https://www.bls.gov/oes/2017/May/oes191041.htm

FEDERAL COST: The estimated annual cost to the Federal government is $1956.38.

Staff	Grade/Step	Salary*	% of Effort	Fringe (if applicable)	Total Cost to Gov't
Federal Oversight					
Program Director	14/10	$148,967	1%		$1,489.67
Contractor Cost					0
Communications Consultant		$46,671	1%		$466.71
Travel					0
Other Cost					0
Total					**$1,956.38**

*https://www.opm.gov/policy-data-oversight/pay-leave/salaries-wages/salary-tables/pdf/2018/DCB.pdf

If you are conducting a focus group, survey, or plan to employ statistical methods, please provide answers to the following questions:

The selection of your targeted respondents
1. Do you have a customer list or something similar that defines the universe of potential respondents and do you have a sampling plan for selecting from this universe?

[X] Yes   [ ] No

If the answer is yes, please provide a description of both below (or attach the sampling plan)?   If the answer is no, please provide a description of how you plan to identify your potential group of respondents and how you will select them?

We will ask these questions during a SeqSPACE webinar where individuals have registered themselves. We usually get 100-200 participants per SeqSPACE webinar.

Administration of the Instrument
1. How will you collect the information? (Check all that apply)

[X] Web-based or other forms of Social Media
[ ] Telephone
[ ] In-person
[ ] Mail
[ ] Other, Explain

2. Will interviewers or facilitators be used? [ ] Yes **[X] No**