

Draft Email to go out to Lab/Branch members: highlighted fields will vary by branch/lab

Greetings Members of the **Laboratory of Brain and Cognition**,

I would like to invite you to complete a brief survey evaluating the performance of **Dr. Ungerleider** as Chief of the **Laboratory of Brain and Cognition (LBC)**. Your individual responses will remain anonymous. Survey data will be analyzed and reported as a group to NIMH Leadership, the NIMH Board of Scientific Counselors, and **Dr. Ungerleider**.

Please look for an email in your inbox in the next couple of days from "Christopher.chai@nih.gov via SurveyMonkey.com". If you do not receive the email in your inbox, please check your junk mail folder. If you find that you still did not receive your survey, or if you have any questions about the survey, do not hesitate to contact me. **The survey will close on [DATE].**

Best Regards,