

NCI CTRP Attachment 3b

NCI CTRP Update Workflow and Screen Shots

Step 1: User accesses the NCI Clinical Trials Reporting Program website at <http://trials.nci.nih.gov> – see screenshot, page 2

Step 2: User enters “Username” and “Password” – see screenshot, page 2

Step 3: User reviews NCI Clinical Trials Reporting Program burden statement – see screenshot, page 3

Step 4: System displays “Search Submitted Clinical Trials” page – see screenshot, page 4

Step 5: User selects to “Update Trial” and updates an existing trial record – see screenshots, pages 5 – 8

CTRP Home and Login page

NCI CTRP Registration



Welcome to NCI's Clinical Trials Reporting Program

Warning Notice

- ✓ This warning banner provides privacy and security notices consistent with applicable federal laws, directives, and other federal guidance for accessing this Government system, which includes (1) this computer network, (2) all computers connected to this network, and (3) all devices and storage media attached to this network or to a computer on this network.
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- ✓ By using this system, you understand and consent to the following:
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 - ✓ Any communication or data transiting or stored on this system may be disclosed or used for any lawful Government purpose.

➔ Sign In
📄 Sign Up
🔍 Reset Password

Username

Password

[Sign In](#) ➔

This site enables you to register a trial with NCI's Clinical Trials Reporting Program. You can:

- Register clinical trials
- Search registered trials by Title, Phase, Trial Identifiers and Organizations

Want to learn more about the Reporting Program? Visit the [NCI Clinical Trials Reporting Program](#) website. If you have questions or want to report any issues, send an email to ctrp_support@nih.gov



CTRP Burden Statement



NCI CLINICAL TRIALS REPORTING PROGRAM (CTRP) SYSTEM

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NOTIFICATION TO RESPONDENT OF ESTIMATED BURDEN

OMB#: 0925-0600 EXP. DATE: 8/31/19

Public reporting burden for this collection of information is estimated to average sixty (60) minutes for this questionnaire, including the time to review instructions, search existing data sources, gather and maintain the data needed, and complete and review the collection of information. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a current, valid OMB control number.

Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the burden to NIH, Project Clearance Branch, 6705 Rockledge Drive, MSC 7974, Bethesda, MD 20892-7974, ATTN: PRA (0925-0600).

Do not return the completed form to this address.

Search Submitted Clinical Trials

Search

Register Trial

Quick Links

Contact Us

Help

Search Clinical Trials

Search Persons

Search Organizations

Enter information for at least one of the criteria and then click Search.

Title:

Phase:

Purpose:

Pilot Trial?:

Identifier Type:

Identifier:

Organization Type:

Please select an organization type before selecting an organization

Organization:

Principal Investigator:

Search By Trial Category:

Search

Reset

Select Trial to Update

Search Register Trial Quick Links Contact Us

Search Clinical Trials Search Persons Search Organizations Search Results

Clinical Trials Search Results

Show 10 Search:

NCI Trial Identifier	Title	Lead Organization	Lead Org Trial Identifier	Principal Investigator	ClinicalTrials.gov Identifier	Other Identifiers	Current Trial Status	Current Processing Status
NCI-2018-01210	A Natural History Study of Children and Adults With Fibrolamellar Hepatocellular Carcinoma	National Cancer Institute	190021		NCT03748927	19-C-0021	Active	Submitted

Search Register Trial Quick Links Contact Us

Search Clinical Trials Search Persons Search Organizations Search Results

Clinical Trials Search Results

Choose columns << < 1 2 3 4 5 ... 74 > >>

Available Actions	Accrual Disease Terminology	Sites	Phase	Primary Purpose	Category	Trial Start Date	Responsible Party	Sponsor	Data Table 4 Funding Sponsor Type	Record Verification Date	Submitter	Primary Completion Date	Last Update Submitted
SDC	View	NA	OTHER	Abbreviated	04/08/2019		National Cancer Institute	INDUSTRIAL	04/17/2019	ClinicalTrials.gov Import	12/31/2028	04/20/2019	

Help

Last Updater Name	Last Amendment Submitted	Last Amender Name	On-Hold Reason
ClinicalTrials.gov Import			

Update Trial

Search

Register Trial

Quick Links

Contact Us

Update Trial

Use this form to update trial information. You can not change the information in certain fields, including the trial title.

