

Food Hubs

Section 1: Qualifying Questions for the Directory

For the purposes of USDA Food Hub Directory, a food hub is a business or organization that actively manages the aggregation, distribution, and marketing of source-identified food products to multiple buyers from multiple producers, primarily local and regional producers, to strengthen the ability of these producers to satisfy local and regional wholesale, retail, and institutional demand.

1. Does this operation qualify as a food hub as defined above?

Yes

No

2. Based on the above definition of “local”, does your food hub sell local products?

Local food is defined as a food product that is raised, produced, aggregated, stored, processed, and distributed in the locality or region in which the final product is marketed, so that the total distance the product is transported is less than 400 miles from the origin of the product, or within the State in which the product is produced.

Yes

No

3. Does this food hub have its own pre-determined trade area (e.g., by mileage, within a county, state, etc.) where most or all of the products it sells are raised, and/or produced?

Yes

Which best describes this area?

Within miles of the food hub

Single county where the food hub is located or single county that is within 400 miles of food hub

Collection of counties within 400 miles of the food hub

State where the food hub is located

Multiple states located within 400 miles of the food hub

No

Do not know

4. Does this food hub operate in [current year]?

Yes

No

Section 2: Business Name

Food hub name appears in the USDA National Food Hub Directory

Section 3: Business Profile

Information listed in this section is for internal purposes only and will NOT be published in the USDA Local Food Directory. This information will be kept confidential.

1. What is your primary relationship with this food hub?

- Food hub director
 - Food hub manager
 - Contact person/ public liaison for the food hub
 - Food hub supplier
 - Food hub customer
 - Other
-

All information you provide from this point forward will be published in the USDA Local Food Directory.

2. Mailing address for this food hub

Check if the same as the contact person's mailing address

State

See Appendix A

City

Street name and number or P.O. Box number

5-digit ZIP Code

3. Contact information for this food hub

Check if the same as the contact person's information

Contact name

Contact title

Email

Phone

4. Media channels

To ensure accuracy, please copy the full address from the appropriate website/social media site.

Website

Facebook

Twitter

Instagram

Snapchat

Pinterest

Blog

Other 1

Other 2

5. In what year was this food hub established?

6. What is the legal status of this food hub?

- Non-Profit
- Producer Cooperative
- Consumer Cooperative
- Producer-Consumer Cooperative

- S Corp
 - C Corp
 - B Corp
 - LLC
 - L3C
 - Publicly owned
 - No formal legal structure
 - Other
-

Section 4: Location

State

See Appendix A

City

Physical street address

5-digit ZIP Code

If there is not a street address or ZIP code for this location, or you do not know it, please provide the state, city/town, a description of the location with the nearest road intersection listed and short driving directions. The Directory will include this description to assist customers in locating your food hub.

Location description and driving directions:

Section 5: Operation Schedule and Products

1. List in which months this food hub will be in operation in [current year].

- Year-round
- January
- February
- March
- April
- May
- June
- July
- August
- September
- October
- November
- December
- Not sure yet

2. Which farm products and other items do you expect to be sold at this food hub in [current year]?

- Fresh fruits
- Fresh vegetables
- Baked goods: breads, pies, etc.
- Canned or preserved fruits/vegetables: jams, jellies, preserves, salsas, pickles, dried fruit, etc.
- Coffee and/or tea
- Cut flowers
- Dairy products: milk, cheese, etc.
- Dry beans
- Eggs
- Fish and/or seafood
- Fresh and/or dried herbs
- Grains and/or flour
- Green household products: bio-degradable detergent, products made from 100% recycled materials, etc.
- Honey
- Juices and/or non-alcoholic ciders
- Maple syrup and/or maple products
- Mushrooms
- Nuts
- Pet food
- Poultry/fowl meat and products
- Red and other non-poultry meat and products

- Soap and/or body care products
 - Tofu and/or non-animal protein
 - Trees (e.g., Christmas trees)
 - Wild harvested forest products: mushrooms, medicinal herbs, edible fruits and nuts, etc.
 - Wine, spirits, beer, hard cider
 - Other produces/products
-

3. Does this food hub offer products certified as "organic" by the USDA?

- Yes
- No
- I don't know

4. Indicate the locality of each product this food hub will sell in [current year]

Using 400-mile radius from the hub or sourcing products within the same state as a definition of "local".

