

**SUMMARY OF INFORMATION COLLECTION**

**Rural e-Connectivity Pilot Program  
(ReConnect Program)**

**0572-0152**

Date Prepared

**Sept. 2019**

INSTRUCTIONS:  
Use this form when a single information collection document involves multiple reporting and recordkeeping requirements.

> (f) TOTAL (h) TOTAL (k) TOTAL  
> ----- = (e) Average ----- = (g) Averag ----- = (j) Average  
> (d) TOTAL (f) TOTAL (i) TOTAL

IDENTIFICATION OF REPORTING AND RECORDKEEPING REQUIREMENTS

ANNUAL BURDEN

SECTION OF REGULATIONS			DESCRIPTION	FORM NO(s) (If "none" so state)	REPORTS					RECORDS		
					NO. OF RESPON- DENTS	NO. OF RESPONSES PER RESPON- DENT	TOTAL ANNUAL RESPONSES (Col. d & e)	HOURS PER RESPONSE	TOTAL HOURS (Col. f & g)	NO. OF RECORD- KEEPERS	ANNUAL HOURS PER RECORD- KEEPER	TOTAL RECORD- KEEPING HOURS (Col. i & j)
Grants	(a) Combos	Loans	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	(k)
<b>Items Cleared Under This Docket</b>												
<b>Applicant Information</b>												
			Funding Request	None	500	1	500	2.00	1,000			
			Executive Summary	None	500	1	500	4.00	2,000			
			Legal Opinion	None	500	1	500	2.00	1,000			
			Organizational Charts	None	500	1	500	1.00	500			
			Resumes of Key Management Personnel	None	500	1	500	1.00	500			
			Broadband Operations Experience	None	500	1	1,000	1.00	1,000			
			Proposed Funded Service Area Description	None	500	1	500	20.00	10,000			
			Proposed Funded Service Area Map	None	500	1	500	30.00	15,000			
			Subscriber Projections	None	500	1	500	10.00	5,000			
			Competitive Analysis	None	500	1	500	8.00	4,000			
			Network Design	None	500	1	500	40.00	20,000			
			Licenses, Agreements, and Regulatory Approvals	None	500	1	500	10.00	5,000			
			Summary and Itemized Budgets	None	500	1	500	20.00	10,000			
			Pro Forma Financial Analysis	None	500	1	500	60.00	30,000			
			Sources of Other Funding	None	500	1	500	2.00	1,000			
	N/A	N/A	Matching Requirement (required for 100 percent grant request)	None	250	1	250	2.00	500			
			List of Outstanding and Contingent Obligations	None	500	1	500	2.00	1,000			
			Historical Financial Statements	None	500	1	500	2.00	1,000			
			Audited Financial Statements	None	500	1	500	2.00	1,000			
			Evaluation Criteria	None	500	1	500	20.00	10,000			
			Environmental Information	None	500	1	500	10.00	5,000			
			State-funded Areas Certification	None	500	1	500	2.00	1,000			

