

TTB Website -- Permits Online Help Center

See: <https://www.ttb.gov/ponl/permits-online-help.shtml>

Each category shown below includes links to more detailed guidance, videos, and other tools to assist respondents in using TTB's Permits Online system.

The screenshot shows a web browser window displaying the TTB Permits Online Help Center. The browser's address bar shows the URL <https://www.ttb.gov/ponl/permits-online-hel>. The page header features the TTB logo and navigation links: "Who We Are", "What We Do", "TTB Audiences", and "Resources". A search bar is located in the top right corner. The main content area is titled "Permits Online Help Center" and includes the following text: "Guidance, videos, and tools to help you get the most out of Permits Online." Below this, there are links for "Getting Started", "Using Permits Online", "New Permits", "Amendments", "Ceasing Business Operations", and "Training and Other Resources". The "Getting Started" section is highlighted with a blue background and contains the text "First time using Permits Online? What to know before you start" followed by a list of links: "Permits Online tutorial", "Who may submit applications in Permits Online", "Business entity records and commodity operations records", "Applications that are not currently accepted through Permits Online", "What to gather before you apply", and "Permit application processing times". The "Using Permits Online" section is also highlighted with a blue background and contains the text "Accounts, passwords, and how Permits Online works". The Windows taskbar at the bottom shows the time as 3:22 PM on 8/29/2019.

Screen shots, August 2019.

https://www.ttb.gov/ponl/permits-online-hel

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OFR - Writing Resources F... GPO Style Manual (2016) TTB Sharepoint TTBweb Home Page TTB Internet Site Web Posting Request - E-...

Using Permits Online

Accounts, passwords, and how Permits Online works

Accounts and Passwords

- [Self-register for an account](#)
- [Changing your password](#)
- [Forgotten user name or password](#)
- [Unlocking your account](#)
- [Auto account registration of key contacts](#)

Accessing Records Filed on Paper or by a Colleague

- [Request to have records for applications filed on paper linked to your account](#)
- [Request to have records for applications that were filed by a colleague linked to your account](#)

Navigating in Permits Online

- [Overview of navigating in Permits Online](#)
- [How to upload documents](#)
- [Save and resume later](#)
- [Editing applications before submission](#)
- [Two - hour system timeout](#)

Accessing Information about Your Submissions

- [Viewing and Searching for Records on the My Submissions Page](#)
- [Application status](#)
- [Creating and using collections](#)
- [Tracking numbers](#)
- [Viewing your approval documents](#)
- [Video: Finding Your Approval Documents](#)

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Screen shots, August 2019.

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New Permits

How to apply for new permits, registrations, and notices

Getting Ready

- [Permits Online tutorial](#)
- [Getting started in a TTB-regulated industry](#)
- [Overview of the application process](#)
- [Preview applications for new permits, registrations, and notices](#)
- [Applications that are not currently accepted through Permits Online](#)
- [Business entity records and commodity operations records](#)
- [What to gather before you apply](#)

Submitting a New Application

- [How to apply for a new permit, registration, or notice](#)
- [Personnel questionnaires](#)
- [Key contacts](#)
- [Editing applications before submission](#)

After Filing

- [What happens after you submit](#)
- [Application status](#)
- [Correcting application errors and omissions](#)
- [Permit application processing times](#)
- [Viewing your approval documents](#)
- [Video: Finding Your Approval Documents](#)

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Amendments

How to make changes that require TTB approval

Getting Ready

Screen shots, August 2019.

Amendments

How to make changes that require TTB approval

Getting Ready

- [Overview of the amended application process](#)
- [Choosing which records to amend](#)
- [Preview applications for amended permits, registrations, and notices](#)

Accessing Records Filed on Paper or by a Colleague

- [Request to have records for applications filed on paper linked to your account](#)
- [Request to have records for applications that were filed by a colleague linked to your account](#)

Submitting an Amendment Application

- [How to amend an approved permit, registration, or notice using Permits Online](#)
- [Personnel questionnaires](#)
- [Key contacts](#)
- [Editing applications before submission](#)