Fresh fruits

- Exclusively local
- Both local and non-local
- Exclusively non-local

Fresh vegetables

- Exclusively non-local
- Exclusively local
- Both local and non-local

Baked goods: breads, pies, etc.

- Exclusively local
- Both local and non-local
- Exclusively non-local

Canned or preserved fruits/ vegetables: jams, jellies, preserves, salsas, pickles, dried fruit, etc.

- Exclusively local
- Both local and non-local
- Exclusively non-local

Coffee and/or tea

- Exclusively local
- Both local and non-local

Exclusively non-local

Cut flowers

Exclusively local

Both local and non-local

Exclusively non-local

Dairy products: milk, cheese, etc.

Exclusively local

Both local and non-local

Exclusively non-local

Dry beans

Exclusively local

Both local and non-local

Exclusively non-local

Eggs

Exclusively local

Both local and non-local

Exclusively non-local

Fish and/or seafood

Exclusively local

Both local and non-local

Exclusively non-local

Fresh and/or dried herbs

Exclusively local

Both local and non-local

Exclusively non-local

Grains and/or flour

Exclusively local

Both local and non-local

Exclusively non-local

Green household products: bio-degradable detergent, products made from 100% recycled materials, etc.

Exclusively local

Both local and non-local

Exclusively non-local

Honey

- Exclusively local
- Both local and non-local
- Exclusively non-local

Juices and/or non-alcoholic ciders

- Exclusively local
- Both local and non-local
- Exclusively non-local

Maple syrup and/or maple products

- Exclusively local
- Both local and non-local
- Exclusively non-local

Mushrooms

- Exclusively local
- Both local and non-local
- Exclusively non-local

Nuts

- Exclusively local
- Both local and non-local
- Exclusively non-local

Pet food

- Exclusively local
- Both local and non-local
- Exclusively non-local

Poultry/fowl meat and products

- Exclusively local
- Both local and non-local
- Exclusively non-local

Red and other non-poultry meat and products

- Exclusively local
- Both local and non-local
- Exclusively non-local

Soap and/or body care products

- Exclusively local
- Both local and non-local
- Exclusively non-local

Tofu and/or non-animal protein

- Exclusively local
- Both local and non-local
- Exclusively non-local

Wild harvested forest products: mushrooms, medicinal herbs, edible fruits and nuts, etc.

- Exclusively local
- Both local and non-local
- Exclusively non-local

Wine, spirits, beer, hard cider

- Exclusively local
- Both local and non-local
- Exclusively non-local

Other

- Exclusively local
- Both local and non-local
- Exclusively non-local

5. List all required practices utilized by producers/suppliers

- USDA Certified Organic
- Certified Naturally Grown
- Integrated pest management
- Non-Certified, but Practicing Organic
- Free Range/Pasture Raised
- Grass Fed
- Antibiotic Free
- Marine Stewardship Council Certified
- Chemical Free
- Good Agricultural Practices (GAP)-Certified

6. Which GAP-certifying entity/entities these practices must be certified to be accepted by this food hub.

- USDA
- USDA and other certifying entity/ entities
- Other (non-USDA) certifying entity/ entities

- Good Handling Practices (GHP)-Certified
- Certified Humane

- Animal Welfare Approved
- Fair Trade
- Other 1

Other 2

Other 3

Not utilize any practices

7. List all market channels to wholesale buyers in [current year]

- Large supermarkets or supercenters
- Small independent grocery stores
- Corner stores, bodegas
- Food retail cooperatives
- Restaurants
- Caterers, bakeries
- Distributors
- Food processors
- Pre-K food service
- K-12 school food service
- Colleges/Universities
- Hospitals
- Senior care facilities
- Government or corporate cafeterias
- Other 1

Other 2

Other 3

Not expect any market channels to wholesale buyers

8. List all market channels directly to customers in [current year]

- Buying clubs
- On-line store
- Your own retail storefront
- Community-supported agriculture (CSA) shares
- Farmers markets
- Mobile retail units/ food trucks
- Farm stands

Other 1

Other 2

Other 3

Not expect any market channels to customers

9. List all procurement arrangement with this food hub's suppliers in [current year]

We take ownership of the product by buying from suppliers and then reselling the products to our customers.

We sell on a consignment basis, i.e., we do not take ownership of the product - we sell the supplier's products to our customers and take a commission on products sold.