N/A	N/A	Certification of Investor Compliance	None	500	1	500	1.00	500			
		Acquisition Agreement (applicable to 100 percent loan request)	None	50	1	50	3.00	150			
		Certification of Tribal Support (if applicable)	None	50	1	50	5.00	250			
		Substantially Underserved Trust Area Application (if applicable)	None	50	1	50	30.00	1,500			
		Evidence of Legal Existence	None	500	1	500	2.00	1,000			
		Certificate Regarding Architectural Barriers	None	500	1	500	1.00	500			
		Certification Regarding Debarment, Suspension, and Other Resp	None	500	1	500	1.00	500			
		Certificate Regarding Flood Hazard Area Precautions	None	500	1	500	1.00	500			
		Certification Regarding Lobbying for Contracts, Grants, Loans	None	500	1	500	1.00	500			
		Civil Rights Compliance Certification	None	500	1	500	1.00	500			
		Federal Collection Policies for Commercial Debt Certification	None	500	1	500	1.00	500			
		Lobbying Certification for Loan Guarantees and Loan Insurance	None	500	1	500	1	500			
		Uniform Relocation Assistance and Real Property Acquisition Policies Ad	None	500	1	500	1.00	500			
		<b>Public Notice Filing Information</b>									
		Public Notice Responses	None	500	3	6,000	1.50	9,000			
		<b>Recipient Information</b>									
		Updated Information for the Preparation of Legal Documents	None	165	1	165	10.00	1,650			
		Execution of Legal Documents	None	165	1	165	5.00	825			
		Evidence of Fidelity Bond Coverage	None	165	1	165	2.00	330			
		Evidence of First Lien	None	165	1	165	4.00	660			
		Semiannual Performance Reports	None	165	1	165	5.00	825			
		Annual Audited Financial Statements	None	165	1	165	10.00	1,650			
		Annual Service Area Maps and Progress Report	None	165	1	165	10.00	1,650			
		Final Service Area Map and Accomplishments	None	165	1	165	16.00	2,640			
<b>Total burden hours for forms approved under <i>this</i> OMB Docket 0572-0152</b>				<b>500</b>	<b>47.44</b>	<b>23,720</b>	<b>6.41</b>	<b>###</b>			
		<b>FORMS APPROVED UNDER OTHER OMB DOCKETS</b>									
		<b>Forms approved under OMB Docket No. 0505-0025</b>									
		5 U.S.C. 552(a) Representations Regarding Felony Conviction (AD 3030) - For Corporati	AD 3030	500	1	500	0.25	125			
		5 U.S.C. 552(a) Assurance Regarding Felony Conviction or Tax Delinquent Status for Co	AD 3031	500	1	500	0.05	25			
		<b>Forms approved under OMB Docket No. 0572-0059</b>									
		<b>Construction Certification Program</b>									
		<b>Engineering and Architectural Services</b>									

1753 Subpart B	Postloan Engineering Service Contract ● Approval of Postloan Engineering Service Contract The Postloan Eng. Serv. Contract incl. using the following forms: RUS Form 217a-Project Design, Assistance and Coordination; RUS Form 217b-Central Office Equipment Engineering Services; RUS Form 217c-Transmission Facilities Engineering Services; RUS Form 217d-Building Engineering Services; RUS Form 217e-Outside Plant Staking Services; RUS Form 217f-Outside Plant Contract Doc. Phase Engr. Servs. RUS Form 217g-Outside Plant Construction Phase Engr. Servs.	<b>217</b>	165	1	165	7.00	1,155			
	RUS Form 216 - Construction Change Order	<b>216</b>	165	1	200	1.00	200			
	RUS Form 526 – Construction Contract Amendment	<b>526</b>	165	1	200	3.00	600			
	RUS Form 270 - Equal Opportunity Addendum	<b>270</b>	165	1	200	0.15	30			
	<b>Miscellaneous Engineering Services Forms</b>									
1753.15, 81	Engineering Service Contract - Special Services - Telephone ● Engineering services for minor construction may be contracted using Form 245 (This contract form does not require RUS approval).	<b>245</b>	165	1	165	0.75	124			
175349	Tabulation of Materials Furnished by Borrower ● Closeout of major outside plans construction by contract.	<b>281</b>	165	4	660	2.00	1,320			
1753.8(b)	Subcontracts (Under Construction or Equipment) ● Approval of subcontracts (per 1753.8(b))	<b>282</b>	165	2	330	0.75	248			
1753.16	Certificate of Architect ● Approval of final statement of cost-architectural services	<b>284</b>	165	1	165	0.50	83			
1753.17	Statement of Engineering Fees - Telecommunications ● Estimates	<b>506</b>	165	1	165	6.00	990			
1753.17	● Final		165	1	165	6.00	990			
	<b>Major Outside Plant Construction</b>									
1753.47	Telephone System Construction Contract (Labor and Materials) ● Approval of plans and specifications for major outside plant construction by contract	<b>515</b>	165	1	165	4.00	660			
1753.48	● Approval of the outside plant contract		165	1	165	6.00	990			
1753.48	● Owner-Furnished Materials -Info. Included under RUS Form 787 below		165	1	165	2.00	330			
1753.48	● Approval of negotiated contracts		165	1	165	2.00	330			
	<b>Miscellaneous Outside Plant Construction Forms</b>									
1753.49	Final Inventory, Telephone Construction Contract (Labor and Materials) ● Closeout of major outside plant construction by contract	<b>724</b>	165	2	330	0.75	248			
1753.49	Final Inventory, Telephone Construction Contract (Labor and Materials) - Detailed ● Tabulation of Assembly Units	<b>724a</b>	165	2	330	3.00	990			
1753.49	Final Inventory, Telephone Construction Contract (Labor and Materials) - Detailed ● Removals	<b>724b</b>	165	2	330	0.75	248			
1753.18	Contract Closeout Certification	<b>756</b>	165	1	165	0.50	83			

