

**Request for Approval under the
“Generic Clearance for the Collection of Routine Customer Feedback”
(OMB#: 0925-0642 Expiration Date: 05/31/2020)**

TITLE OF INFORMATION COLLECTION:

2020 DCEG, NCI Committee of Scientists Survey

PURPOSE:

The purpose of this information collection is to gather input from the DCEG scientific community on their satisfaction with the scientific life in the Division. The aim of the Committee of Scientists is to improve the overall quality of life in the Division and tackle any perceived barriers to scientific productivity and satisfaction.

DESCRIPTION OF RESPONDENTS:

The respondents of the information collection include: All members of the Division’s scientific community, including fellows, staff scientists/clinics, investigators and senior investigators

TYPE OF COLLECTION: (Check one)

- | | |
|--|--|
| <input type="checkbox"/> Customer Comment Card/Complaint Form | <input checked="" type="checkbox"/> Customer Satisfaction Survey |
| <input type="checkbox"/> Usability Testing (e.g., Website or Software) | <input type="checkbox"/> Small Discussion Group |
| <input type="checkbox"/> Focus Group | <input type="checkbox"/> Other: _____ |

CERTIFICATION:

I certify the following to be true:

1. The collection is voluntary.
2. The collection is low-burden for respondents and low-cost for the Federal Government.
3. The collection is non-controversial and does not raise issues of concern to other federal agencies
4. The results are not intended to be disseminated to the public.
5. Information gathered will not be used for the purpose of substantially informing influential policy decisions.
6. The collection is targeted to the solicitation of opinions from respondents who have experience with the program or may have experience with the program in the future.

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To assist review, please provide answers to the following question:

Personally Identifiable Information:

1. Is personally identifiable information (PII) collected? [] Yes [X] No
2. If Yes, will any information that is collected be included in records that are subject to the Privacy Act of 1974? [] Yes [] No N/A
3. If Yes, has an up-to-date System of Records Notice (SORN) been published? N/A

Gifts or Payments:

Is an incentive (e.g., money or reimbursement of expenses, token of appreciation) provided to participants? [] Yes [X] No

ESTIMATED BURDEN HOURS and COST

Category of Respondent	No. of Respondents	No. of Responses per Respondent	Time per Response (in hours)	Total Burden Hours
Individuals	180	1	6/60	18
Totals		180		18

Category of Respondent	Total Burden Hours	Wage Rate*	Total Burden Cost
Individual	18	\$75.46	\$1,358.28
Totals	18		\$1,358.28

* Averaged mean hourly wage rate for respondents based on BLS National Occupational Employment and Wage Estimates for occupational code, 29-1171 and wage rate \$52.90 and Physicians and Surgeons, All Other occupational code, 29-1069 and wage rate \$98.02, https://www.bls.gov/oes/current/oes_nat.htm#29-0000.

FEDERAL COST: The estimated annual cost to the Federal government is \$683.63.

Staff	Grade/Step	Salary**	% of Effort	Fringe (if applicable)	Total Cost to Gov't
Federal Oversight					
Program Analyst	14/6	\$136,725	.005%		\$683.63
Contractor Cost					\$0
Travel					\$0
Other Cost					\$0
Total					\$683.63

**The salary in the table above is cited from <https://www.opm.gov/policy-data-oversight/pay-leave/salaries-wages/salary-tables/pdf/2019/DCB.pdf>

