



**APPLICATION DEADLINE: February 11, 2019, at 6:00 PM ET. APPLY EARLY TO AVOID ANY POTENTIAL LAST-MINUTE DELAYS!**

All Baldrige Examiner applicants, before starting your application, **please review the information on the [Become a Baldrige Examiner page](#), including the links on the screen to understand the requirements and the process.** If you have any problems or questions about the examiner application, please read the [Baldrige Examiner Application FAQs](#).

If you are a returning applicant or a returning examiner, your username and password were sent in two different emails on November 26<sup>th</sup>. If you did not receive your account information by email, please email the Examiner Application Help Center at [examappl@nist.gov](mailto:examappl@nist.gov).

If you are a new applicant and have not created your user account yet, please click [Create Your Account](#) below. A username and a temporary password will be sent to you in two separate emails. **Because the application process takes some time, we strongly advise you to apply well before the holiday season.**

**WARNING! WARNING! WARNING!**

This is a U.S. government computer system, which may be accessed and used only for authorized government business by authorized personnel. Unauthorized access or use of this computer system may subject violators to criminal, civil, and/or administrative action.

All information on this computer system may be intercepted, recorded, read, copied, and disclosed by and to authorized personnel for official purposes, including criminal investigations. Such information includes sensitive data encrypted to comply with confidentiality and privacy requirements. Access or use of this computer system by any person, whether authorized or unauthorized, constitutes consent to these terms.

**ALERT! ALERT! ALERT!**

The Baldrige Examiner Application system will be unavailable for maintenance every Wednesday between 6:30 AM and 7:00 AM ET. Please avoid logging into the system at this time. Thank you.

### Examiner Application Login

Username:

Password:

Login

*If you forgot your password, click on the [Forgot Your Password?](#) link to reset your password. More than two failed password attempts locks your account.*

[Forgot Your Password?](#)   [Create Your Account](#)

### Examiner Application - User Account Verification

Have you previously applied to be a national Baldrige examiner? \*

Yes  
 No

**If clicked YES**

### Examiner Application - User Account Verification

**Unable to continue account creation!** ×

If you have previously been applied to the Board of Examiners, your account may already exist. Please send an email to [examappl@nist.gov](mailto:examappl@nist.gov) for further assistance.

Have you previously applied to be a national Baldrige examiner? \*

Yes  
 No

## Examiner Application - Citizenship

**As a condition of involvement, Baldrige examiners must be U.S. citizens or permanent residents of the United States.** If you cannot show proof of U.S. citizenship or permanent residency, you are not eligible to serve and should exit the application at this time.

Please select your status below: \*

- I am a citizen of the United States.
- I am a permanent resident of the United States.
- I am not a citizen or a permanent resident of the United States.

Continue

Cancel

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✉ Support Hours: M-F, 9:00 AM-5:00 PM ET

✉ Examiner Application Help Center: [examappl@nist.gov](mailto:examappl@nist.gov)

OMB Control No. 0693-0006, Expiration Date: 06-30-2019

## Examiner Application - Time Commitment

**All applicants:** Please consider carefully the time commitment required to meet the award review schedule.

Serving on the Board of Examiners requires a completed self-study, training for and completion of an Independent Review and a Consensus Review of an award application, typically about 200 hours between April and August. Self-studies must be completed satisfactory in order to be admitted to the classroom training session. Additionally, 25-30% of our examiners complete a site visit, a commitment of up to an additional 150 hours during September and October, including a seven-day trip to an award applicant's work site and a team report for the applicant. While site visit work is a large time commitment, we strongly encourage our examiners to make themselves available for the opportunity. Most of our examiners say that the site visit is the most rewarding part of an examiner's work.

You must be able to accommodate the schedule set by your evaluation team during all phases of the evaluation process--even if your work requires temporary or extended travel or residence outside the United States.

You will be able to complete portions of the work at your workplace or home via telephone and secure website. You will need to travel only for training and site visits (if assigned).

Dates	Participants	Activity	Approximate Time Commitment
April-May	All Examiners	Self-study Classroom training in Maryland	30-40+ hours 3-4 days
May-June		Independent Review	50-70 hours
June-August		Consensus Review (including planning, preparation, consensus calls, and postcall work)	45-60 hours
August-September	25-30% of the board	Site visit planning	20-30 hours
September-October		Site visit	6-7 days, 14-16 hours per day

I have read, I understand, and I commit to the time requirements of the award cycle for members of the Board of Examiners. \*

Continue

Cancel

## Examiner Application - Examiner Preparation Course Schedule

As a member of the Board of Examiners, you will participate in training and development activities, including online and classroom training. In addition, new examiners complete an orientation program. Senior and Master Examiners also participate in a customized program tailored to developing the skills needed to lead examiner teams.

Regardless of your years of service on the board, you will need to attend the Examiner Preparation Course. The training weeks are shown below. Please note these time frames on your calendar.

In 2019, the Baldrige Program will offer three weeks of Baldrige examiner training in Gaithersburg, Maryland.

