

Request for Approval under the “Generic Clearance for the Collection of Routine Customer Feedback” (OMB#: 0925-0642, Expiration Date:05/31/2020)

TITLE OF INFORMATION COLLECTION: Implementation Science (IS) at a Glance (NCI)

PURPOSE: The Implementation Science (IS) Team at the National Cancer Institute (NCI), is engaged in a variety of activities that ensures practices, interventions, and policies are disseminated, adapted (as needed), adopted, integrated, and sustained in everyday health-focused settings. The IS Team aims to increase the translation of evidence-based interventions and best practices into practice. *Implementation Science (IS) at a Glance* is a cancer control and public health practitioner-focused guide which uses cancer control case studies to illustrate IS in practice, provides lessons learned in the field, and brief practitioners about the components. Collecting information from users will allow the IS Team to assess the clarity and utility of this resource, improve design and content for the target audience, and identify gaps in content. The information will be summarized, synthesized and used to revise *Implementation Science at a Glance* and to develop the final version of the guide.

DESCRIPTION OF RESPONDENTS:

The respondents to the survey include cancer control practitioners and investigators.

TYPE OF COLLECTION: (Check one)

- Customer Comment Card/Complaint Form
- Usability Testing (e.g., Website or Software)
- Focus Group

- Customer Satisfaction Survey
- Small Discussion Group
- Other: _____

CERTIFICATION:

I certify the following to be true:

1. The collection is voluntary.
2. The collection is low-burden for respondents and low-cost for the Federal Government.
3. The collection is non-controversial and does not raise issues of concern to other federal agencies.
4. The results are not intended to be disseminated to the public.
5. Information gathered will not be used for the purpose of substantially informing influential policy decisions.
6. The collection is targeted to the solicitation of opinions from respondents who have experience with the program or may have experience with the program in the future.

Name: _____Margaret Farrell_____

To assist review, please provide answers to the following question:

Personally Identifiable Information:

1. Is personally identifiable information (PII) collected? [] Yes [**X**] No
2. If Yes, is the information that will be collected included in records that are subject to the Privacy Act of 1974? [] Yes [] No [] N/A
3. If Applicable, has a System or Records Notice been published? [] Yes [] No [] N/A

Gifts or Payments:

Is an incentive (e.g., money or reimbursement of expenses, token of appreciation) provided to participants? [] Yes [**X**] No

ESTIMATED BURDEN HOURS and COSTS

Category of Respondent	No. of Respondents	No. of Responses per Respondent	Time per Response (in hours)	Total Burden Hours
Individuals	80	1	15/60	20
Totals		80		20

Category of Respondent	Total Burden Hours	Wage Rate*	Total Burden Cost
Individuals	20	\$40.01	\$669.80
Totals	20		\$669.80

*The median wage rate of \$33.49 is based current salary data for masters' level health public health researchers obtained from the Bureau of Labor Statistics website, https://www.bls.gov/oes/current/oes_nat.htm#19-0000 epidemiologists; occupation code 19-1041.

FEDERAL COST: The estimated annual cost to the Federal government is \$2,260.62.

Staff	Grade/Step	Salary**	% of Effort	Fringe (if applicable)	Total Cost to Gov't
Federal Oversight					
Program Lead	13/10	\$126,062	2%		\$2,521.24
Contractor Cost					\$1,560.00
Travel					\$0
Other Cost (Summer Intern)					\$0
Total					\$4,081.24

** <https://www.opm.gov/policy-data-oversight/pay-leave/salaries-wages/salary-tables/18Tables/html/DCB.aspx>

If you are conducting a focus group, survey, or plan to employ statistical methods, please provide answers to the following questions:

The selection of your targeted respondents

4. Do you have a customer list or something similar that defines the universe of potential respondents and do you have a sampling plan for selecting from this universe?
[X] Yes [] No

If yes, please describe.

From 2011-2017, NCI convened an online community of practice (Research to Reality) which drew together cancer control researchers and practitioners – the target group for this publication. Reviewers will be solicited through the R2R membership list (more than 2000 current email addresses) until we reach the targeted number of respondents.

Administration of the Instrument

5. How will you collect the information? (Check all that apply)
[X] Web-based or other forms of Social Media
[] Telephone
[] In-person
[] Mail
[] Other, Explain.
6. Will interviewers or facilitators be used? [] Yes [X] No

Please make sure that all instruments, instructions, and scripts are submitted with the request.