Other procurement arrangements

No procurement arrangement with its suppliers

10. List all operational services or activities offered by this food hub in [current year]

Aggregation

Production such as operating a farm or ranch (including incubator or demonstration farms)

Distribution services

Brokering services

Shared use kitchen

Packaging/Repackaging

Product storage

Canning

Freezing

Cutting

Other 1

Other 2

Other 3

Not offer any operational services or activities

11. List all producer support services or activities offered by this food hub in [current year]

- Marketing and promotional services for producers
 - Branding or labeling products to indicate origin of product or other attributes
 - Demonstration/Incubator farm
 - Production and post-harvest handling training
 - Business management services or guidance
 - Paid consulting
 - Food safety and/or GAP Training
 - Liability insurance that you offer producers
 - Transportation services for producers such as picking up product from the farm for distribution
 - Other 1
-

Other 2

Other 3

Not offer any producer support services or activities

12. List all services or activities offered by this food hub to the community in [current year]

- Paid employment opportunities for youth
 - Accepting SNAP benefits
 - Accepting WIC or FMNP benefits
 - Matching programs for SNAP benefits
 - Nutrition or cooking education
 - Meal preparation
 - Health screenings
 - Transportation services for customers to access your operation
 - Operating a mobile market
 - Subsidized farm shares
 - Education programs for institutions (e.g., at schools, colleges/ universities, hospitals)
 - Other education or community awareness programs
 - Food donations to local food pantries/ banks
 - Other 1
-

Other 2

Other 3

Not offer services and activities to the community

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1. Please provide the total gross product sales for this food hub in last year ([previous year])

- \$500,000 or less
- \$500,001 to \$2,000,000
- \$2,000,001 to \$5,000,000
- \$5,000,001 to \$10,000,000
- Over \$10,000,000
- Did not operate in last year ([previous year])
- I don't know

2. List the number of staff, including volunteers, consultants, and interns, this food hub expects to have in the following categories in [current year].

Full-time year-round paid employees

Part-time year-round paid employees

Seasonal paid employees

Unpaid interns/ apprentices

Cooperative member volunteers

Regular volunteers

Occasional volunteers

Consultants

Other

3. Total square footage that this hub's facility currently owns or leases from others?

4. Do you know from how many local and non-local producers/suppliers this hub is expected to purchase or procure products in [current year]?

Using 400-mile radius from the hub or sourcing products within the same state as a definition of "local"

Yes, I know expected number of local and non-local producers

Number of non-local producers/suppliers

Number of local producers/suppliers

Yes, but only expected number of local producers

Number of local producers/suppliers

Yes, but only expected number of non-local producers

Number of non-local producers/ suppliers

No

5. From how many small and mid-sized producers you expect this hub to directly purchase or procure products in [current year]

Generally-speaking, farms and ranches with gross annual sales less than \$500,000.

All of our products will be purchased/procured from small and mid-sized producers

Most of our products will be purchased/procured from small and mid-sized producers

Some of our products will be purchased/procured from small and mid-sized producers

Few of our products will be purchased/procured from small and mid-sized producers

I don't know

6. Using 400-mile radius from the hub or sourcing products within the same state as a definition of "local", what percentage of this hub's sales will be local in [current year]?

Less than or equal to 50%

Greater than 50%

Section 6: Remove the Food Hub from the Listing

1. Why do you want to delete?

This food hub is closed

Why was it closed?

- Lack of demand for locally-grown farm products
 - Mismatch between production capability of local suppliers and volume needs of buyers
 - Competition from alternative suppliers of locally-grown farm products
 - Customer dissatisfaction with product range/quality
 - Lack of success in recruiting farm product suppliers
 - Inability to retain farm suppliers in food hub network
 - Price resistance from customers
 - Excessive fluctuation in product availability
 - Other
-

Other reasons

Please specify:

2. Please verify the contact information of the person completing this form

Contact Name

Contact Email

Contact Phone

3. What is your primary relationship with this food hub?

- Food hub director
 - Food hub manager
 - Contact person/ public liaison for the food hub
 - Food hub supplier
 - Food hub customer
 - Other
-

4. Any comments:

Section 7: No Longer Manage This Listing

Thank you for informing us that you no longer manage/represent this food hub.

If you know the new contact person's information, please provide his/her information below and click the "submit" button:

Name:

Email address:

Any comments:

If you do not know the new contact person's information, please click the "submit" button directly.

