

Request for Approval under the “Generic Clearance for the Collection of Routine Customer Feedback” (OMB#: 0925-0648 Exp., date: 05/2021)

TITLE OF INFORMATION COLLECTION:

Office of Intramural Training & Education (OITE) – Amgen Scholars at NIH Alumni – Where Are You Now? Survey

PURPOSE:

The Amgen Scholars at NIH program is a partnership between Amgen Foundation, the Foundation for the NIH, and the NIH Office of Intramural Training & Education (OITE). Amgen Scholars at NIH spend the summer performing research within the NIH Intramural Research Program as a summer trainee. Participants are exposed to basic, translational, and clinical research as well as participating in journal clubs, case studies, writing projects and other group activities designed to develop communication, career readiness, and critical thinking skills. The program includes a particular focus on health disparities and the science policy involved in their elimination. Additional details about the Amgen Scholars at NIH program may be found by visiting: <https://www.training.nih.gov/amgenscholars>.

DESCRIPTION OF RESPONDENTS:

The OITE wishes to collect information about academic history, research interests, and career goals from students participating in the Amgen Scholars at NIH partnership. Responses will be used to enhance and expand the program for future participants as well as providing mentoring services to the alumni. Participants do not receive financial support from the NIH.

TYPE OF COLLECTION: (Check one)

- | | |
|--|--|
| <input type="checkbox"/> Customer Comment Card/Complaint Form | <input checked="" type="checkbox"/> Customer Satisfaction Survey |
| <input type="checkbox"/> Usability Testing (e.g., Website or Software) | <input type="checkbox"/> Small Discussion Group |
| <input type="checkbox"/> Focus Group | <input type="checkbox"/> Other: _____ |

CERTIFICATION:

I certify the following to be true:

1. The collection is voluntary.
2. The collection is low-burden for respondents and low-cost for the Federal Government.
3. The collection is non-controversial and does not raise issues of concern to other federal agencies.
4. The results are not intended to be disseminated to the public.
5. Information gathered will not be used for the purpose of substantially informing influential policy decisions.
6. The collection is targeted to the solicitation of opinions from respondents who have experience with the program or may have experience with the program in the future.

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To assist review, please provide answers to the following question:

Personally Identifiable Information:

1. Is personally identifiable information (PII) collected? [X] Yes [] No

2. If Yes, is the information that will be collected included in records that are subject to the Privacy Act of 1974? Yes No
3. If Applicable, has a System or Records Notice been published? Yes No

Gifts or Payments:

Is an incentive (e.g., money or reimbursement of expenses, token of appreciation) provided to participants? Yes No

ESTIMATED BURDEN HOURS and COSTS

Category of Respondent	No. of Respondents	No. of Responses per Respondent	Time per Response (in hours)	Total Burden Hours
Individuals (2021 Amgen Scholars at NIH)	20	1	30 / 60	10
Individuals (2020 Amgen Scholars at NIH)	20	2	30 / 60	20
Individuals (2019 Amgen Scholars at NIH)	20	3	30 / 60	30
Individuals (2018 Amgen Scholars at NIH)	20	4	30 / 60	40
Individuals (2017 Amgen Scholars at NIH)	20	4	30 / 60	40
Individuals (2016 Amgen Scholars at NIH)	20	4	30 / 60	40
Individuals (2015 Amgen Scholars at NIH)	20	4	30 / 60	40
Totals	140	440		220

Notes: 1) Number of respondents is based on the number of Amgen Scholars at NIH between the years 2015 and 2021. 2) The number of responses anticipated by each admission year is based on a tracking period that is truncated based on the OMB Clearance expiration date of May 2021.

Category of Respondent	Total Burden Hours	Wage Rate*	Total Burden Cost
Individuals (2021 Amgen Scholars at NIH)	10	\$12.25	\$123.00
Individuals (2020 Amgen Scholars at NIH)	20	\$14.30	\$286.00
Individuals (2019 Amgen Scholars at NIH)	30	\$14.93	\$448.00
Individuals (2018 Amgen Scholars at NIH)	40	\$15.87	\$635.00
Individuals (2017 Amgen Scholars at NIH)	40	\$16.63	\$665.00
Individuals (2016 Amgen Scholars at NIH)	40	\$17.79	\$712.00
Individuals (2015 Amgen Scholars at NIH)	40	\$18.44	\$738.00
Totals	220		\$3,607.00

*The Hourly Wage Rate was estimated based on the NIH Trainee Stipend Tables. The value used for each admission year is based on the projected academic status in 2021. Details about the NIH Trainee Stipend tables may be found at: <https://oma1.od.nih.gov/manualchapters/person/2300-320-7/>.

FEDERAL COST: The estimated annual cost to the Federal government is 255.00

Staff	Grade/Step	Salary	% of Effort	Fringe (if applicable)	Total Cost to Gov't
Federal Oversight					
Director, OITE	Title 42	\$200,000.00	0.05%	~	\$100.00
Director, Amgen Scholars at NIH	GS13-S03	\$103,435.00	0.15%	~	\$155.00
Contractor Cost	~	~	~	~	~
Travel	~	~	~	~	~
Other Cost	~	~	~	~	~
Total	~	~	~	~	\$255.00

*the Salary in table above is cited from <https://www.opm.gov/policy-data-oversight/pay-leave/salaries-wages/salary-tables/pdf/2018/DCB.pdf>

If you are conducting a focus group, survey, or plan to employ statistical methods, please provide answers to the following questions:

The selection of your targeted respondents

1. Do you have a customer list or something similar that defines the universe of potential respondents and do you have a sampling plan for selecting from this universe?
 Yes No

If the answer is yes, please provide a description of both below (or attach the sampling plan)? If the answer is no, please provide a description of how you plan to identify your potential group of respondents and how you will select them?

Amgen Scholars at NIH participants will be asked to complete and submit the “Amgen Alumni – Where Are You Now” collection on an annual schedule in order to keep up-to-date information on their academic and career development progress. This information provided by the trainees will be used to enhance the OITE services to this training program.

Administration of the Instrument

1. How will you collect the information? (Check all that apply)
 - Web-based or other forms of Social Media
 - Telephone
 - In-person
 - Mail
 - Other, Explain
2. Will interviewers or facilitators be used? Yes No