Preliminary Schedule for Examiner Classroom Training:

### National Baldrige Examiner Training in Gaithersburg, MD - All examiners

- April 23 - 26
- April 30 - May 3
- May 7 - 10

The Baldrige Program covers the cost of prework materials and the examiner training course at the Gaithersburg, MD location. Examiners or their employers must cover travel costs associated with examiner training. Additionally, the Baldrige Program covers all travel-related costs for site visits.

If you are selected to serve on the board, you will be asked for your preferred training dates.

NOTE: Classes are filled on a first-come, first-served basis. We will make every effort to honor your first choice. New, Senior, and Master Examiners will attend four days of training. Returning Examiners will attend three days (Wednesday - Friday) of the training week.

I have read this schedule and I commit to it, understanding that I must attend training and stay for the entire session. \*

Continue

Cancel

## Examiner Application - Code of Ethical Conduct

Members of the Board of Examiners (members) for the Malcolm Baldrige National Quality Award pledge to uphold their professional principles in the fulfillment of their responsibilities as defined in the administration of Public Law 100-107, the Malcolm Baldrige National Quality Improvement Act of 1987. The Board of Examiners Code of Ethical Conduct establishes accountability for these principles.

Four principles are the foundation of the Code of Ethical Conduct. These principles are intended to protect the interests of all key stakeholders, including applicants, examiners, judges, and the program, creating a safe and empowering environment for all to engage, share, learn, and improve. Known violations should be reported as soon as practical to the BPEP Director, who will not release the source of the information without permission.

### Principle 1: Protect the Integrity of Baldrige

Members will make sound decisions related to conflicting or competing interests, as well as do their part to ensure that all organizations are evaluated consistently for the Baldrige Award and other Baldrige assessments. Violations of this principle include, but are not limited to, the following examples:

- Representing conflicting or competing interests or placing themselves in such a position where their interest may be in conflict—or appear to be in conflict—with the purposes and administration of the Baldrige Award or other Baldrige assessments. This includes being employed by, being a supplier or customer of, having a financial interest in, or having a consulting arrangement with a competitor or competing interest, present or future
- Approaching an organization they have evaluated or reviewed in another examiner role on behalf of the Baldrige Program (e.g., technical editor or external site visit monitor) for personal gain or accepting employment from an organization they have evaluated within five years of the evaluation
- Using information gained from sources other than the award applicant or organization being assessed, such as information gathered from the press, websites, social media, examiners, or any other outside sources
- Intentionally communicating false or misleading information that may compromise the integrity of the Baldrige Program, award process, or decisions therein

### Principle 2: Exhibit Professional Conduct at All Times

Members will conduct themselves professionally, guided by truth, accuracy, fairness, respect, thoughtfulness, and responsibility in all their interactions. Violations of this principle include, but are not limited to, the following examples:

- Failing to respect the climate, culture, and values of organizations being evaluated when participating in site visits
- Failing to demonstrate respect for all individuals involved with the Baldrige Program or award process. Examples of this violation are subjecting individuals to harassment, degradation, intimidation, or humiliation
- Independently giving feedback to applicants regarding scoring or overall performance
- Sharing their number of years of service as an examiner or promoting/advertising their services *while performing as an examiner*
- Using Baldrige Program/Award logos in advertising or promotion. Note: Upon completion of the Examiner Preparation Course, examiners may use the following designation for one year, except on business cards: Examiner, Malcolm Baldrige National Quality Award (MBNQA)

### Principle 3: Protect the Promise of Confidentiality

Members will safeguard the confidences of all parties involved in the judging or examination of present or former applicants so that the integrity of the Baldrige Award or award process is not compromised. Violations of this principle include, but are not limited to, the following examples:

- Disclosing the identity of or other information about the applicant to anyone other than the examiner's team, the judge involved in the examination, or the Baldrige staff members involved in the examination during or at any time after the review process
- Copying applicant information of any kind. Note: Copying information from inside the Baldrige Program's encrypted, secure database to other documents within the database is permitted as necessary
- Retaining applicant information beyond the Consensus Review (or Site Visit Review, if applicable)
- Communicating applicant identity or other applicant information through e-mail, social media, or any other electronic or written means outside of the Baldrige Program's secure database
- Communicating applicant identity or other information via cell phone, VOIP, or wireless devices unless authorized by the applicant
- Using or adapting applicant information subsequent to the review process, unless the information is publicly released by the applicant
- Communicating with the applicant during Independent Review and/or Consensus Review, unless the examiner is a designated participant of the official Independent Review call with the applicant
- Communicating directly with the applicant during site visits about matters other than verifying and clarifying information in the consensus scorebook, unless the examiner is the team leader or backup team leader
- Requesting/reviewing *individual* customer, stakeholder, or workforce member data and information during the Site Visit Review process

### Principle 4: Protect the Program's Intellectual Property

Members will make sound decisions related to the use of Baldrige Program materials, trademarks, logos, and information contained within the program's website. Violations of this principle include, but are not limited to, the following examples:

- Establishing links from their own website to the National Institute of Standards and Technology (NIST) or Baldrige Performance Excellence Program (BPEP) website without making it clear that users will be taken to official NIST websites
- Failing to acknowledge the use of trademarks owned by NIST, including those for NIST, the Quest for Excellence, and the Malcolm Baldrige National Quality Award, along with the statement indicating the trademark is registered by NIST
- Making or sharing unauthorized copies of the Baldrige Excellence Framework or any other Baldrige Program publications

Furthermore, board members enhance and advance the Malcolm Baldrige National Quality Award as it serves to stimulate U.S. organizations to improve overall performance. All board members pledge to abide by this Code of Ethical Conduct.

