

INSTRUCTIONS: Use this form when a single information collection document involves multiple reporting and recordkeeping requirements. The totals of the figures in cols. should be entered in item 13 of OMB-83-1: cols. (D) &/or (I) = 13a (respondent is only counted once); cols. F & I = 13b; cols. H & K = 13c. (F)Total/(D)Total = (E)Average (H)Total/(F)Total = (G)Average (K)Total/(I)Total = (J)Average NOTE: The columns will calculate automatically. If Col. E's response is something other than annually, i.e., 1/6 years, list as "1/6" & decimal will display.			TITLE OF INFORMATION COLLECTION DOCUMENT					OMB NO.			
			APHIS Pest Reporting and Asian Longhorned Beetle Program					0579-0311			
								DATE PREPARED			
								May 19, 2017			
IDENTIFICATION OF REPORTING OR RECORDKEEPING REQUIREMENT			ANNUAL BURDEN								
SECTION OF REGS.	DESCRIPTION	FORMS NO (S) (If "none" so state)	REPORTS					RECORDS			
			NO. OF RESPONDENTS	NO OF RESPONSES PER RESPONDENT	TOTAL ANNUAL RESPONSES (Col. D x E)	HOURS PER RESPONSE	TOTAL HOURS (Col. F x G)	NO. OF RECORD-KEEPERS	ANNUAL HOURS PER RECORD-KEEPER	TOTAL RECORD-KEEPING HOURS (Col. I x J)	
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	
301-51	PPQ Pest Reporting Form (Individuals and Households)	PPQ 10	5,000	1.00	5,000.00	0.083	415				
301-51	Cooperative Agreement for Inspection (State, Local, or Tribal Govt)		3	1.00	3.00	25.00	75				
301-51-6	State Compliance Training/Workshop Records (State, Local, or Tribal Govt)							3	0.150	1.00	
301.51-3	Inspections/ALB Unified Survey (State, Local, or Tribal Govt) (same)	PPQ 375	3	140083.00	420,249.00	0.50	210,125				
301.51-3	Inspections/ALB Unified Survey (Business)	PPQ 375	2	120071.00	240,142.00	0.50	120,071				
SUBTOTAL			5,005		665,394.00		330,686	3.00		1.00	
TOTAL OF ALL PAGES			7,055		688,743.00		438,778	3.00		1.00	
TOTAL - COLUMNS "F" AND "I" = OMB 831, 13 b; COLUMNS "H" AND "K" = OMB 831, 13c					688,746.00		438,779				

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			NO. OF RESPONDENTS (D)	NO OF RESPONSES PER RESPONDENT (E)	TOTAL ANNUAL RESPONSES (Col. D x E) (F)	HOURS PER RESPONSE (G)	TOTAL HOURS (Col. F x G) (H)	NO. OF RECORD-KEEPERS (I)	ANNUAL HOURS PER RECORD-KEEPER (J)	TOTAL RECORD-KEEPING HOURS (Col. I x J) (K)
301-51	Contract for Inspection (Businesses) (same)		2	2.0000	4.00	10.0000	40.00			
301-51	Permission to Inspect from Homeowner (documented verbal phone calls) (Individuals and Households)		2,000	1.0000	2,000.00	0.0830	166.00			
301-51	Refusal to Inspect from Homeowner (Individuals and Households)		50	1.0000	50.00	0.0330	2.00			
	Chemical Treatment Release from Homeowner (Individuals and Households) (same)		75	1.0000	75.00	0.1600	12.00			
	Letter prior to Litigations/Warrants (State, Local, or Tribal Govt.) (same)		3	100.0000	300.00	0.1600	48.00			
	Litigations/Warrants (State, Local, or tribal Govt) (same)		3	16.0000	48.00	2.0000	96.00			
SUBTOTAL			2,050		2,477.00		364.00			

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			NO. OF RESPONDENTS (D)	NO OF RESPONSES PER RESPONDENT (E)	TOTAL ANNUAL RESPONSES (Col. D x E) (F)	HOURS PER RESPONSE (G)	TOTAL HOURS (Col. F x G) (H)	NO. OF RECORD-KEEPERS (I)	ANNUAL HOURS PER RECORD-KEEPER (J)	TOTAL RECORD-KEEPING HOURS (Col. I x J) (K)
301-51	Homeowner to Sign for Tree Removal (Individuals and Households) (same)		40	1.0000	40.00	0.1600	6.00			
301-51	Removal/Monitoring (State, Local, or Tribal Govt) (same)		2	1266.0000	2,532.00	5.0000	12,660.00			
	Contract for Treatment (Businesses) (same)		1	1.0000	1.00	0.1600	1.00			
301-51	Removal/Disposal (Business) (same)		1	18196.0000	18,196.00	5.0000	90,980.00			
301-51	Disposal/Marshalling Yard (State, Local, or Tribal Govt) (same)		2	26.0000	52.00	40.0000	2,080.00			
	Tree Warrant (State, Local, or Tribal Govt) (same)		1	50.0000	50.00	40.0000	2,000.00			
301-51	Certificate/Permit Cancellation Appeal (Businesses) (same)		1	1.0000	1.00	0.5000	1.00			
	SUBTOTAL				20,872.00		107,728.00			