Trial Identifiers*

Lead Organization Trial Identifier:* test test 123

ClinicalTrials.gov Identifier:

NCI Trial Identifier: NCI-2017-00791

DCP Identifier: 11111

Other Identifiers*

Other Trial Identifier:

Trial Details*

Title:* test test test

Phase:* I

Is this a Pilot?

Trial Type:* Interventional

Primary Purpose:* Treatment

Secondary Purpose:

Accrual Disease Terminology:

Lead Organization/Principal Investigator*

Lead Organization: Dana-Farber Cancer Institute

Principal Investigator: Izbicki, Michael

Sponsor / Responsible Party

The information in this section is REQUIRED to enable "Upload from NCI CTRP" in ClinicalTrials.gov

Sponsor: Dana-Farber Cancer Institute

Responsible Party: Sponsor

Data Table 4 Information*

Data Table 4 Funding Sponsor Type: National

Data Table 4 Funding Sponsor: Dana-Farber Cancer Institute

Program Code:

NIH Grant Information (for NIH funded Trials)*

Funding Mechanism	Institute Code	Serial Number	NCI Division/Program	
--Select--	--Select--		--Select--	+ Add Grant
Funding Mechanism	Institute Code	Serial Number	NCI Division/Program Code	
P30	CA	90687	TRP	

Trial Status*

Status Date:

Status: --Select--

Why Study Stopped?:

Administratively Complete, Withdrawn and Temporarily Closed statuses only

Please refer to the [Trial Status Transition Rules](#).

Trial Status History

Show **10** entries

Status Date	Status	Comments	Validation Messages	Actions
06/26/2017	In Review			
09/24/2018	Approved			
09/24/2018	Administratively Complete			
09/24/2018	Temporarily Closed to Accrual			

Showing 1 to 4 of 4 entries

Previous **1** Next

Trial Dates*

Trial Start Date:

Primary Completion Date:

Completion Date:

Actual Anticipated
 Actual Anticipated N/A
 Actual Anticipated

Please refer to [Trial Status Rules for Start and Completion dates](#).

FDA IND/IDE Information for applicable trials*

Regulatory Information

The information in this section is REQUIRED to enable "Upload from NCI CTRP" in ClinicalTrials.gov
Studies a U.S. FDA-regulated Drug Product : No
Studies a U.S. FDA-regulated Device Product :
Product Exported from the U.S. :
FDA Regulated Intervention Indicator :
Data Monitoring Committee Appointed Indicator :

Participating Sites*

Table with 3 columns: Site, Recruitment Status, Date. Row 1: Massachusetts General Hospital, Active, 10/04/2018

Collaborators*

Table with 2 columns: Collaborator, Functional Role. Row 1: National Cancer Institute, Funding Source

Existing Trial Related Documents*

Table with 2 columns: Document Type, File Name. Rows: IRB Approval Document (test1.doc), Protocol Document (test1.doc)

Trial Related Documents *

Registration requires submission of the complete protocol (for non-industry trials) or a summary of the protocol (for industry trials) and IRB Approval document. For multi-center trials, a list of participating sites and contact information is required. If the protocol does not include Informed Consent or participating sites, submit them separately.
Tips for creating CTRP compatible PDF documents

Form with fields: Protocol Document, IRB Approval, List of Participating Sites, Informed Consent Document, Other. Each field has a 'Browse...' button and a help icon. Includes an '+ Add more...' button.

Please verify ALL the trial information you provided on this screen before clicking the "Review Trial" button below.

Buttons: Review Trial, Cancel