

DEPARTMENT OF HOMELAND SECURITY  
U.S. Coast Guard  
**VESSEL RENEWAL NOTIFICATION  
APPLICATION FOR RENEWAL**

OMB No: 1625-0027  
Form Expires: 07/31/2019

**RETURN TO:** **NATIONAL VESSEL DOCUMENTATION CENTER**  
**PO BOX 1119**  
**FALLING WATERS, WV 25419-1119**

NOTICE: A FEE OF \$26 PER VESSEL IS REQUIRED TO RENEW CURRENT CERTIFICATES OF DOCUMENTATION (CODS).

RENEWAL REQUESTS RECEIVED UP TO 30 DAYS AFTER THE EXPIRATION DATE OF THE COD WILL BE CONSIDERED 'LATE' AND WILL REQUIRE PAYMENT OF A \$5 LATE FEE (TOTAL PAYMENT OF \$31.00).

RENEWAL REQUESTS RECEIVED 31 DAYS AFTER THE EXPIRATION DATE OF THE COD WILL RESULT IN THE COD BEING 'EXPIRED' AND WILL REQUIRE REINSTATEMENT, WITH A PAYMENT OF \$84.00. FOR MORE INFORMATION ON REINSTATEMENT, VISIT OUR WEBSITE AT [www.uscg.mil/nvdc](http://www.uscg.mil/nvdc) → INSTRUCTIONS AND FORMS → REPLACEMENT AND REINSTATEMENT DOCUMENTATION.

**PAYMENT OPTIONS**

1. **PAY ONLINE** (single vessels only): To pay electronically, visit our website at [www.uscg.mil/nvdc](http://www.uscg.mil/nvdc) → Order Products Online → Renew (or Late Renewal) and follow instructions. You will need your Official Number to complete the payment process.

**CUSTOMERS WHO PAY ONLINE ARE NOT REQUIRED TO SUBMIT A SEPARATE CG-1280.**

2. **PAY BY CREDIT CARD, CHECK OR MONEY ORDER** (*single vessels and/or Fleets*): If paying by credit card, submit completed CG-1280 and CG-7042 AUTHORIZATION FOR CREDIT CARD TRANSACTIONS. If paying by check or money order, submit completed CG-1280 and check or money order payable to: U.S. Coast Guard

**COMPLETING THE CG-1280:**

- If the CG-1280 was mailed to you, sign, date and indicate Capacity of Person signing. Enter change of address information if applicable.
- If you obtained a blank, fillable form from our website, insert name and address in upper left corner of form to the left of the NVDC return address. Enter change of address information below, if applicable. Sign, date, indicate Capacity of Person signing AND enter Vessel Name and Official Number in block titled VESSEL NAME AND OFFICIAL #.

NOTE: Contact the National Vessel Documentation Center at (800) 799-8362 or (304) 271-2400 Eastern Standard Time to make any change **other than address**. Mail completed form and payment to the address listed above, or e-mail to [VDC-PF-NVDCRENEWALS@USCG.MIL](mailto:VDC-PF-NVDCRENEWALS@USCG.MIL)

AN AGENCY MAY NOT CONDUCT OR SPONSOR AND A PERSON IS NOT REQUIRED TO RESPOND TO A COLLECTION OF INFORMATION UNLESS IT DISPLAYS A VALID OMB CONTROL NUMBER. THE COAST GUARD ESTIMATES THAT THE AVERAGE BURDEN FOR THIS FORM IS 5 MINUTES. YOU MAY SUBMIT ANY COMMENTS CONCERNING THE ACCURACY OF THIS BURDEN ESTIMATE OR ANY SUGGESTIONS FOR REDUCING THE BURDEN TO: U.S. COAST GUARD, NATIONAL VESSEL DOCUMENTATION CENTER, 792 T J JACKSON DRIVE, FALLING WATERS, WEST VIRGINIA 25419 OR OFFICE OF MANAGEMENT AND BUDGET, PAPERWORK REDUCTION PROJECT (1625-0027), WASHINGTON, DC 20593.

PLEASE INDICATE ADDRESS CHANGE BELOW, IF ANY. (A PHYSICAL ADDRESS IS REQUIRED WHEN USING A POST OFFICE BOX.)

**PRIVACY ACT STATEMENT**

IN ACCORDANCE WITH 5 USC 552(A), THE FOLLOWING INFORMATION IS PROVIDED TO YOU WHEN SUPPLYING PERSONAL INFORMATION TO THE U.S. COAST GUARD.

- AUTHORITY:** SOLICITATION OF THIS INFORMATION IS AUTHORIZED BY 46 USC CHAPTER 121 AND 46 CFR, PART 67.
- PRINCIPAL PURPOSE** FOR WHICH THIS INFORMATION IS TO BE USED IS TO RENEW CERTIFICATES OF DOCUMENTATION AND/OR CHANGE OF ADDRESS, IF APPLICABLE.
- THE **ROUTINE USES** WHICH MAY BE MADE OF THIS INFORMATION INCLUDE RELEASE TO LAW ENFORCEMENT OFFICIALS, TO THE GENERAL PUBLIC UNDER FREEDOM OF INFORMATION ACT, AND TO PUBLISH INFORMATION ABOUT U.S. DOCUMENTED VESSELS.
- DISCLOSURE OF THE INFORMATION REQUESTED ON THIS FORM IS VOLUNTARY; HOWEVER, FAILURE TO PROVIDE THE INFORMATION REQUESTED WILL RESULT IN DENIAL OF THE APPLICATION FOR DOCUMENTATION, WHICH MAY PREVENT THE OWNER FROM OPERATING THE VESSEL IN A SPECIFIED TRADE.

NAME	E-MAIL ADDRESS
PHYSICAL ADDRESS	P.O. BOX
CITY, STATE, ZIP	CITY, STATE, ZIP

POTENTIAL PENALTIES FOR FALSE STATEMENTS OR REPRESENTATION BY OWNER OR REPRESENTATIVE: VESSEL FORFEITURE (46 USC 12151) & FINE AND/OR IMPRISONMENT (18 USC 1001).

I CERTIFY THAT THE RECITATIONS CONCERNING THE VESSEL: NAME, TONNAGE, DIMENSIONS, PROPULSION, OWNERSHIP, HAILING PORT, RESTRICTIONS, ENTITLEMENTS, REMARKS AND ENDORSEMENTS CONTAINED IN THE CERTIFICATE OF DOCUMENTATION REMAIN ABSOLUTELY THE SAME. CONTACT THE NATIONAL VESSEL DOCUMENTATION CENTER FOR ANYTHING OTHER THAN CHANGE OF ADDRESS.

**VESSEL NAME AND OFFICIAL #**

AUTHORIZED SIGNATURE		
CAPACITY OF PERSON SIGNING (OWNER/AGENT)	DATE	