

Department of Justice
Bureau of Alcohol, Tobacco, Firearms and Explosives
Information Collection Request

OMB Number 1140-0077

Report of Stolen or Lost ATF Form 5400.30, Intrastate Purchase Explosive Coupon

A. Justification

1. Necessity of Information Collection

ATF is responsible for enforcing Title XI of the Organized Crime Control Act (the Act) of 1970 and implementing regulations contained at 27 CFR, Part 555. Subtitle C of Public Law No. 107-296, the Safe Explosives Act, enacted November 25, 2003. The act requires that persons wishing to acquire explosives from a Federal explosives licensee or permittee within their state of residence on no more than six (6) occasions per year, must obtain a limited permit from ATF. ATF distributes six (6) copies of Intrastate Purchase of Explosives Coupon (IPEC) - ATF F 5400.30, to each applicant who is issued a limited permit. One coupon will be completed for each transaction in which the limited permittee receives explosive materials. It is anticipated that, on occasion, IPEC forms will be lost or misplaced. This collection of information is being implemented in order to facilitate the replacement of such forms under the provisions of 27 CFR, Section 555.34. This section requires that, upon losing possession of ATF Form 5400.30, a person must immediately report the matter to the Director. The report must detail the circumstances of the theft, loss, or destruction, and include all known facts, which may serve to identify the document.

2. Need and Uses

This information will be used by ATF to document and investigate thefts and losses of IPEC forms, and to ensure that limited permittees receive replacement forms in a timely manner.

3. Use of Information Technology

The information collection does not use any information technology, as the collection only requires the applicant to notify ATF of the loss.

4. Efforts to Identify Duplication

ATF uses a uniform subject classification system to identify duplication and to ensure that any similar information already available cannot be used or modified for use for the purpose of this information collection.

5. Minimizing Burden on Small Businesses

This collection will not substantially affect small businesses.

6. Consequences of Not Conducting or Less Frequent Collection

The consequences of not conducting this information collection would result in ATF's inability to investigate thefts and losses of the form.

7. Special Circumstances

There are no special circumstances associated with this collection.

8. Public Comments and Consultations

No comments were received during either the 60-day or the 30-day Federal Register notice period.

9. Provision of Payments or Gifts to Respondents

No payment or gift is associated with this collection.

10. Assurance of Confidentiality

The information regarding the theft or loss is communicated by telephoning 1-888-ATF-BOMB (nationwide toll free number). Confidentiality is not assured.

11. Justification for Sensitive Questions

No questions of a sensitive nature are asked.

12. Estimate of Respondent's Burden

We estimate that there are ten (10) respondents associated with this information collection request. Each respondent will respond one (1) time. The Total number of responses is ten (10). We estimate that each respondent will spend 20 minutes completing the required documentation to report the theft or loss. The annual burden hours associated with this burden request will be 3.3 (3) hours.

13. Estimate of Cost Burden

There is no cost burden to the respondent.

14. Cost to Federal Government

There is no cost to the Federal government.

15. Reason for Change in Burden

There are no adjustments associated with this collection.

16. Anticipated Publication Plan and Schedule

The results of this collection will not be published.

17. Display of Expiration Date

ATF does not request approval to not display the expiration date of OMB approval for this collection.

18. Exception to the Certification Statement

There are no exceptions to the certification statement.

B. Collections of Information Employing Statistical Methods.

This collection of information employs no statistical methods.