

SUMMARY OF INFORMATION COLLECTION

Special Evaluation Assistance for Rural Communities and Households Program (SEARCH)

Date Prepared
2019

INSTRUCTIONS: > (f) TOTAL (h) TOTAL (k) TOTAL
 Use this form when a single information collection document involves multiple reporting and > ----- = (e) Averag ----- = (g) Averag -----
 rdkeeping requirements. > (d) TOTAL (f) TOTAL (i) TOTAL

IDENTIFICATION OF REPORTING AND RECORDKEEPING REQUIREMENTS		FORM NO(s) <i>(If "none" so state)</i>	ANNUAL BURDEN					RECORDS	
SECTION OF NOFA	DESCRIPTION		REPORTS			TOTAL HOURS PER RESPONSE <i>(Col. f & g)</i>	NO. OF RECORD-KEEPERS	ANNUAL HOURS PER RECORD-KEEPER	
			NO. OF RESPONDENTS	NO. OF RESPONSES PER RESPONDENT	TOTAL ANNUAL RESPONSES <i>(Col. d & e)</i>				
(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)
Burden associated with this package									
NON-FORM BURDEN									
1774.10(a)(3) & 1774.16(d)(2) &	Audits or Financial Statements	Written	111	1	111	8.00	888		
1774.10(a)(3)	Evidence of Other Funds	Written	22	1	22	1.00	22		
1774.10(a)(3)	Supporting documentation (Org. Documents, etc.)	Written	111	1	111	4.00	444		
1774.10(a)(3)	Statement on availability to obtain credit elsewhere	Written	111	1	111	1.00	111		
1774.10(a)(4)	Project Narrative	Written	111	1	111	2.00	222		
1774.10(a)(6)(vi)	Certification for Contracts, Grants and Loans Regarding Lobbying	RD 1940-Q Exhibit A-1	111	1	111	0.25	28		
1774.10(a)(6)(vii)	Certification Regarding Prohibited Tying Arrangements	Written	111	1	111	0.25	28		
1774.13(i)	Certification Regarding National Forest-Dependent Rural Communities Economic Diversification Act of 1990	Written	111	1	111	0.25	28		
1774.16(a)	Public Information	Written	111	1	111	2.00	222		
1774.16(a)	Agreements for professional services	Written & EJCDC	111	1	111	4.00	444		
1774.16(d)(3)	Letter of Conditions	Written	105	1	105	1.00	105		
1774.16(d)(5)	Request for Obligation of Funds	1940-1	105	1	105	0.25	26		

USDA - RUS

Title of Information Document

OMB No.
0572-0146

SUMMARY OF INFORMATION COLLECTION

Special Evaluation Assistance for Rural Communities and Households Program (SEARCH)

Date Prepared
2019

INSTRUCTIONS: > (f) TOTAL (h) TOTAL (k) TOTAL
 Use this form when a single information collection document involves multiple reporting and > ----- = (e) Averag ----- = (g) Averag -----
 recordkeeping requirements. > (d) TOTAL (f) TOTAL (i) TOTAL

IDENTIFICATION OF REPORTING AND RECORDKEEPING REQUIREMENTS		FORM NO(s) <i>(If "none" so state)</i>	ANNUAL BURDEN						
SECTION OF NOFA <i>(a)</i>	DESCRIPTION <i>(b)</i>		REPORTS					RECORDS	
			NO. OF RESPONDENTS <i>(d)</i>	NO. OF RESPONSES PER RESPONDENT <i>(e)</i>	TOTAL ANNUAL RESPONSES <i>(Col. d & e)</i> <i>(f)</i>	HOURS PER RESPONSE <i>(g)</i>	TOTAL HOURS <i>(Col. f & g)</i> <i>(h)</i>	NO. OF RECORD-KEEPERS <i>(i)</i>	ANNUAL HOURS PER RECORD-KEEPER <i>(j)</i>
1774.17	ACH Vendor/Miscellaneous Payment Enrollment Form	SF 3881	105	1	105	0.25	26		
1774.18	Audits or Financial Statements	Written	53	1	53	8.00	424		
1774.18	Management report- Quarterly Report	Written	21	4	84	4.00	336		
1774.20	Relationship or Association with RUS Employees	Written	105	1	105	0.25	26		
1774.18	Borrower shall maintain accounting records for 3 years							315	0.08
Burden hours associated with THIS package				19.00	1,578	2.28	3,380		

SUMMARY OF INFORMATION COLLECTION

Special Evaluation Assistance for Rural Communities and Households Program (SEARCH)

Date Prepared
2019

INSTRUCTIONS: > (f) TOTAL (h) TOTAL (k) TOTAL
 Use this form when a single information collection document involves multiple reporting and > ----- = (e) Averag ----- = (g) Averag -----
 rdkeeping requirements. > (d) TOTAL (f) TOTAL (i) TOTAL

