

AAHC, Sparks-M, NANH-M

3137-XXXX

<b><i>Application and reporting process</i></b>	<b>No. of respondents</b>	<b>Frequency</b>	<b>Annual hour burden</b>	<b>How estimated</b>	<b>Cost</b>
<b>Applicants preparing and submitting grant applications</b>	<b>103</b>	<b>one time</b>	<b>2,043.00</b>	Time required to plan and write grant application, minus hours for completing forms	<b>\$55,978.20</b>



**Estimated burden hours and costs for grant applications by grant program**

<i>Preparing/submitting grant applications by grant program</i>	Number of Respondents	Time per response (in hours)	Total Burden Hours	Cost (27.40 per hour) <sup>1</sup>	Year	hours for ROCIS / time per response	ROCIS wage/ROCIS hours per 1 response
African American History & Culture	31	9	279	\$7,644.60	2016		
Sparks - Museums	36	40	1,440	\$39,456.00	2016		
Native American Native Hawaiian – Museums	36	9	324	\$8,877.60	2016		
<b>TOTALS</b>	<b>103</b>	<b>58</b>	<b>2,043</b>	<b>\$55,978.20</b>			
<b>Ave. time per response</b>		<b>19.33333333</b>					<b>2,043/529.73333333</b>

Note: <sup>1</sup> Based on current mean average hourly wage for museum curators, BLS Occupational Employment and Wages

Application forms	Number of Responses (FY2014)	Number of Respondents for Small Entity (FY2014)	Percentage of Respondents Reporting Electronically (FY2015)
African American History & Culture	31	7	
Sparks - Museums	36	8	
Native American Native Hawaiian – Museums	36	8	
<b>totals</b>	<b>103</b>	<b>23</b>	

Programs that use the form	Percentage of small entities
	22.58
	22.22
	22.22

Process	OMS/OLS average time to process one (hours)	GrantsAdmin average time to process one (hours)
AAHC, Sparks-M, NANH-M including SF-424S (data entry, first-check, budget check)	1.16	0
Discretionary Applications (IT download)	0	0
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\* Average salary of IMLS employees 2015

# of responses	Hour burden to IMLS	Average salary	\$ burden to IMLS
103	119.48	41.12	\$4,913.02
0	3.5	41.12	\$143.92
0	1	41.12	41.12
<b>103</b>	<b>123.98</b>		<b>\$5,098.06</b> totals