I certify that I have read the Code of Ethical Conduct and I agree to abide by it. \*

# Examiner Application

Baldrige Performance Excellence Program | NIST

## Examiner Application - Disclosure of Conflict Of Interest

As a member of the Malcolm Baldrige National Quality Award Board of Examiners, you will voluntarily disclose to the administrators of the award the identity of employers, competitors, key customers, key suppliers, and clients--past, present, or potential--whose interest might be favorably or unfavorably affected by your actions as a member of the Board of Examiners. This includes disclosure of organizations in which you have financial holdings or other affiliations (pensions, donations, volunteerism, etc.) that may present or seem to present a conflict of interest for you.

As a member of the Board of Examiners, you will be asked to provide signed statements before attending the Examiner Preparation Course. Any material misstatement of fact in this application or incomplete disclosure of conflicts of interest shall be grounds for disqualification from the review process or dismissal from the Board of Examiners. Additionally, you agree to update your employment, financial, and client records periodically throughout your appointment.

In applying for a position on the Malcolm Baldrige National Quality Award Board of Examiners, I attest to the accuracy of the information in this application.

I certify that I have read and agree to the Disclosure of Conflict of Interest Statement. \*

Continue

Cancel

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✉ Examiner Application Help Center: [examappl@nist.gov](mailto:examappl@nist.gov)

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# Examiner Application

Baldrige Performance Excellence Program | NIST

## Examiner Application - Share Personal Contact Information

As a member of the Board of Examiners, you will share your name, home and business addresses, telephone numbers, and email addresses via email or mail with other members of your evaluation team during this year's award process.

Please indicate that you give permission to share your contact information with fellow examiners by email or mail.

I certify that I understand that my contact information will be shared among board members. \*

Continue

Cancel

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✉ Examiner Application Help Center: [examappl@nist.gov](mailto:examappl@nist.gov)

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## Create Your Account

Please provide your title, first name, last name, and email address in the form below and click "Continue" to create your account. Once your Examiner Application account is created, two different emails containing your username and temporary password will be sent from [examappl@nist.gov](mailto:examappl@nist.gov) to the email address you provide.

Title: \*

First Name: \*

Last Name: \*

Email: \*

Confirm Email: \*

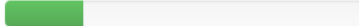


**Status:** Not Submitted   **Deadline:** February 11, 2019, at 6:00 PM ET   **System Message:** Hello EK112043

## Application Forms

- [✓ Contact Information](#) >
- [✓ Employment Information](#) >
- [NAICS Code](#) >
- [Preferred Mailing Address](#) >
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- [State Examiner Experience](#) >
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22% Complete, Not Submitted



## Baldrige Board of Examiners Application

[Letter from the Director](#)

Thank you for your interest in joining the 2019 Malcolm Baldrige National Quality Award Board of Examiners.

You do not have to complete the online application in one sitting, and you may change your answers as many times as you like before you submit the application. Be sure to click **Save & Continue** after updating each page.

**After you submit your application, you will receive a confirmation email.** Save this email for your records. If you do not receive an email, log on to your account and check the status of your application at the top left of the screen. If it is "Not Submitted," click [Certify & Submit Application](#) to submit your application.

To begin your application, click on the "Begin Application" button at the bottom. Please **DO NOT use the browser's Back button. Navigate through the links on the left.** Otherwise, the application will give an error message.

### Paperwork Reduction Act

This collection of information contains Paperwork Reduction Act (PRA) requirements approved by the Office of Management and Budget (OMB). Notwithstanding any other provisions of the law, no person is required to respond to, nor shall any person be subject to a penalty for failure to comply with, a collection of information subject to the requirements of the PRA unless that collection of information displays a currently valid OMB control number. Public reporting burden for this collection is estimated to be 60 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed and completing and reviewing the collection of information. Send comments regarding this burden estimate or any aspect of this collection of information, including suggestions for reducing this burden, to the National Institute of Standards and Technology, Attn: Robert Fangmeyer, Director Baldrige Program, robert.fangmeyer@nist.gov.

**OMB Control No. 0693-0006**

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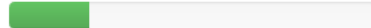
[Begin Application >>](#)

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22% Complete, Not Submitted



## Contact Information

Please verify/update your contact information:

Official First Name: \*

Nickname:  Middle Initial:

Last Name: \*

Title: \*  Suffix:

Primary Email Address: \*

Confirm Email Address: \*

Alternate Email Address:

Primary Phone Number: \*

Primary Phone Type: \*  Ext:

Alternate Phone Number:

Alternate Phone Type:

## Home Address

Non-U.S. Address:

Addresses cannot contain a PO Box Number.

Address Line 1: \*

Address Line 2:

City: \*

State: \*

Zip: \*  -

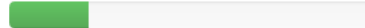
Save & Continue >>

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- ✓ **Employment Information** >
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22% Complete, Not Submitted



## Employment

Contact Information Saved Successfully

Please enter your **last ten years** of employment experience, marking your current or most recent employment record as primary. Your primary/most recent employment record will be used to populate your work address. If you have more than one current employer, only one can be marked as primary. If you change primary employers, please remember to update your employment status (e.g., if retired or no longer employed) and include an end date for your previous employer.