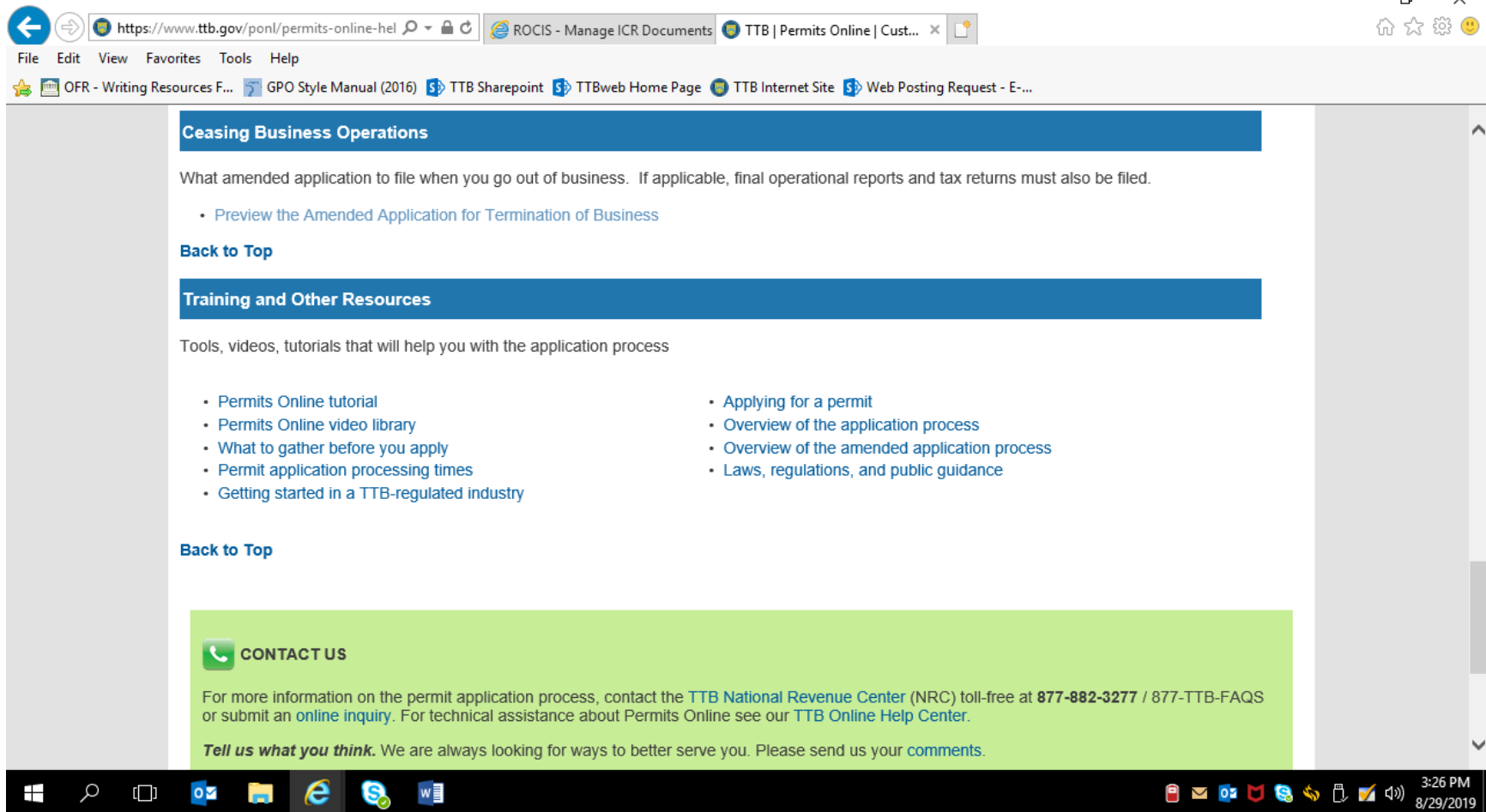
After Filing

- [What happens after you submit](#)
- [Application status](#)
- [Correcting application errors and omissions](#)
- [Viewing your approval documents](#)
- [Video: Finding Your Approval Documents](#)

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Screen shots, August 2019.



[END]

Screen shots, August 2019.