

Appendix C- OMB 0584-NEW for AE79- Burden Charts

Reporting Burden for State Agencies FNS 380, OMB 0584-0074

Reg. Section	Description of Activity	Estimated Number of Respondents	Estimated responses per respondent	REVISED Total Annual responses	REVISED Number of Burden Hours Per Response
275.2(c)(1)(v)	Notification to discuss individual cases	5	1	5	0.08
275.12 (b)	Household Case Record Review	53	1115.96	59,146	2
275.12 (c)	Field investigation	53	1115.96	59,146	2
275.12 (c) (1)	Personal interviews	53	1115.96	59,146	0.5
275.12 (d) (1)	Variance identification	53	1115.96	59,146	0.5
275.12 (e)	Error analysis	53	1115.96	59,146	0.5
275.12 (f)	Reporting of review findings	53	1115.96	59,146	0.25
275.12 (d) (3)	Reporting all variances to Local offices	53	1115.96	59,146	0.25
Sub Total Reporting Burden		53	7811.8143396	414,026	6.08

Recordkeeping Burden for State Agencies FNS 380, OMB 0584-0074

FNS 380 Recordkeeping					
275.4	Record Retention	53	1115.96	59,146	0.0236
Grand Total Reporting & Recordkeeping Burden		53	8927.774339623	473,172	0.752942889

6.0236

0.752942889

Reporting Burden Hours for State Agencies FNS 380, OMB 0584-0074 STARTUP Hours First Year

Reg. Section	Description of Activity	Estimated Number of Respondents	Estimated responses per respondent	Startup Annual responses	Startup Number of Burden Hours Per Response
275.12 (d) (1)	Variance identification	53	1115.96	59,146	0.75
275.12 (e)	Error analysis	53	1115.96	59,146	0.75
275.12 (f)	Reporting of review findings	53	1115.96	59,146	0.5
275.12 (d) (3)	Reporting findings to Local offices	53	1115.96	59,146	0.75

275.12	Training State Agency QC reviewers on New Actives Process only	263	1	263	40
275.12 and 275.21 (b) (1)	Train reviewers on New Actives Process AND train new SNAPQCS users (reviewers) how to use SNAPQCS for 380	371	1	371	64
Grand Total STARTUP Hours Reporting Burden Only		687	345.2947889374	237,218	106.75

* burden changes associated with rulemaking identified in blue.

710,390

Reg. Section	Description of Activity	Estimated Number of Respondents	Estimated responses per respondent	REVISED Total Annual responses	REVISED Number of Burden Hours Per Response
275.12 (c) (1)	Personal Interviews- Individuals or Households	59,146.00	1	59146.00	0.5
Total Reporting Burden Hours		59146.00		59146.00	

	0074	0299	
Ongoing revised total	385,844.52	Ongoing revised total	63,853.89
Ongoing previous	405,995.67	Ongoing previous	49,118.56
Ongoing Difference	-20,151.14	Ongoing Difference	14,735.33
Startup	196,915.17	Startup	742.00
1st year grand total	582,759.69	1st year grand total	64,595.89
rev ong gr ttl	452,524.40	422,951.40	
startup ttl	199,777.17	652,301.57	
1st yr grand ttl	652,301.57		

3 0584-0074

REVISED Estimated Total Burden Hours	Previous Submission Total Hours	Difference Due to Program Changes	Diff to Adj
0.4000	0.40	0	
118,292	136490.37	-18,199	
118,292	159238.77	-40,947	
29,573	22748.40	6,825	
29,573	40947.11	-11,374	
29,573	22748.40	6,825	
14,786	n/a	14,786	
14,786	n/a	14,786	
354,876	382,173	-27,298	0

Windows User:
use these last 3
columns to reflect any
decreases or increases.