\* Primary Job.

Organization	Dates	Position	Delete
* NIST	01/2010-	IT	<a href="#">Delete</a>

+ Add Employment

This section is complete

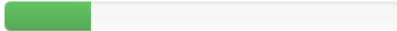
Save & Continue >>

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22% Complete, Not Submitted



### Employment

\* Denotes required field

#### Other Historical Employment Information

Please use this form to describe a previous or current non-primary job.

Primary Work? \*  Yes  No

Employment Status: \*

Full Name of the Organization: \*

Position Title: \*

Non-U.S. Address:

City: \*

State: \*

Dates of Service: \* From: (mm/yyyy)

To: (mm/yyyy or leave blank)

Primary Organization

Type: \*

Does it have a parent organization? \*

Yes  No

Are you a C-Level executive (i.e., CEO, CFO, CIO) or a senior leader in your organization? \*

Yes  No



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22% Complete, Not Submitted

## Employment

Save

Cancel

\* Denotes required field

### Current or Most Recent Employment

Please use this form to describe your current or most recent primary job. If unemployed or retired, please provide information on your most recent employment below.

Primary Work? \*  Yes  No

Employment Status: \*

Full Name of the Organization: \*

Position Title: \*

Position Description: \*

Used 4 of 450 allowed characters.

Non-U.S. Address:

Addresses cannot contain a PO Box Number.

Address Line 1: \*

Address Line 2:

City: \*

State: \*

Zip: \*  -

Dates of Service: \* From: (mm/yyyy)

To: (mm/yyyy or leave blank)

Primary Organization Type: \*

- Secondary Organization Type: *(Select all that apply)*
- |  |  |
|--|--|
| <input type="checkbox"/> K-12 Education  | <input type="checkbox"/> Higher Education        |
| <input type="checkbox"/> Other Education | <input type="checkbox"/> Health Care             |
| <input type="checkbox"/> Government      | <input type="checkbox"/> Independent Consultancy |
| <input type="checkbox"/> Manufacturing   | <input type="checkbox"/> Nonprofit               |
| <input type="checkbox"/> Small Business  | <input type="checkbox"/> Service                 |

Does it have a parent organization? \*

Yes  No

Are you a C-Level executive (i.e., CEO, CFO, CIO) or a senior leader in your organization? \*

Yes  No

Save

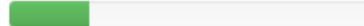
Cancel

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22% Complete, Not Submitted



## NAICS Code

Please provide more information on areas of professional expertise that are relevant in evaluating an organization's performance. Federal agencies use the North American Industry Classification System (NAICS) to classify organizations for collecting, analyzing, and publishing data related to U.S. business.

The complete list of [NAICS Codes](#) is listed here.

**Choose the most relevant NAICS codes (input NAICS code from the list or start entering description of your type of industry):**

NAICS 1 (Primary):\*

NAICS 2:

NAICS 3:

NAICS 4:

NAICS 5:

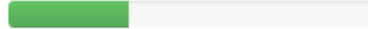
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33% Complete, Not Submitted



## Preferred Mailing Address

NAICS Codes Saved Successfully ×

Select your preferred mailing address for receiving examiner, team, and other program-related material. \*

Home Address      100 Bursue Drive  
Gaithersubrg, MD 34567

Work Address      100 Bursue Drive  
Gaithersburg, GA 09878

Other Address

Save & Continue >>

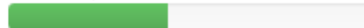


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44% Complete, Not Submitted



## Professional Information

Save & Continue >>

\* Denotes required field

Please provide information on your areas of professional expertise (specialized or sector-related) that are relevant in evaluating an organization's performance.

### Do you have any expertise in the following industries or professions?

- |   |   |
|---|---|
| <input type="checkbox"/> Utilities            | <input type="checkbox"/> Information Technology           |
| <input type="checkbox"/> Technical Schools    | <input type="checkbox"/> Federal, State, or City Agencies |
| <input type="checkbox"/> Finance              | <input type="checkbox"/> Cyber Security                   |
| <input type="checkbox"/> Retail Merchandising | <input type="checkbox"/> Other Nonprofit:                 |

### Do you have work experience or a degree in health care?

- |   |   |
|---|---|
| <input type="checkbox"/> BSN  | <input type="checkbox"/> DDS                |
| <input type="checkbox"/> DO   | <input type="checkbox"/> Imaging Specialist |
| <input type="checkbox"/> LPN  | <input type="checkbox"/> MD                 |
| <input type="checkbox"/> Medical Device Specialist                            | <input type="checkbox"/> MSN                |
| <input type="checkbox"/> Pharm-D  | <input type="checkbox"/> Physical Therapist |
| <input type="checkbox"/> Primary Laboratory Technician                        | <input type="checkbox"/> RN                 |
| <input type="checkbox"/> Any other work experience or degrees in health care: |   |

### Do you have work experience or a degree in education?

- |   |   |
|---|---|
| <input type="checkbox"/> Assistant Principal                                | <input type="checkbox"/> Assistant Superintendent |
| <input type="checkbox"/> Dean   | <input type="checkbox"/> Education Specialist     |
| <input type="checkbox"/> K-12 Teacher                                       | <input type="checkbox"/> Principal                |
| <input type="checkbox"/> Professor  | <input type="checkbox"/> Superintendent           |
| <input type="checkbox"/> Any other work experience or degrees in education: |   |

May we send your contact information to the Alliance for Performance Excellence, which consists of state, local, and other Baldrige-based programs, as a potential examiner or subject-matter expert? \*

Please note: The Baldrige Program does not control how your contact information will be managed once it is sent to other programs.

