

**THE PERFORMANCE MEASURES PROJECT: IMPROVING PERFORMANCE
MEASUREMENT AND MONITORING BY CDC PROGRAMS:**

PART B: STATISTICAL METHODS

May 17, 2019

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List of Attachments

1. Sample Performance Measure Technical Specification Instrument
2. Sample Performance Measure Reporting Instrument

B. Collections of Information Employing Statistical Methods

1. Respondent Universe and Sampling Methods

There will be approximately 35 respondents (funded recipients) each from up to 25 new, domestic, non-research cooperative agreement awardees participating in this project. Each cooperative agreement will use a generic information collection customized to the funded recipients for that cooperative agreement. These respondents are the state and local recipients of Federal funding. The information will be used to monitor awardee progress towards the goals and objectives of a particular cooperative agreement, for quality improvement, and to respond to inquiries from the Department of Health and Human Services, Congress, and other sources.

No statistical sampling method will be used.

2. Procedures for the Collection of Information

The CDC program funding a particular cooperative agreement will collect information from each recipient on the schedule required by the cooperative agreement and documented in the Program's Data Management Plan. Recipients will report progress on their performance measures using a cooperative agreement-specific information collection adapted from a Sample Performance Measure Technical Specification Instrument (**Attachment 4**) and a Sample Performance Measure Reporting Instrument (**Attachment 5**). Instructions will be provided to recipients for completing the templates.

3. Methods to Maximize Response Rates and Deal with Nonresponse

Periodic reporting based on requirements stated in the cooperative agreement is required of all recipients. Response rates are expected to be 100%.

4. Test of Procedures or Methods to be Undertaken

No testing of procedures or methods will be undertaken. The request is based on the recent approval of a similar generic clearance (OMB approval number: 0970-0490, expiration date 1/31/2020) for the Administration for Children and Families (ACF). All recipients receiving funding from a specific NOFO will use the NOFO-specific tool.

5. Individuals Consulted on Statistical Aspects and Individuals Collecting and/or Analyzing Data

The individuals responsible for design and management of the information collection include:

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