



Filing Deadline: October 30, 2020

Filing Year: 2020

## Federal Energy Regulatory Commission 2016 FERC Form 580 Interrogatory on Fuel and Energy Purchase Practices

### Fuel Procurement Policies and Practices Privileged Addendum

The Commission's regulations, in certain circumstances, provide for privileged treatment of certain information submitted, 18 C.F.R. 388.107, 388.112-13 (2019), but any such information ultimately may be subject to disclosure pursuant to the Freedom of Information Act, 5 U.S.C. 552 (2006), and the Commission's implementing regulations, 18 C.F.R. Part 388 (2019).

Use this form to answer and file as privileged, FERC Form 580 question 5 on fuel procurement policies and practices. Questions 1 through 4 and 6 through 8 must be answered using the FERC Form 580 and filed as public.

Paperwork Reduction Act of 1995 (PRA) Statement: The PRA (44 U.S.C. 3501 et seq.) requires the Commission to inform you that a response to the FERC Form 580 is mandatory. The Commission collects the responses pursuant to a congressional mandate "not less frequently than every 2 years ... the Commission shall review, with respect to each public utility, practices under any automatic adjustment clauses of such utility to insure efficient use of resources (including economical purchase and use of fuel and electric energy) under such clauses". The Commission collects Form 580 information every two years from public utilities subject to its jurisdiction that own or operate power plants that generate a minimum of 50 MW. An agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a currently valid OMB Control Number. Public reporting burden for reviewing the instructions, completing, and filling out this form is estimated to be 103 hours per response. This form has been assigned OMB Control Number 1902-0137. Send comments regarding the burden estimate or any other aspect of this form to [DataClearance@FERC.gov](mailto:DataClearance@FERC.gov), or to the Office of the Executive Director, Information Clearance Officer, Federal Energy Regulatory Commission, 888 First St. NE, Washington, DC 20426.

Refer to the general guidance and directions provided in the 2020 FERC Form 580 Desk Reference to complete the interrogatory. Included herein is [Appendix A Coal Contract Types](#) and a [Glossary](#) of terms used. Terms highlighted in blue are defined in the glossary.

a) Enter the exact legal name of the filing Utility (as company is registered with the Commission).

Utility name:	
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5. Provide the information requested below regarding the Utility's fuel procurement policies and practices in place during 2018 and/or 2019 for fuels whose costs were subject to 18 CFR 35.14.

<b>Are you filing the Question 5 Privileged Addendum? Yes - Filing Privileged separately</b>						
a1. How often does Utility management review the fuel procurement process?					Select value:	
a2. When was the last review?						
a3. Who conducted the last review? (Last, First, MI) & (Title)						
a4. What was covered in the last review?						
b1. Does the Utility have a policy on fuel inventory levels?						
b2. Does the policy state under what circumstance/s fuel inventory is increased or decreased?						
<input type="checkbox"/> Utility has no policy on fuel inventory levels.						
b3. When was the fuel inventory policy last reviewed, and who last approved it?						
b4. Who made the working decisions to change inventory levels? (Last, First, MI) & (Title)						
c. Describe any use by the Utility of systematic procedures for periodic market investigations of fuel costs and availability, particularly prior to renewal or renegotiation of contracts.						
d. Describe any environmental constraints which influenced the Utility's fuel purchase practices.						
e. What quality characteristics were routinely specified in the Utility's fuel contracts?						
<i>Fuel</i>	<i>Energy Content</i>	<i>Sulfur Content</i>	<i>Ash Content</i>	<i>Moisture Content</i>	<i>Other</i>	
Coal	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Oil	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Natural gas	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Other	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		

		%	0%	>0-25%	25-50%	50-75%	75-100%
f. What percentage of the Utility's fuel was purchased from utility-controlled (i.e. affiliate) sources?	Coal		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Oil		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Natural gas		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g1. How were potential fuel suppliers qualified?							
g2. What criteria are used to rank bidders?							
g3. How were credit and performance ratings of potential fuel suppliers checked?							
g4. Do you automatically select the lowest bidder?		Y <input type="checkbox"/> N <input type="checkbox"/>					
If not, what criteria are used for selection and negotiation of the fuel contract?							
g5. Describe the procurement procedures used on your most recent fuel procurement contract for both:							
- the purchase from a non-affiliated company							
- the purchase from an affiliated company							
h. Do the Utility's purchase policy practices differ for associated companies?		Y <input type="checkbox"/> N <input type="checkbox"/>					
If so, what generally are the differences?							