- Yes
- No
- Already Involved

Save & Continue >>

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56% Complete, Not Submitted



## Education

Professional Information Saved Successfully ✕

List all completed or in-process degrees. Include the degree and year it was or will be obtained, the educational institution, and the state or country.

[+ Add Education](#)

This section is complete

[Save & Continue >>](#)

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56% Complete, Not Submitted



## Education

\* Denotes required field

Institution Name:\*

Degree:\*

Concentration On:\*

Non-U.S. Degree:

State:\*

Year Obtained:\*

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56% Complete, Not Submitted



## Education

Save Education successful ×

List all completed or in-process degrees. Include the degree and year it was or will be obtained, the educational institution, and the state or country.

Institution Name	Degree	Delete
uga	Master	<a href="#">Delete</a>

[+ Add Education](#)

This section is complete

[Save & Continue >>](#)

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- State Examiner Experience >**
- Recommendation Provider >
- Knowledge, Skills, & Abilities >
- Review Application >
- Certify & Submit Application >

67% Complete, Not Submitted



## Baldrige State Examiner Experience

Please provide your experience as a Baldrige State level examiner or director. For each program for which you have served, indicate the name of the program, your role(s), and the years served.

*If you don't have any Baldrige State Examiner experience, check "This section is complete" and click "Save & Continue" button.*

[+ Add Baldrige State Examiner Experience](#)

This section is complete

[Save & Continue >>](#)

**Status:** Not Submitted   **Deadline:** February 11, 2019, at 6:00 PM ET   **System Message:** Hello EK112043

## Application Forms

- ✓ Contact Information >
- ✓ Employment Information >
- ✓ NAICS Code >
- ✓ Preferred Mailing Address >
- ✓ Professional Information >
- ✓ Education >
- State Examiner Experience >
- Recommendation Provider >
- Knowledge, Skills, & Abilities >
- Review Application >
- Certify & Submit Application >

67% Complete, Not Submitted



## Baldrige State Examiner Experience

Please provide your experience as a Baldrige State level examiner or director. For each program for which you have served, indicate the name of the program, your role(s), and the years served.

**Save** **Cancel** \* Denotes required field

The Name of the Award Program: \*

Enter the State Abbreviation(s) Covered by the Program: \*

Describe State and Local Program Experience: \*

*Used 0 of 450 allowed characters.*

Roles: \*  Application Author  
 Consensus/Site Visit Team Leader  
 Examiner  
Years From: \*  To: \*

Feedback/Tech Writer/Editor  
 Judge  
 Program Director  
 Other  
Years From: \*  To: \*

Please Specify: \*

**Save** **Cancel**

**Status:** Not Submitted **Deadline:** February 11, 2019, at 6:00 PM ET **System Message:** Hello EK112043

## Application Forms

- ✓ [Contact Information](#) >
- ✓ [Employment Information](#) >
- ✓ [NAICS Code](#) >
- ✓ [Preferred Mailing Address](#) >
- ✓ [Professional Information](#) >
- ✓ [Education](#) >
- State Examiner Experience** >
- [Recommendation Provider](#) >
- [Knowledge, Skills, & Abilities](#) >
- [Review Application](#) >
- [Certify & Submit Application](#) >

67% Complete, Not Submitted



## Baldrige State Examiner Experience

Please provide your experience as a Baldrige State level examiner or director. For each program for which you have served, indicate the name of the program, your role(s), and the years served.

*If you don't have any Baldrige State Examiner experience, check "This section is complete" and click "Save & Continue" button.*

The Name of the Program	State(s)	Delete
<a href="#">MD award program</a>	MD	<a href="#">Delete</a>

[+ Add Baldrige State Examiner Experience](#)

**This section is complete**

[Save & Continue >>](#)

**Status:** Not Submitted   **Deadline:** February 11, 2019, at 6:00 PM ET   **System Message:** Hello EK112043

## Application Forms

- [✓ Contact Information](#) >
- [✓ Employment Information](#) >
- [✓ NAICS Code](#) >
- [✓ Preferred Mailing Address](#) >
- [✓ Professional Information](#) >
- [✓ Education](#) >
- [✓ State Examiner Experience](#) >
- [Recommendation Provider](#) >
- [Knowledge, Skills, & Abilities](#) >
- [Review Application](#) >
- [Certify & Submit Application](#) >

78% Complete, Not Submitted



## Recommendation Providers

For your application to be considered, two individuals must submit recommendations on your behalf via the online system by the application deadline. **Applications without two recommendations will not be accepted. No other form of recommendation is accepted. Recommenders may not be relatives, friends, or sitting members of the Baldrige Program's Panel of Judges.** We suggest that you select recommenders early to give them sufficient time to respond. **Recommendations will not be received or accepted after the application deadline.** NOTE: If you are a state examiner, one recommendation from state program director is strongly encouraged.