IDENTIFICATION OF REPORTING AND RECORDKEEPING REQUIREMENTS		FORM NO(s) <i>(If "none" so state)</i>	ANNUAL BURDEN					RECORDS	
SECTION OF NOFA	DESCRIPTION		REPORTS			TOTAL HOURS (Col. f & g)	NO. OF RECORD-KEEPERS	ANNUAL HOURS PER RECORD-KEEPER	
			NO. OF RESPONDENTS	NO. OF RESPONSES PER RESPONDENT	TOTAL ANNUAL RESPONSES (Col. d & e)				HOURS PER RESPONSE
(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)
	FORMS APPROVED UNDER OTHER OMB NUMBERS								
1,774.8	Initial Compliance Review	RD 400-8 (0575-0015)	105	1	105	8.00	840		
1774.10(a)(1)	Application for Federal Assistance	SF 424 (4040-0004)	111	1	111	1.00	111		
1774.10(a)(2)	Budget Information - Non-Construction Programs	SF 424A (4040-0006)	111	1	111	1.00	111		
1774.10(a)(2)	Assurances - Non-Construction Programs	SF 424B (4040-0007)	111	1	111	1.00	111		
1774.10(a)(6)(i)	Operating Budget	RD 442-7 (0575-0015)	111	1	111	5.00	555		
1774.10(a)(6)(ii)	Equal Opportunity Agreement	RD 400-1 (0575-0018)	111	1	111	0.17	19		
1774.10(a)(6)(iii)	Assurance Agreement	RD 400-4 (0575-0018)	111	1	111	0.25	28		
1774.10(a)(6)(iv)	Certification Regarding Debarment	AD 1047 (0572-0027)	111	1	111	0.25	28		
1774.10(a)(6)(iv)	Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Transaction."	AD 1048 (0572-0027)	111	1	111	0.25	28		
1774.10(a)(6)(v)	Certification Regarding Drug-Free Workplace	AD 1049 (0572-0027)	111	1	111	0.25	28		

USDA - RUS		Title of Information Document						OMB No.	
SUMMARY OF INFORMATION COLLECTION		Special Evaluation Assistance for Rural Communities and Households Program (SEARCH)						0572-0146	
INSTRUCTIONS:		>	(f) TOTAL	(h) TOTAL	(k) TOTAL				
Use this form when a single information collection document involves multiple reporting and		>	-----	= (e) Averag	-----	= (g) Averag	-----		
rdkeeping requirements.		>	(d) TOTAL	(f) TOTAL	(i) TOTAL				
IDENTIFICATION OF REPORTING AND RECORDKEEPING REQUIREMENTS		ANNUAL BURDEN							
SECTION OF NOFA	DESCRIPTION	FORM NO(s) (If "none" so state)	REPORTS					RECORDS	
			NO. OF RESPONDENTS	NO. OF RESPONSES PER RESPONDENT	TOTAL ANNUAL RESPONSES (Col. d & e)	HOURS PER RESPONSE	TOTAL HOURS (Col. f & g)	NO. OF RECORD-KEEPERS	ANNUAL HOURS PER RECORD-KEEPER
(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)
1774.10(a)(6)	Rep. Regarding Felony Conviction and Tax Delinquent Status for Corporate Applicants	AD 3030 (0505-0025)	111	1	105	0.25	26		
1774.10(a)(6)	Assurance Regarding Felong Conviction or Tax Delinquent Status for Corporate Applicants	AD 3031 (0505-0025)	8	1	21	0.25	5		
1774.16(d)(2) 1774.18	Balance Sheet or Financial Statement	RD 442-3 (0575-0015)	55 52	1 1	55 52	1.00 1.00	55 52		
1774.16(d)(4)	Letter of Intent to Meet Conditions	RD 1942-46 (0575-0015)	105	1	105	1.00	105		
1774.17(a)	Grant Agreement	RUS Bulletin 1780-12 (0572-0121)	105	1	105	1.00	105		
1774.17(a)	Resolution of Members or Stockholders	RD 1942-8 (0575-0015)	105	1	105	1.00	105		
1774.17(b)	Partial Payment Estimate	RD 1924-18 (0575-0042)	105	1	105	0.50	53		
1774.18	Statement of Budget, Income, and Equity	RD 442-2 (0575-0015)	52	1	52	2.50	130		
Total burden associated with OTHER packages			1,802	19	1,809	1.35	2,494		
Total COMBINED burden associated with this package			1,802	38	3,387	1.78	5,874		

= (j) Average

TOTAL
RECORD-
KEEPING
HOURS
(Col. i & j)
(k)

Page 1

25

Page 2

= (j) Average

TOTAL
RECORD-
KEEPING
HOURS
(Col. i & j)
(k)

Page 3

Page 4