



**SOCIAL SECURITY**  
Office of Operations

Employer ABC  
123 main street  
AnyCity, ST 11111

Dear W2 Filer,

The Social Security Administration (SSA) would like to talk to you about how **you** think we can improve the W-2 filing process. If you are interested in giving us your opinion, please contact us using one of the methods below. Once we receive notification of your interest, we will reach out and schedule a discussion.

We would appreciate hearing from you by xx/xx/xxxx. We plan to communicate with you either by phone, e-mail or mail beginning mid-(September). Thank you in advance for your assistance!

Sincerely,

Social Security Administration

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If interested, please email us at [w2filing@ssa.gov](mailto:w2filing@ssa.gov) and provide the information below, or return this form completed to:

SSA, WBDOC  
PO BOX xxxxxxxx  
Wilkes-Barre, PA 18702

Yes! I am willing to engage with SSA to share information about how to improve the W2 filing process. Please contact me!

Name: \_\_\_\_\_ EIN: \_\_\_\_\_ Email Address: \_\_\_\_\_  
Phone Number: \_\_\_\_\_ Company Name: \_\_\_\_\_  
Best time/day for us to reach you (include your time zone) : \_\_\_\_\_  
Do you prefer we contact you by e-mail or phone? \_\_\_\_\_