Following are steps for selecting and notifying your recommenders:

1. Identify up to four recommenders.
2. Click on the "Add Recommendation Provider" button to enter the name and email address of the first recommender. When you save the recommender information, the recommender will receive an email containing a link to the online system and a personal access code enabling him or her to log in and complete the recommendation. Add up to three more recommenders in the same way. Once the recommenders have logged in and begun their recommendations, a date will appear on the "Started" line under the "Status" column, and you will no longer be able to edit their information.
3. Monitor your email for notification that the Baldrige Program has received a completed recommendation. We will add only the two newest recommendations received to your file, and you may not delete a recommendation after the program has received it.
4. If you wish, once you have received two notifications, delete the remaining recommenders. If you decided to remove them, deleting the recommenders will generate an email informing them that you no longer require their recommendations.
5. If you wish, send reminder emails to your recommenders by clicking "Send Email."

[+ Add Recommendation Provider](#)

[Save & Continue >>](#)



**Status:** Not Submitted   **Deadline:** February 11, 2019, at 6:00 PM ET   **System Message:** Hello EK112043

## Application Forms

- [✓ Contact Information](#) >
- [✓ Employment Information](#) >
- [✓ NAICS Code](#) >
- [✓ Preferred Mailing Address](#) >
- [✓ Professional Information](#) >
- [✓ Education](#) >
- [✓ State Examiner Experience](#) >
- [Recommendation Provider](#) >
- [Knowledge, Skills, & Abilities](#) >
- [Review Application](#) >
- [Certify & Submit Application](#) >

78% Complete, Not Submitted



## Recommendation Provider

**NOTE:** When you click on the "Save" button, the recommender will receive an e-mail instructing how to access the online system. The link of the application and a unique personal access code will be included in the email.

Save

Cancel

\* Denotes required field

First Name:\*

Last Name:\*

Email Address:\*

Confirm Email Address:\*

Employer:

Job Title:

Relationship To You:

Do you wish to waive your right to examine this letter of recommendation? \*

Yes    No

Note for the recommendation provider that will be included into the email:

Used 0 of 450 allowed characters.

Save

Cancel

**Status:** Not Submitted   **Deadline:** February 11, 2019, at 6:00 PM ET   **System Message:** Hello EK112043

## Application Forms

- [✓ Contact Information](#) >
- [✓ Employment Information](#) >
- [✓ NAICS Code](#) >
- [✓ Preferred Mailing Address](#) >
- [✓ Professional Information](#) >
- [✓ Education](#) >
- [✓ State Examiner Experience](#) >
- [✓ Recommendation Provider](#) >
- [1. Aishe gul](#)
- [2. john Smith](#)
- [Knowledge, Skills, & Abilities](#) >
- [Review Application](#) >
- [Certify & Submit Application](#) >

89% Complete, Not Submitted



## Recommendation Providers

For your application to be considered, two individuals must submit recommendations on your behalf via the online system by the application deadline. **Applications without two recommendations will not be accepted. No other form of recommendation is accepted. Recommenders may not be relatives, friends, or sitting members of the Baldrige Program's Panel of Judges.** We suggest that you select recommenders early to give them sufficient time to respond. **Recommendations will not be received or accepted after the application deadline.** NOTE: If you are a state examiner, one recommendation from state program director is strongly encouraged.

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4. If you wish, once you have received two notifications, delete the remaining recommenders. If you decided to remove them, deleting the recommenders will generate an email informing them that you no longer require their recommendations.
5. If you wish, send reminder emails to your recommenders by clicking "Send Email."

Provider Name	Status	Send Email	Delete
<a href="#">Aishe gul</a>	Last Email Sent: 2/4/19 03:45 PM Started: Completed:	<a href="#">✉ Send Email</a>	<a href="#">🗑 Delete</a>
<a href="#">john Smith</a>	Last Email Sent: 2/4/19 03:46 PM Started: Completed:	<a href="#">✉ Send Email</a>	<a href="#">🗑 Delete</a>

[+ Add Recommendation Provider](#)

[Save & Continue >>](#)

**Status:** Not Submitted **Deadline:** February 11, 2019, at 6:00 PM ET **System Message:** Hello EK112043

## Application Forms

- [✓ Contact Information](#) >
- [✓ Employment Information](#) >
- [✓ NAICS Code](#) >
- [✓ Preferred Mailing Address](#) >
- [✓ Professional Information](#) >
- [✓ Education](#) >
- [✓ State Examiner Experience](#) >
- [✓ Recommendation Provider](#) >
  - 1. Aishe gul
  - 2. john Smith
- [Knowledge, Skills, & Abilities](#) >
- [Review Application](#) >
- [Certify & Submit Application](#) >

89% Complete, Not Submitted



## Knowledge, Skills, and Abilities Essay Questions

Save & Stay

Save & Continue >>

\* Denotes required field

Please plan to dedicate a block of time to complete this section. We suggest that you write your essays in a word-processing application, then copy/paste into the text boxes provided below. Save your work very often by clicking the Save & Stay button.

