

**Justification of Change Worksheet
Standard Vegetable Information Collection 0158-0178
Consolidating the Background Nomination Forms (Industry and Public)**

August 2018

This Justification request is to replace the 27 Background/Acceptance forms currently approved in this 0581-0178 information package with the two currently approved ‘standardized’ Background/Acceptance forms approved on July 5, 2018, in the Tart Cherry 0581-0177 information package. These two approved forms are the ‘standardized’ forms (SC-8 and SC-9) that can be catered to each of the Marketing Order and Agreement Division’s (MOAD) Federal marketing orders. The Agricultural Marketing Service (AMS) is following a USDA initiative in consolidating and removing excess forms in each of the information collection packages.

The Standard Vegetable package contains the forms for: 981 Almonds, 987 Dates, 932 Olives, 993 Prunes, 989 Raisins, 984 Walnuts, 948 CO Potatoes, 966 FL Tomatoes, 958 ID/OR Onion, 945 ID/OR Potatoes, 982 OR/WA Hazelnuts, 959 S TX Onions, 985 Spearmint, 955 Vidalia Onions, 946 WA Potatoes, 956 Walla Walla Onions.

The 27 currently approved industry and public member background forms are being replaced by these two standardized forms. In addition, DISTRICT will be added in the POSITION section for the 932 Olives, 993 Prunes, 989 Raisins, 984 Walnuts, 948 CO Potatoes, 966 FL Tomatoes, 958 ID/OR Onion, 945 ID/OR Potatoes, 982 OR/WA Hazelnuts, 959 S TX Onions, 985 Spearmint, 955 Vidalia Onions, 946 WA Potatoes Federal marketing order programs.

Replacing the deleted forms listed below with the approved standardized forms (SC-8 and SC-9) will decrease the burden from 21.98 hours to 18.302 hours. This is a decrease of 3.678 (rounded to 4) burden hours. Below is a description of the burden hour changes:

Forms	Burden Hours	# of Respondents	Responses per Respondents	Total Annual Response	Hours per Response	Total Hours
ADDING						
Background Form- Industry Member SC-9	5 mins	16	0.500	8	0.0830	0.664 hours
Background Form- Public Member SC-8	5 mins	425	0.500	212.5	0.0830	17.638 hours
TOTAL ADDING		441 (staying the same)				18.302 hours
DELETING						
981 Almonds SC- 176 Producer Nominee Questionnaire	2 mins	10	1.0000	10.00	0.0330	0.33
981 Almonds SC- 177 Handler Nominee Questionnaire	2 mins	10	1.0000	10.00	0.0330	0.33
987 Dates SC 285 Confidential Nominee	10 mins	18	0.5000	9.00	0.1670	1.50

Questionnaire						
932 Olives SC-150 Producer Nominee Questionnaire	6 mins	16	0.5000	8.00	0.1000	0.80
932 Olives SC-149 Handler Nominee Questionnaire	6 mins	16	0.5000	8.00	0.1000	0.80
993 Prunes SC-165 Committee Nominee	5 mins	42	0.5000	21.00	0.0830	1.74
993 Prunes SC-166 Public Nominee	5 mins	2	0.5000	1.00	0.0830	0.08
989 Raisins SC-222 Grower Nominee	6 mins	70	0.5000	35.00	0.1000	3.50
989 Raisins SC-220 Public Nominee	6 mins	2	0.5000	1.00	0.1000	0.10
989 Raisins SC-219 Handler Nominee	6 mins	26	0.5000	13	0.1000	1.30
984 Walnuts SC-124 Growers and Handlers	5 mins	18	0.5000	9.00	0.0830	0.75
984 Walnuts SC-125 Public Member	5 mins	2	0.5000	1.00	0.0830	0.08
948 CO Potatoes SC-52 Confidential Background Questionnaire/Statement	5 mins	38	0.5000	19.00	0.0830	1.58
966 FL Tomatoes SC-283 Confidential Background Questionnaire/Statement	5 mins	24	1.0000	24.00	0.0830	1.99
958 ID/OR Onion SC-32 Producer/Handler	5 mins	20	0.5000	10.00	0.0830	0.83
958 ID/OR Onion SC-33 Producer Member	5 mins	2	0.5000	1.00	0.0830	0.08
945 ID/OR Potatoes SC- 133 Confidential Background Questionnaire/Statement	5 mins	16	0.5000	8.00	0.0830	0.66
982 OR/WA Hazelnuts SC- 138 Producer/Handler	3 mins	18	0.5000	9.00	0.0500	0.45
982 OR/WA Hazelnuts SC- 139 Public Member	3 mins	2	0.5000	1.00	0.0500	0.05
959 S TX Onions SC-90 Confidential Background Questionnaire/Statement	5 mins	17	0.5000	8.50	0.0830	0.71
985 Spearmint SC-57 Producer Member/Alternate Member	2 mins	14	0.5000	7.00	0.0333	0.23
985 Spearmint SC-58 Public Member/Alternate Member	2 mins	2	0.5000	1.00	0.0333	0.03
955 Vidalia Onions SC-174 Producer & Producer/Handler	10 mins	16	1.0000	16.00	0.1670	2.67
955 Vidalia Onions SC-175 Public Member	10 mins	2	1.0000	2.00	0.1670	0.33
946 WA Potatoes SC-41 Confidential Background Questionnaire/Statement	5 mins	18	0.3333	6.00	0.0830	0.50

956 Walla walla Onions SC-112 Producer/Handler	5 mins	18	0.3333	6.00	0.0830	0.50
956 Walla walla Onions Public Member SC-115	5 mins	2	0.3333	0.67	0.0830	0.06
TOTAL DELETING	139 mins	441 respondents				21.98 burden hours
TOTAL ADDING		441 respondents (staying the same)				18.302
GRAND TOTAL (DELETING – ADDING)		staying the same				21.98 hours - 18.302 hours = 3.678 hours (rounded 4)

Background Form- Industry Member (SC-9)

Federal marketing orders are administered by a committee, councils and boards consisting of producer/growers, handler, and sometimes public members. Nominees are required to complete and submit this form, which requests information pertaining to the nominee's relation to the industry overseen by the committee on which he or she wishes to serve. The Secretary uses this information to determine whether nominees are eligible to serve in the positions for which they are nominated. The Background Questionnaire (with Acceptance Statement Included) includes a statement that the nominee signs, certifying that he or she will uphold the committee ethics regulations if elected. Any specific information regarding commodities specific information has been replaced with blank space so that multiple commodities can use the same form.

Background Form- Public Member (SC-8)

Federal marketing orders are administered by a committee consisting of producer/growers, handler, and sometimes public members. Public nominees are required to complete and submit this form, which requests information pertaining to the nominee's relation to the industry overseen by the committee on which he or she wishes to serve. The Secretary uses this information to determine whether nominees are eligible to serve in the positions for which they are nominated. The Background Questionnaire (with Acceptance Statement Included) includes a statement that the nominee signs, certifying that he or she will uphold the committee ethics regulations if elected. Any specific information regarding commodities specific information has been replaced with blank space so that multiple commodities can use the same form.