Request for Approval under the "Generic Clearance for the Collection of Routine Customer Feedback" (OMB#: 0925-0648 Exp., 05/2021)

TITLE OF INFORMATION COLLECTION: Quick Feedback Center for Scientific Review (QFCSR)

PURPOSE: The Center for Scientific Review (CSR) is evaluating Study Section organization as part of the ARGO (Assessing Review Group Outcomes) initiative – an inter IC collaboration.

The QFCSR surveys are collecting feedback on important issues regarding specific study sections (such as prioritization, assignments, expertise, and discussion).

DESCRIPTION OF RESPONDENTS: Respondents will be approximately 600 CSR reviewers serving on study sections for the January 2019 council round.

TIL OF COLLECTION. (Check one)	
[] Customer Comment Card/Complaint Form	[] Customer Satisfaction Survey
[] Usability Testing (e.g., Website or Software	[] Small Discussion Group
[] Focus Group	[X] Other: Organizer feedback

CERTIFICATION:

I certify the following to be true:

TVDE OF COLLECTION: (Check one)

- 1. The collection is voluntary.
- 2. The collection is low-burden for respondents and low-cost for the Federal Government.
- 3. The collection is non-controversial and does <u>not</u> raise issues of concern to other federal agencies.
- 4. The results are <u>not</u> intended to be disseminated to the public.
- 5. Information gathered will not be used for the purpose of <u>substantially</u> informing <u>influential</u> policy decisions.
- 6. The collection is targeted to the solicitation of opinions from respondents who have experience with the program or may have experience with the program in the future.

Name: Charles Dumais

To assist review, please provide answers to the following question:

Personally Identifiable Information:

- 1. Is personally identifiable information (PII) collected? [] Yes [X] No
- 2. If Yes, is the information that will be collected included in records that are subject to the Privacy Act of 1974? [] Yes [] No
- 3. If Applicable, has a System or Records Notice been published? [] Yes [] No

Gifts or Payments:

Is an incentive (e.g., money or reimbursement of expenses, token of appreciation) provided to participants? [] Yes [X] No

ESTIMATED BURDEN HOURS and COSTS

Category of Respondent	No. of Respondents	No. of Responses per Respondent	Time per Response (in hours)	Total Burden Hours
Individuals	600	5	1/60	50
Totals	600	3000		50

Category of Respondent	Total Burden	Hourly Wage Rate*	Total Burden
	Hours		Cost
Individuals	50	\$35.06	\$1753.00
Totals			\$1753.00

https://www.bls.gov/oes/2017/may/oes_nat.htm#19-0000

FEDERAL COST: The estimated annual cost to the Federal government is <u>\$730.00</u>

				Fringe (if applicable)	Total Cost to Gov't
Staff	Grade/Step	Salary***	% of Effort		
Federal Oversight					
Program Analyst	GS-13-10	126,062	0.002%		\$250.00
Health Science Administrator	GS-14-1	114,590	0.002%		\$230.00
Contractor Cost		125,000	0.002%		\$250.00
Travel					
Other Cost					
Total					\$730.00

*** https://www.opm.gov/policy-data-oversight/pay-leave/salaries-wages/salary-tables/18Tables/html/DCB.aspx

If you are conducting a focus group, survey, or plan to employ statistical methods, please provide answers to the following questions:

The selection of your targeted respondents

1. Do you have a customer list or something similar that defines the universe of potential respondents and do you have a sampling plan for selecting from this universe?

[] Yes [X] No

If the answer is yes, please provide a description of both below (or attach the sampling plan)? If the answer is no, please provide a description of how you plan to identify your potential group of respondents and how you will select them?

Administration	on of the	Instrument
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1.	How will you collect the information? (Check all that apply)
	[X] Web-based or other forms of Social Media
	[] Telephone
	[] In-person
	[] Mail
	[] Other, Explain
2.	Will interviewers or facilitators be used? [] Yes [X] No