**1. Describe your experience that qualifies you to evaluate and provide feedback to an organization on its work systems processes. \***

Used 0 of 1300 allowed characters.

**2. Describe your experience that qualifies you to evaluate and provide feedback to an organization on its product, process, and financial results. \***

Used 0 of 1300 allowed characters.

**3. Describe your experience that qualifies you to evaluate and provide feedback to an organization on its strategy development and implementation. \***

Used 0 of 1300 allowed characters.

Save & Stay

Save & Continue >>

**Status:** Not Submitted **Deadline:** February 11, 2019, at 6:00 PM ET **System Message:** Hello EK112043

## Application Forms

- ✓ [Contact Information](#) >
- ✓ [Employment Information](#) >
- ✓ [NAICS Code](#) >
- ✓ [Preferred Mailing Address](#) >
- ✓ [Professional Information](#) >
- ✓ [Education](#) >
- ✓ [State Examiner Experience](#) >
- ✓ [Recommendation Provider](#) >
  1. Aishe gul
  2. john Smith
- ✓ [Knowledge, Skills, & Abilities](#) >
- Review Application** >
- [Certify & Submit Application](#) >

100% Complete, Not Submitted

## Review Application

Knowledge, Skills, and Abilities Essays Saved Successfully ×

[Continue >>](#)

[Print Your Application Summary](#)

### You read and agreed to the following statements:

- [Citizenship Requirement](#)
- [Time Commitment and Timeline](#)
- [Examiner Preparation Course Schedule](#)
- [Code of Ethical Conduct](#)
- [Disclosure of Conflict of Interest](#)
- [Sharing of Contact Information](#)

### Contact Information Complete

**Full Name:** Mrs. Elif Karakas  
**Primary Email :** karakas@nist.gov  
**Alternate Email:**  
**Primary Phone:** 4342132345  
**Alternate Phone:**

Home Address	Work Address (Preferred)	Other Address
100 Bursue Drive Gaithersubrg, MD 34567	100 Bursue Drive Gaithersburg, GA 09878	

### Employment Information Complete

#### [Primary] NIST

01/2010 - Current, Employed

**Position Title** IT  
**Position Description** adfa  
**Address** Gaithersburg, GA  
**Parent Organization** (none)  
**C-Level executive** No

### NAICS Code Complete

314 (Primary) Textile Product Mills

### Professional Information Complete

Do you have any expertise in the following industries or professions?

**Status:** Not Submitted   **Deadline:** February 11, 2019, at 8:00 PM ET   **System Message:** Hello EK112043

## Application Forms

- ✓ Contact Information >
- ✓ Employment Information >
- ✓ NAICS Code >
- ✓ Preferred Mailing Address >
- ✓ Professional Information >
- ✓ Education >
- ✓ State Examiner Experience >
- ✓ Recommendation Provider >
  - 1. Aishe gul
  - 2. john Smith
- ✓ Knowledge, Skills, & Abilities >
- Review Application >
- Certify & Submit Application >

100% Complete, Not Submitted

## Certify & Submit Application

### Recommendation Provider Info

Your application will not be evaluated if we do not receive the recommendation letters by the application deadline.

Board members are selected on the basis of their personal qualifications and are not considered representatives of their employers or any other organization. Efforts are made to ensure broad representation on the Board of Examiners and to minimize disproportionate involvement from one industry, sector, or single organization. Applications are evaluated on the basis of

- Criteria category expertise
- Breadth and depth of professional experience
- Specialized expertise
- Examiner knowledge, skills, and abilities

### Recommendation Providers' Status:

Name	Status
Aishe gul	Not Started
john Smith	Not Started

You will not be able to change any of the information in your application after you click "Submit Application." Your responses will become the official property of the Baldrige Performance Excellence Program.

In applying for a volunteer position on the Malcolm Baldrige National Quality Award Board of Examiners, I attest to the accuracy of the information in this application. Enter your full name (First Name Last Name) as your signature.

I certify that I have read and understand the above statement.\*

Full Name: \*

(First Name Last Name)

Submit Application >>

**Status:** Submitted **Deadline:** February 11, 2019, at 6:00 PM ET **System Message:** Hello EK112043

## Application Forms

**Confirmation** >

Recommendation Providers >

1. Aishe gul
2. john Smith

Review Application >

## Confirmation

Application Submitted Successfully ✕

Your application has been submitted on 02/04/2019, 03:48 PM. An application submission confirmation email has been sent to your [karakas@nist.gov](mailto:karakas@nist.gov) email account. You may [print](#) or [save](#) your application for future reference.

To complete your application, the Baldrige Program must receive two recommendation letters online by the application deadline. You may monitor your recommendation status, send reminder emails to your recommenders, and/or add new recommender information before the application deadline.

If you want to update your contact information or withdraw your application, please contact the Baldrige Program.

Notification emails will be sent to all examiner candidates by March 14<sup>th</sup>, indicating your selection status. Selected examiners must return the confirmation notice immediately upon receipt. Detailed information will be included.

