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# Social Security Administration

## Important Information about Your Special Veterans Benefits

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	Return the attached form to:
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### WHY WE ARE SENDING YOU THE ENCLOSED FORM

We must regularly review your claim for Special Veterans Benefits (SVB) to determine your continuing entitlement and correct payment amount.

### WHAT YOU MUST DO

You must complete the enclosed form “Statement for Determining Continuing Entitlement for Special Veterans Benefits (SVB)” and return it to us. If you are the beneficiary’s representative payee, please answer according to how the questions pertain to the beneficiary.

### What Your Representative Payee Must Do

If you have a representative payee, the payee must complete the enclosed form SSA-2010 Statement for Determining Continuing entitlement for Special Veterans Benefits (SVB), on your behalf. The payee must answer according to how the questions apply to you and return the form to SSA.

**NOTE:** A **representative payee** is the person, agency, organization, or institution selected by SSA to receive and manage benefits on behalf of an incapable beneficiary.

### HOW TO COMPLETE THE ENCLOSED FORM

- Check the name and address above. If the information is not correct, write the correct information at the end of the form in the spaces labeled:
  - Signature (Please print your name above your signature),
  - Mailing Address,
  - City, State, Country, and
  - Postal Code
- Answer all questions on the form.
- Sign your name in the space marked “Signature of Beneficiary or Representative Payee.”

## **WHEN TO RETURN THE FORM**

You must complete the form, sign it, and send it with any evidence to us within **30 days** from the date you receive this form. We have enclosed an envelope for your convenience.

## **WHERE TO RETURN THE FORM**

Return the completed and signed and any evidence to the Social Security office listed in the box labeled "Return the attached form to:" on the front page of this letter.

## **WHAT WILL HAPPEN IF WE DO NOT HEAR FROM YOU**

If we do not hear from you, your benefits will stop. We will send you a letter to notify you that we are suspending your benefits. The letter will explain our action and what you need to do if you disagree with our action.

## **WHAT YOU NEED TO REPORT**

You must report to us any change that affects your Special Veterans Benefits. The following is a list of changes that must be reported:

- You change your mailing address or residence.
- You return to or visit the United States for a calendar month or longer.
- You become unable to manage your benefits.
- You have been deported or removed from the United States.
- You have an unsatisfied warrant for your arrest for a felony crime in the United States, or in U.S. jurisdictions that do not define crimes as felonies, for a crime that is punishable by death or imprisonment for a term exceeding one year.
- You are in violation of a condition of probation or parole.
- You receive an increase or decrease in a pension, annuity or other recurring payment. Some examples of payments are retirement, worker's compensation, veteran's benefits, or disability benefits.
- You move to another country.
- Your family, representative payee or other knowledgeable person must notify us if you die.

You need to report a change the month in which the change occurred in order to prevent a possible overpayment or penalty.

## **HOW TO CONTACT US IF YOU HAVE QUESTIONS OR IF YOU HAVE CHANGES TO REPORT**

If you are outside the United States and have questions or have changes to report, you may contact one of the offices shown below.

- If you live in the Philippines, please call the SSA Division of the Veterans Affairs Regional Office at **632-301-2000**, extensions **6302, 6319, or 5085** from 8 a.m. to 3 p.m., Monday through Friday. You may write or visit the SSA Division, U.S. Department of Veterans Affairs, 1131 Roxas Boulevard, Ermita 0930 Manila. You also may E-mail the Veterans Affairs Regional Office at *ssad.varo.manila@ssa.gov*.
- If you live in American Samoa, Canada, Guam, Puerto Rico, Samoa or the Virgin Islands, contact the nearest U.S. Social Security office.
- If you live in Mexico, contact the nearest U.S. Social Security office or the nearest U.S. Embassy or consulate.

If you live in any other country, contact the nearest U.S. Embassy or consulate. Visit [www.socialsecurity.gov/foreign](http://www.socialsecurity.gov/foreign) for a complete list of these offices.

If you are in the United States and have questions, you may visit our website at [www.socialsecurity.gov](http://www.socialsecurity.gov) or call us toll-free at **1-800-772-1213**. We can answer specific questions from 7 a.m. to 7 p.m., Monday through Friday. We can provide information by automated phone service 24 hours a day.