



October 24, 2011

«contactname»
«Title»
«FIRM»
«Address1»
«Address2»
«City», «St» «zipcode»

Dear «PREFIX» «LNAME»:

The Bureau of Labor Statistics would like to thank you for your contribution to the Job Openings and Labor Turnover Report. You have diligently reported your firm's data for some time, and your participation is now complete. A new sample of establishments has been selected, and your firm is no longer in the sample. You will no longer be asked to report JOLTS data for the following location(s):

<u>Report #</u>	<u>Location</u>
«unitnum»	«Location»

Your firm's reported data were essential for calculation of the monthly statistics on U.S. labor demand and turnover. These statistics have enabled additional analysis of the U.S. labor market and the economy in general. Without cooperation from firms such as yours, these valuable statistics would not have been possible.

On the reverse side of this letter is a summary of our latest release. You can obtain the entire news release and future news releases at www.bls.gov/jlt/home.htm.

Once again, thank you for your participation that helped get this new statistical program off the ground.

Best regards,

Michelle Kilgore

Michelle Kilgore
JOLTS Data Collection Center Manager
Bureau of Labor Statistics

JOB OPENINGS AND LABOR TURNOVER: AUGUST 2011

There were 3.1 million job openings on the last business day of August, the U.S. Bureau of Labor Statistics reported today. The hires rate (3.1 percent) and separations rate (3.0 percent) were essentially unchanged over the month. The job openings rate has trended upward slowly since the end of the recession in June 2009 (as determined by the National Bureau of Economic Research). This release includes estimates of the number and rate of job openings, hires, and separations for the nonfarm sector by industry and by geographic region.

View Entire Release at: <http://www.bls.gov/jlt/home.htm>

Table A. Job openings, hires, and total separations by industry, seasonally adjusted

Industry	Job openings			Hires			Total separations		
	Aug. 2010	July 2011	Aug. 2011 ^P	Aug. 2010	July 2011	Aug. 2011 ^P	Aug. 2010	July 2011	Aug. 2011 ^P
	Levels (in thousands)								
Total	2,862	3,213	3,056	3,886	3,976	4,014	3,996	3,962	3,968
Total private ¹	2,556	2,905	2,757	3,627	3,733	3,755	3,556	3,659	3,692
Construction	54	75	92	332	334	323	320	327	330
Manufacturing	173	252	240	259	259	252	279	239	248
Trade, transportation, and utilities ²	409	540	489	749	767	782	769	770	773
Retail trade	250	312	322	528	552	534	545	547	536
Professional and business services	613	640	623	777	819	839	757	806	805
Education and health services	477	604	607	471	472	480	429	431	446
Leisure and hospitality	350	338	339	628	682	673	601	670	683
Arts, entertainment, and recreation	37	62	44	102	96	102	103	97	108
Accommodation and food services	313	276	295	527	586	572	498	573	576
Government ³	306	309	299	259	243	259	440	302	275
State and local government	228	253	261	221	219	231	289	271	244
	Rates (percent)								
Total	2.2	2.4	2.3	3.0	3.0	3.1	3.1	3.0	3.0
Total private ¹	2.3	2.6	2.5	3.4	3.4	3.4	3.3	3.4	3.4
Construction	1.0	1.3	1.6	6.0	6.0	5.9	5.8	5.9	6.0
Manufacturing	1.5	2.1	2.0	2.2	2.2	2.1	2.4	2.0	2.1
Trade, transportation, and utilities ²	1.6	2.1	1.9	3.0	3.1	3.1	3.1	3.1	3.1
Retail trade	1.7	2.1	2.2	3.7	3.8	3.7	3.8	3.8	3.7
Professional and business services	3.5	3.6	3.5	4.6	4.8	4.9	4.5	4.7	4.7
Education and health services	2.4	2.9	2.9	2.4	2.4	2.4	2.2	2.2	2.2
Leisure and hospitality	2.6	2.5	2.5	4.8	5.2	5.1	4.6	5.1	5.2
Arts, entertainment, and recreation	1.9	3.2	2.3	5.3	5.1	5.4	5.4	5.1	5.7
Accommodation and food services	2.7	2.4	2.5	4.7	5.2	5.0	4.5	5.1	5.1
Government ³	1.3	1.4	1.3	1.2	1.1	1.2	2.0	1.4	1.3
State and local government	1.2	1.3	1.3	1.1	1.1	1.2	1.5	1.4	1.3

¹ Includes mining and logging, information, financial activities, and other services, not shown separately.

² Includes wholesale trade and transportation, warehousing, and utilities, not shown separately.

³ Includes federal government, not shown separately.

^P = Preliminary

Net Change in Employment

Large numbers of hires and separations occur every month. Over the 12 months ending in August 2011, hires totaled 47.9 million and separations totaled 46.7 million, yielding a net employment gain of 1.2 million based on not seasonally adjusted data. These figures include workers who may have been hired and separated more than once during the year.