



U.S. Department
of Transportation
Federal Aviation
Administration

FAA Form 5100-139, Letter of Intent (LOI) Application Financial Template

Paperwork Reduction Act Statement

A federal agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to a penalty for failure to comply with a collection of information subject to the requirements of the Paperwork Reduction Act unless that collection of information displays a currently valid OMB Control Number. The OMB Control Number for this information collection is 2120-0569. Public reporting for this collection of information is estimated to be approximately 8 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, completing and reviewing the collection of information. All responses to this collection of information are required under 49 U.S.C. Section 47105 to retain a benefit and to meet the reporting requirements of 2 CFR 200. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to the Federal Aviation Administration at: 800 Independence Ave. SW, Washington, DC 20591, Attn: Information Collection Clearance Officer, ASP-110.

LOI Application Financial Template

Sponsors requesting Letters of Intent (LOIs) are required to submit the information shown, in substantially the same format as this template. Sponsors are strongly encouraged to use this template, as it may help to expedite the review and approval process. Regardless, Sponsors should review the instructions contained in Chapter 6 of Order 5100.38D carefully, because those instructions contain specific parameters for what to include on certain key lines of this template.

Airport Sponsor Information

- 1 [insert airport name]
- 2 [insert three-letter identifier]
- 3 [insert city and state]
- 4 [insert hub category - Large, Medium, Small or Nonhub]
- 5 [insert airport owner/operator -- e.g., "City of East Rutherford"]
- 6 [insert submission date]

Capital Costs and Annual Cashflow Requirements - Proposed Action

	Totals	as %	Prior Years	FFY-2015	FFY-2016	FFY-2017	FFY-2018	FFY-2019	FFY-2020	FFY-2021	FFY-2022	FFY-2023	FFY-2024	FFY-2025
7 Professional Services	\$0	n/a												
8 Land Acquisition	0	n/a												
9 Runway [insert runway designation]	0	n/a												
10 Runway [insert runway designation]	0	n/a												
11 Runway [insert runway designation]	0	n/a												
12 Runway [insert runway designation]	0	n/a												
13 Other Airside	0	n/a												
14 Terminal	0	n/a												
15 Landside	0	n/a												
16 Infrastructure	0	n/a												
Summary	\$0	n/a												
Cumulative Needs														

Capital Funding Sources - Proposed Action

		Totals	as %	Prior Years	FFY-2015	FFY-2016	FFY-2017	FFY-2018	FFY-2019	FFY-2020	FFY-2021	FFY-2022	FFY-2023	FFY-2024	FFY-2025
Federal and State Grants															
17	Entitlements - Grants Awarded	\$0	n/a												
18	Entitlements - Future Grants	0	n/a												
19	Discretionary - LOI Request	0	n/a												
20	Discretionary - Other - Awarded	0	n/a												
21	Discretionary - Other - Future Grants	0	n/a												
22	Discretionary - Noise - Awarded	0	n/a												
23	Discretionary - Noise - Future Grants	0	n/a												
24	State Apportionment - Grants Awarded	0	n/a												
25	State Apportionment - Future Grants	0	n/a												
26	Other Federal (non-AIP) - Grants Awarded	0	n/a												
27	Other Federal (non-AIP) - Future Grants	0	n/a												
28	State - Grants Awarded	0	n/a												
29	State - Future Grants	0	n/a												
	Subtotal - Federal/State Grants	\$0	n/a	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Passenger Facility Charges															
30	PFCs - \$3.00 Application Approved	\$0	n/a												
31	PFCs - \$3.00 Application Submitted	0	n/a												
32	PFCs - \$3.00 Future Application(s)	0	n/a												
33	PFCs - \$4.50 Application Approved	0	n/a												
34	PFCs - \$4.50 Application Submitted	0	n/a												
35	PFCs - \$4.50 Future Application(s)	0	n/a												
36	PFCs - Future Level [assumed level]	0	n/a												
	Subtotal - PFCs	\$0	n/a	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Debt															
37	Revenue Bonds - MII Approved	\$0	n/a												
38	Revenue Bonds - MII pending	0	n/a												
39	General Obligation - Authority in Place	0	n/a												
40	General Obligation - Authority Pending	0	n/a												
41	Other Debt - Authority in Place	0	n/a												
42	Other Debt - Authority Pending	0	n/a												
	Subtotal - Debt	\$0	n/a	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
43	Airport Funds	\$0	n/a												
44	Tenant or Third-Party Funds	\$0	n/a												
	Total - All Funding Sources	\$0	n/a	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Cumulative Sources			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Unmet Funding Needs		Totals	Prior Years	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025
		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Capital Costs and Annual Cashflow Requirements - Other Capital Plans

	Totals	as %	Prior Years	FFY-2015	FFY-2016	FFY-2017	FFY-2018	FFY-2019	FFY-2020	FFY-2021	FFY-2022	FFY-2023	FFY-2024	FFY-2025
45 Professional Services	\$0	n/a												
46 Land Acquisition	0	n/a												
47 Runways	0	n/a												
48 Other Airside	0	n/a												
49 Terminal	0	n/a												
50 Landside	0	n/a												
51 Infrastructure	0	n/a												
Summary	\$0	n/a												
Cumulative Needs														

