



UNITED STATES DEPARTMENT OF COMMERCE
Economics and Statistics Administration
U.S. Census Bureau
Office of the Director
Washington, DC 20233-0001

D-2084

LIAISON NAME
TITLE
Address
City State ZIP

FROM THE DIRECTOR
U.S. CENSUS BUREAU

Thank you for participating in the 2020 Census Local Update of Census Addresses Operation (LUCA). This is a reminder that you have until INSERT DATE?? to submit your address list and/or map updates to the Census Bureau. If you have already submitted your materials within the last several days, please disregard this letter.

As a reminder, when you complete your participation in LUCA, you are required to either destroy (preferred method) or return to the Census Bureau all Title 13 address list materials in accordance with the *Confidentiality and Security Guidelines*.

If you choose to destroy (preferred method) the materials, please review the destruction requirements in the *Confidentiality and Security Guidelines*, complete and sign the *Destruction or Return of Title 13, U.S.C. Materials Form*, and ensure that all reviewers and anyone with access to the Title 13 LUCA materials signs this form. Mail this form in the enclosed postage-paid envelope. Rather than mailing, you may scan your completed, signed form, and email it to us at GEO.2020.LUCA@census.gov.

If you choose to return the materials to the Census Bureau, double-wrap the materials and use the mailing label that was included with the initial mail-out of materials. If you have misplaced the mailing label, please contact the Census Bureau to have a replacement label sent to you. Complete, sign, and enclose the *Destruction or Return of Title 13, U.S.C. Materials Form*. Ensure that all reviewers and anyone with access to the Title 13 LUCA materials signs this form.

If you have any questions regarding the 2020 Census LUCA Operation, please contact us via email at GEO.2020.LUCA@census.gov, by phone at 1-844-344-0169, or you can visit us on the website at www.census.gov/geo/partnerships/luca.html.

Sincerely,

John H. Thompson
Director

Enclosure

cc: HEO