

**SUPPORTING STATEMENT
FOR INFORMATION COLLECTION
9000-0053, PERMITS, AUTHORITIES, OR FRANCHISES**

A. Justification.

1. **Administrative requirements.** This is a request for extension of the information collection requirements currently approved under OMB Control Number 9000-0053 for the information requirements contained in the clause at FAR 52.247-2, Permits, Authorities, or Franchises. The clause requires an offeror to indicate whether it has the proper authorization from the Federal Highway Administration (or other cognizant regulatory body) before it can be allowed to move material under any contract awarded. In addition, the Government has the right to request an offeror to submit copies of the authorization to the contracting officer in the exceptional case where the Government has reason to doubt that the contractor is in possession of the appropriate authorization.
2. **Uses of information.** The contracting officer reviews the documents requested to ensure that the offeror has complied with all regulatory requirements and has obtained any permits, licenses, or franchises that are needed.
3. **Consideration of information technology.** We use improved information technology to the maximum extent practicable. Where both the Government agency and contractors are capable of electronic interchange, the contractors may submit this information collection requirement electronically.
4. **Efforts to identify duplication.** This requirement is being issued under the Federal Acquisition Regulation (FAR), which has been developed to standardize Federal procurement practices and eliminate unnecessary duplication.
5. **If the collection of information impacts small businesses or other entities, describe methods used to minimize burden.** The burden applied to small businesses is the minimum consistent with applicable laws, Executive Orders, regulations, and prudent business practices.
6. **Describe consequence to Federal program or policy activities if the collection is not conducted or is conducted less frequently.** Collection of information on a basis other than solicitation-by-solicitation is not practical.
7. **Special circumstances for collection.** Collection is consistent with guidelines in 5 CFR 1320.6.
8. **Efforts to consult with persons outside the agency.** A notice was published in the *Federal Register* at 84 FR 13921 on April 8, 2019. A 30-day notice published at 84 FR 35117 on July 22, 2019.
9. **Explanation of any decision to provide any payment or gift to respondents, other than remuneration of contractors or grantees.** Not applicable.

10. **Describe assurance of confidentiality provided to respondents.** This information is disclosed only to the extent consistent with prudent business practices and current regulations.

11. **Additional justification for questions of a sensitive nature.** No sensitive questions are involved.

12 & 13. **Estimated total annual public hour and cost burden.**

We pulled data from the Federal Procurement Data System (FPDS) for contracts requiring interstate transportation (IAW 47.207-1(a)) to verify the burden calculations. We used the following FPDS product service codes (PSC): V112 Motor Freight and V122 Motor Charter for Things. For fiscal year (FY) 2016 the number of contracts awarded using the V112 and V122 PSC was 2,136; for FY 2017, 2,122; and for FY 2018, 1,935. The average number for these three fiscal years is 2,064. If there were 2,064 contracts, then the number of respondents, who are really offerors, is multiplied by a factor of 4. The factor of 4 is done to get a more precise estimate of the number of offerors that might be affected. This number (2,064 x 4 = 8,256) will be used as the new estimated respondents per year.

The estimated total burden is as follows:

Estimated respondents/yr.....	8,256
Responses annually.....x	<u>1</u>
Total annual responses.....	8,256
Estimated hrs/response.....x	<u>0.5</u>
Estimated total burden/hrs.....	4,128
Cost per hour.....	<u>\$42*</u>
Estimated cost to public	\$173,376

*Based on 2019 GS-09, Step 5, salary (\$63,732/2,080 = \$30.64 an hour) plus 36.25% burden, rounded to the nearest whole dollar, or \$42 an hour. The estimated cost per response is \$21.

14. **Estimated cost to the Government.** Time required for Governmentwide review is estimated at half an hour.

Annual Reporting Burden and Cost

Reviewing time/hr.....	0.50
Responses/yr.....x	<u>8,256</u>
Review time/yr.....	4,128
Cost/hr.....x	<u>\$42*</u>
Total Government cost.....	\$173,376

*Based on 2019 GS-09, Step 5, salary (\$30.64 an hour) plus 36.25% burden, rounded to the nearest whole dollar, or \$42 an hour.

15. Explain reasons for program changes or adjustments reported in Item 13 or 14. This submission requests an extension of OMB approval of an information collection requirement in the FAR. The change (increase) is due to the use of updated Federal Procurement Data System (FPDS) data, an increased hourly rate based on updated GS Salary Table data for 2019, and using a 36.25% burden rate. The 36.25% overhead rate reflects OMB Memorandum M-08-13 for use in public-private competitions. The OPM Salary Schedule rates used for the “Rest of the U.S.” includes locality pay of 15.37%.

16. Outline plans for published results of information collections. Results will not be tabulated or published.

17. Approval not to display expiration date. Not applicable.

18. Explanation of exception to certification statement. Not applicable.

B. Collections of Information Employing Statistical Methods.

Statistical methods are not used in this information collection.