MB 0584-0074

1,396	1,073.73	322.113568	
356,272	383,247	-26,976	0

0.752942889 26,976 -26,976
29573

ar Only

Startup Estimated Total Burden Hours	Previously Submission Total Burden	Differences Due to Program Changes	Differences Due to Adjustments
44,359.41	0.00	44,359.41	0.00
44,359.41	0.00	44,359.41	0.00
29,572.94	0.00	29,572.94	0.00
44,359.41	0.00	44,359.41	0.00

Ragland-Greene, Rachell
these are the changes d
rulemaking which are th
needed for the start-up

Windows User:
use these last 3 columns to reflect any
decreases or increases.

10,520.00	0.00	10,520.00	0.00
23,744.00	0.00	23,744.00	0.00
196,915.17	0.00	196,915.17	0.00

553,186.69

REVISED Estimated Total Burden Hours	Previous Submission Total Hours	Difference Due to Program Changes	Difference Due to Adjustments
29,573	22,748.50	6,825	
29,573		6,825	

582,759.69

0303	totals		
2,825.99	452,524.40		422,951.40
2,825.99	457,940.22		
0.00	-5,415.81		
2,120.00	199,777.17		
4,945.99	652,301.57		

e - FNS:
ue to
e new hours



Reg. Section	Description of Activity	Estimated Number of Respondents	Estimated responses per respondent	REVISED Total Annual responses	REVISED Number of Burden Hours Per Response	REVISED Estimated Total Burden Hours	Previous Submission Total Hours
275.12 (c) (1)	Personal Interviews- Individuals or Households	59,146.00	1	59146.00	0.5	29,573	22,748.50
Individuals & Households Grand Total Reporting Burden Hours		59146.00		59146.00		29,573	

* burden changes associated with rulemaking identified in blue.

Difference Due to Program Changes	Difference Due to Adjustments
6,825	
6,825	

Windows User:
use these last 3
columns to reflect any
decreases or increases.

275 Regs Reporting OMB 0584-0303

Reg. Section	Description of Activity	Estimated Number of Respondents	Estimated responses per respondent	REVISED Total Annual responses	REVISED Number of Burden Hours Per Response	REVISED Estimated Total Burden Hours
275.11(a)(1)-(a)(2)	Sampling Plan	53	1	53	20	1060
275.2(c)(1)(i)	Use of 3rd Party Contractors-Notification of intent to hire	3	1	3	0.25	0.75
275.2(c)(1)(ii)	Use of 3rd Party Contractors-Submission of signed contract and tasks	3	1	3	0.5	1.5
275.2(c)(1)(iii)	Use of 3rd Party Contractors-Submission of completed deliverables	3	1	3	0.5	1.5
275.2(c)(1)(iv)	Use of 3rd Party Contractors-Notification of training sessions	3	1	3	0.08	0.24
275.2(c)(4)	Arbitration Process	12	3	36	34	1224
273.23(f)	Good Cause Process	1	1	1	160	160
275.23(h)	New Investment Plan Template Form FNS 74 A	9	1	9	32	288
275.23(h)(4)	New Investment Progress Report Template Form FNS 74	9	2	18	5	90
SUB-TOTAL REPORTING BURDEN		53	2.4339622642	129	21.906899225	2825.99

275 Recordkeeping OMB 0584-0303

275.4	Sampling Plan Record Retention	53	1	53	0.0236	1.2508
275.4	Arbitration Process Record Retention	12	3	36	0.0236	0.8496
275.4	Good Cause Process Record Retention	1	1	1	0.0236	0.0236
275.4	New Investment Plan Template Form FNS 74 A Record Retention	9	1	9	0.0236	0.2124
275.4	New Investment Progress Report Template Form FNS 74 B Record Retention	9	2	18	0.0236	0.4248
Recordkeeping Total		53	2.2075471698	117	0.0236	2.7612

Grand Total REPORTING & RECORDKEEPING		53	4.641509434	246	11.498988618	2828.7512
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rounding

275 Regs Reporting STARTUP OMB CONTROL NUMBER 0584-0303

Reg. Section	Description of Activity	Estimated Number of Respondents	Estimated responses per respondent	REVISED Total Annual responses	REVISED Number of Burden Hours Per Response	REVISED Estimated Total Burden Hours
275.11	Implement new sampling plan	53	1	53	40	2,120
Grand Total Reporting Burden		53	1	53	40	2,120

* burden changes associated with rulemaking identified in blue.