Capital Funding Sources - Other Capital Plans n/a

	Totals	as %	Prior Years	FFY-2015	FFY-2016	FFY-2017	FFY-2018	FFY-2019	FFY-2020	FFY-2021	FFY-2022	FFY-2023	FFY-2024	FFY-2025
Federal and State Grants														
52 Entitlements - Grants Awarded	\$0	n/a												
53 Entitlements - Future Grants	0	n/a												
54 Discretionary - LOI Request	0	n/a												
55 Discretionary - Other - Awarded	0	n/a												
56 Discretionary - Other - Future Grants	0	n/a												
57 Discretionary - Noise - Awarded	0	n/a												
58 Discretionary - Noise - Future Grants	0	n/a												
59 State Apportionment - Grants Awarded	0	n/a												
60 State Apportionment - Future Grants	0	n/a												
61 Other Federal (non-AIP) - Grants Awarded	0	n/a												
62 Other Federal (non-AIP) - Future Grants	0	n/a												
63 State - Grants Awarded	0	n/a												
64 State - Future Grants	0	n/a												
Subtotal - Federal/State Grants	\$0	n/a	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Passenger Facility Charges														
65 PFCs - \$3.00 Application Approved	\$0	n/a												
66 PFCs - \$3.00 Application Submitted	0	n/a												
67 PFCs - \$3.00 Future Application(s)	0	n/a												
68 PFCs - \$4.50 Application Approved	0	n/a												
69 PFCs - \$4.50 Application Submitted	0	n/a												
70 PFCs - \$4.50 Future Application(s)	0	n/a												
71 PFCs - Future Level [assumed level]	0	n/a												
Subtotal - PFCs	\$0	n/a	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Debt														
72 Revenue Bonds - MII Approved	\$0	n/a												
73 Revenue Bonds - MII pending	0	n/a												
74 General Obligation - Authority in Place	0	n/a												
75 General Obligation - Authority Pending	0	n/a												
76 Other Debt - Authority in Place	0	n/a												
77 Other Debt - Authority Pending	0	n/a												
Subtotal - Debt	\$0	n/a	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
78 Airport Funds	\$0	n/a												
79 Tenant or Third-Party Funds	0	n/a												
Total - All Funding Sources	\$0	n/a	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Cumulative Sources			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Unmet Funding Needs	Totals	Prior Years	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025
	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

**LOI Application Financial Template
Data Entry Sheet #2**

Airport Sponsor Information

[insert airport name]
 [insert three-letter identifier]
 [insert city and state]
 [insert hub category - Large, Medium, Small or Nonhub]
 [insert airport owner/operator -- e.g., "City of East Rutherford"]
 [insert submission date]

Alternative Disbursement Proposal(s)

OFFICIAL REQUEST	Totals	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028
Discretionary - LOI disbursement schedule	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

ALTERNATIVE A

Discretionary - LOI disbursement schedule	\$0	
Change (if any) in LOI Discretionary funding	0	
Impact on costs and/or other funding sources		[insert explanation]

ALTERNATIVE B

Discretionary - LOI disbursement schedule	\$0	
Change (if any) in LOI Discretionary funding	0	
Impact on costs and/or other funding sources		[insert explanation]

ALTERNATIVE C

Discretionary - LOI disbursement schedule	\$0	
Change (if any) in LOI Discretionary funding	0	
Impact on costs and/or other funding sources		[insert explanation]

ALTERNATIVE D

Discretionary - LOI disbursement schedule	\$0	
Change (if any) in LOI Discretionary funding	0	
Impact on costs and/or other funding sources		[insert explanation]

**LOI Application Financial Template
Data Entry Sheet #3**

Airport Sponsor Information

[insert airport name]
 [insert three-letter identifier]
 [insert city and state]
 [insert hub category - Large, Medium, Small or Nonhub]
 [insert airport owner/operator -- e.g., "City of East Rutherford"]
 [insert submission date]

Individual Project Components

	Cost	Part of Proposed Action? Y/N	Include in BCA? Y/N Justification for Requested Exclusion	LOI Project	Proposed Action	Overall Capital Plan	Professional	Land	Runways	Other Airside	Terminal	Landside	Infrastructure
							Services	Acquisition					
<i>Example: Taxiway F Rehabilitation</i>	\$1,800,000	N	N Will occur with or without Night Vision Program	\$0	\$0	\$1,800,000							
<i>Example: EIS - Night Vision Program</i>	\$4,600,000	Y	N Costs incurred regardless of outcome, and already funded	\$0	\$4,600,000	\$4,600,000							
[insert project by project]				\$0	\$0	\$0							
				\$0	\$0	\$0							
				\$0	\$0	\$0							
				\$0	\$0	\$0							
				\$0	\$0	\$0							
				\$0	\$0	\$0							
				\$0	\$0	\$0							
				\$0	\$0	\$0							
				\$0	\$0	\$0							
				\$0	\$0	\$0							
				\$0	\$0	\$0							
				\$0	\$0	\$0							
				\$0	\$0	\$0							
				\$0	\$0	\$0							
				\$0	\$0	\$0							
				\$0	\$0	\$0							
				\$0	\$0	\$0							
				\$0	\$0	\$0							
Summary	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

LOI Application Financial Template

Airport Sponsor Information

- 1 [insert airport name]
- 2 [insert three-letter identifier]
- 3 [insert city and state]
- 4 [insert hub category - Large, Medium, Small or Nonhub]
- 5 [insert airport owner/operator -- e.g., "City of East Rutherford"]
- 6 [insert submission date]

Summary Funding Sources - Proposed Action

Funding Status - Proposed Action

Summary Funding Sources - Other Capital Plans

Funding Status - Other Capital Plans

Summary Funding Sources - Overall Capital Plans

Funding Status - Overall Capital Plans