## How Did You Hear About the Board of Examiners?

Select all that apply:

- Association Newsletter
- Baldrige Website
- Other Baldrige Program Materials
- Quest for Excellence Conference
- Industry Conference
- Baldrige Fall Conference
- Publication/Email Advertisement *(Hold Ctrl key to select multiple options)*

BPEP  
ASQ  
Other

- Involvement in a Baldrige-based Award Program
- Referral by a Baldrige Examiner or Stakeholder
- My Professional Web site or Listserv
- Social media (Twitter, Facebook, etc.)

Please specify here other sources not mentioned above.

Submit Survey

**Status:** Submitted   **Deadline:** February 11, 2019, at 6:00 PM ET   **System Message:** Hello EK112043

## Application Forms

- [Confirmation](#) >
- [Recommendation Providers](#) >
  - 1. Aishe gul
  - 2. John Smith
- [Review Application](#) >

## Confirmation

Your application has been submitted on 02/04/2019, 03:48 PM. An application submission confirmation email has been sent to your [karakas@nist.gov](mailto:karakas@nist.gov) email account. You may [print](#) or [save](#) your application for future reference.

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If you want to update your contact information or withdraw your application, please contact the Baldrige Program.

Notification emails will be sent to all examiner candidates by March 14<sup>th</sup>, indicating your selection status. Selected examiners must return the confirmation notice immediately upon receipt. Detailed information will be included.

Thank you for completing the "How Did You Hear About the Board of Examiners?" survey!

**Status:** Not Submitted **Deadline:** June 24, 2019, at 11:00 PM ET **System Message:** Hello EK109160

## Application Forms

- Contact Information >
- Employment Information >
- NAICS Code >
- Preferred Mailing Address >
- Disclosure of COI >
  - Clients
  - Applications Evaluated
  - Other COI
- Certify & Submit Forms >**

0% Complete, Not Submitted

## Certify & Submit Forms

Postselection data are not complete. ×

You have not completed all sections of the application. Please review the sections that are not checked in the Application Forms panel on the left side of this screen, and then complete all required fields and sections.

Submitting postselection data confirms that as a member of the Judges Panel of the Malcolm Baldrige National Quality Award, you voluntarily disclose to the administrators of the award the identity of employers, competitors, key customers, key suppliers, and clients—past, present, or potential—whose interest might be favorably or unfavorably affected by your actions as a member of the Judges Panel.

### If your conflict-of-interest information changes:

Notify the Baldrige Program of any changes in the status of your conflict-of-interest information during the award cycle. When you receive an application to examine, immediately determine if it presents or appears to present a conflict of interest for you. Report conflicts or apparent conflicts to Baldrige staff immediately to avoid delaying the examination process.

### PRIVACY ACT STATEMENT

**Authority:** The National Institute of Standards and Technology Act, as amended, 15 U.S.C. 271 et seq. (which includes Title 15 U.S.C. 272) and section 12 of the Stevenson-Wylder Technology Innovation Act of 1980, as amended, 15 U.S.C. 3710a. The Baldrige Awards Program was created under public law 100-107 The Malcolm Baldrige National Quality Improvement Act of 1987. 5 U.S.C. App.-Inspector General Act of 1978, § 2; 5 U.S.C. App.-Reorganization Plan of 1970, § 2; 13 U.S.C. § 2; 13 U.S.C. § 131; 15 U.S.C. § 272; 15 U.S.C. § 1151; 15 U.S.C. § 1501; 15 U.S.C. § 1512; 15 U.S.C. § 1516; 15 U.S.C. § 3704b; 16 U.S.C. § 1431; 35 U.S.C. § 2; 42 U.S.C. § 3121 et seq.; 47 U.S.C. § 902; 50 U.S.C. App. § 2401 et seq.; E.O. 11625; 77 FR 49699 (Aug. 16, 1012).

**Purpose:** The National Institute of Standards and Technology (NIST) oversees the Baldrige Performance Excellence Program (BPEP) which is the nation's only Presidential award for performance excellence and offers a wide array of award-winning products and services, including the world-renowned Baldrige Excellence Framework. The function/purpose of the information collections is to support the needs and activities of the internal and external customers in support of this mission.

**Routine Uses:** NIST will use this information to conduct necessary government business for the processing and the support needs of the BPEP. Disclosure of this information is permitted under the Privacy Act of 1974 (5 U.S.C. Section 522a) to be shared among NIST staff for work-related purposes. Disclosure of this information is also subject to all the published routine uses as identified in the Privacy Act System of Records Notices: COMMERCE/ DEPT- 18: Employee Personnel Files Not Covered by Notices of Other Agencies; COMMERCE/DEPT-23: Information Collected in Connection with Department of Commerce Activities, Events, and Programs

**Disclosure:** Furnishing this information is voluntary, however, this information is required to obtain authorization to gain access to and participate in the specified BPEP activity. The failure to provide accurate information may delay or prevent you from participating in the activity. Submitting voluntary information constitutes your consent to the use of the information for the stated purpose.

**In accepting a volunteer position on the Judges Panel of the Malcolm Baldrige National Quality Award, I attest to the accuracy of the information being submitted.**

I certify that I have read and understand the above statement. \*

Full Name:\*

(FirstName LastName)

Submit Postselection Data >>