

Attachment #2: Launch email from NSF

Dear PAEMST State Coordinator:

As you know from a much earlier communication, the PAEMST program team has been developing a questionnaire that builds on your participation and advice to NSF during the State Coordinators' meeting last October. Your insights during that meeting helped us to fashion a survey that we hope will provide you an opportunity to continue your observations and recommendations to NSF that are connected with the work you do for the PAEMST program and, importantly, how NSF can facilitate your continued efforts.

The following link will take you to the survey which is part of the PAEMST program web portal. The questions should take approximately 40 minutes to answer, and the survey can be saved iteratively so that you can come back to it if your time schedule so requires. It is our hope that you will be able to conclude the survey within the next three weeks. If you experience difficulties in navigating the web portal or opening/saving the survey document, do not hesitate to contact our contractor at _____.

Your role as a State Coordinator for this important White House program cannot be overstated. Whatever success we enjoy certainly begins with your determined work and consistent impact.

Sincerely,

Dr. Nafeesa Owens
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Attachment #3: Reminder email from the Contractor

Dear State Coordinator:

This is a follow-on to Dr. Owens' email letter of _____
in which the link to the PAEMST State Coordinator survey questionnaire was provided.

We are writing to remind all State Coordinators that the PAEMST program hopes to receive your completed survey within the next week. If there is a problem in finishing the survey in that time period, please let us know (we understand that travel and the conduct of professional activities can easily delay the best laid plans). We are here to help in whatever way we can.

Truly yours,

PAEMST Contractor sig block.