	1753.81-82	Summary of Work Order Inspection by licensed Engineer or Borrower's Staff Engineer	<b>771a</b>	165	2	330	0.50	165			
	1753	Miscellaneous Construction Work and Maintenance Service Contract • Issued for minor construction by contract	<b>773</b>	165	2	330	3.00	990			
	1753.48 (f)	Supplement A to Construction Contract RUS Form 515 • Approval for the borrower to furnished materials for outside plant construction by contract	<b>787</b>	165	5	825	0.25	206			
	1753.15 (a)(2)	Preloan Engineering Service Contract, Telephone System Design	<b>835</b>	165	1	165	0.75	124			
	1753 Subpart E, H	<b>Forms approved under OMB Docket No. 0572-0149</b> Equipment Contract	<b>395</b>	165	2	330	1.50	495			
	1753.37, 38, 39, 68	Certificate of Completion, Equipment Contract (Including Installation)	<b>395a</b>	165	1	165	0.50	83			
	1753.37, 38, 39, 68	Certificate of Completion, Equipment Contract (Not Including Installation)	<b>395b</b>	165	1	165	0.50	83			
	1753, 1788	<b>Forms approved under OMB Docket No. 0572-0107</b> Contractor's Bond	<b>168b</b>	165	2	330	0.02	5.3			
	1753.30	Certificate of Completion - Contract Construction for Building Closeout of Contract Form 257 for Building Construction.	<b>181</b>	165	1	165	0.10	17			
	1753	Certificate ("Buy American")	<b>213</b>	165	1	0	0.02	0.0			
		RUS Form 224 -Waiver and Release	<b>224</b>	165	1	200	0.01	2.0			
		RUS Form 743 - Certificate of Contractor and Indemnity Agreement	<b>743</b>	165	1	200	0.01	2.0			
	1753.30, 39, 49	Certificate of Contractor	<b>231</b>	165	1	0	0.02	0.0			
	1753.11, 28, 38, 68	Construction or Equipment Contract Amendment	<b>238</b>	165	2	0	0.02	0.0			
	1753 Subpart D	Contract to Construct Building	<b>257</b>	165	1	0	0.08	0.0			
		Bid Bond	<b>307</b>	165	2	0	0.02	0.0			
	1744.66	<b>Form approved under OMB Docket No. 0572-0023</b> Financial Requirements Statement	<b>481</b>	165	3	495	2.00	990			
	1744.66	<b>Form approved under OMB Docket No. 0572-0074</b> Certification of Authority	<b>675</b>	165	2	330	0.10	33			
	Subpart B	<b>Form approved under OMB Docket No. 0572-0118</b> Architectural Services Contract	<b>220</b>	165	1	165	1.00	165			
	1773.4	<b>Form approved under OMB Docket No. 0572-0142</b> Selection of CPA	<b>n/a</b>	165	1	165	0.25	41			
	1773	Submission of Auditor's Report	<b>n/a</b>	165	1	165	11.00	1,815			

		Plan of Corrective Action	n/a	165	1	165	0.25	41			
		Submission of Peer Review Reports	n/a	165	1	165	0.25	41			
		Scope Limitation	n/a	165	1	165	0.25	41			
		Irregularities	n/a	30	1	30	2.00	60			
		Quarterly Submission of Financial Information through BCAS	n/a	165	4	660	4.00	2,640			
1770	Subpart A	Index of Records and Recordkeeping	n/a	165	1	165	2.00	330			
1770	Subpart B	GAAP System of Accounts	n/a						165	24	3,960
<b>Total burden hours for forms approved under other OMB Dockets</b>				<b>165</b>	<b>60</b>	<b>9,940</b>	<b>1.78</b>	<b>17,655.0</b>	<b>165</b>		<b>3,960</b>

<b>Annual Burden Hours</b>		<b>152,130</b>
<b>Record Keeping Hours</b>		<b>3,960</b>
<b>TOTAL ANNUAL BURDEN AND RECORD KEEPING HOURS</b>		<b>156,090</b>