299

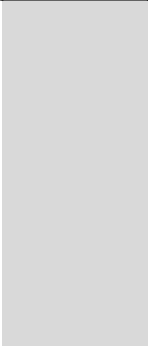
4,949

Ongoing revised total	2828.7512
Ongoing previous	2828.7512
Ongoing Difference	0

Startup	2,120
1st year grand total	4,949

Previous Submission Total Hours	Difference Due to Program Changes	Difference Due to Adjustments
1060	0	0
0.75	0	0
1.5	0	0
1.5	0	0
0.24	0	0
1224	0	0
160	0	0
288	0	0
90	0	0
2825.99	0	0
1.2508	0	
0.8496	0	
0.0236	0	
0.2124	0	
0.4248	0	
2.7612	0	
2828.7512	0	0

Previous Submission Total Hours	Difference Due to Program Changes	Difference Due to Adjustments <div>Win use to r or it</div>
0	2,120	
	2120	



FNS 380-1 Reporting for State Agencies OMB Control Number 0584-0299

Reg. Section	Description of Activity	Estimated Number of Respondents	Estimated responses per respondent	Revised Total Annual responses	Revised Number of Burden Hours Per Response	Revised Estimated Total Annual Burden Hours
275.12(f)	Reporting of Review Findings	53	1115.96	59,146	1.056	62,458.049
Grand Total Reporting Burden Hours Only		53	1115.96	59146	1.056	62,458.049

FNS 380-1 Recordkeeping ongoing

Reg. Section	Description of Activity	Estimated Number of Respondents	Estimated responses per respondent	Annual responses	Ongoing Number of Burden Hours Per Response	Number of Annual Burden Hours Per Response
275.4	Record Retention	53	1115.96	59,146	0.0236	1395.842768
Grand Total Affected Public		53	2231.92	118,292	1.07960	63,853.892

FNS 380-1 Reporting for State Agencies OMB Control Number 0584-0299 STARTUP First Year Only

Reg. Section	Description of Activity	Estimated Number of Respondents	Estimated responses per respondent	Startup Annual responses	Startup Number of Burden Hours Per Response	Startup Number of Annual Burden Hours Per Response
275.21 (b)(1)	Train new State agency reviewers how to use SNAPQCS for 380-1	371	1	371	2	742
Grand Total STARTUP Hours Reporting Burden Only		371	1	371	2	742

* burden changes associated with rulemaking identified in blue.

118,663

64,595.892

Ongoing revised: 63,853.89
Ongoing previous: 49,119.00
Ongoing Difference: 14,734.89

Startup	742.00
1st year grand t	64,595.89

14413.2222

299

Previous Submission Total Hours	Difference Due to Program Changes	Difference Due to Adjustments
48,044.83	14,413.22	
	14413.22	

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columns to reflect any
decreases or increases.

Previously Submission Total Burden	Differences Due to Program Changes	Differences Due to Adjustments
1,073.7292	322.1136	
49,118.56	14,735.33	

Previously Submission Total Burden	Differences Due to Program Changes	Differences Due to Adjustments
	742	
	742	

CURRENTLY APPROVED BURDEN HOURS REFLECTING THE *DIFFERENCE
[these charts updated 1/26/2024](#)

OMB Control Number 0074; EXPIRES 07/31/2025	
ESTIMATED TOTAL NO. RESPONDENTS	45,550
ESTIMATED AVERAGE NO. RESPONSES PER RESPONDENT	6.991833
ESTIMATED TOTAL ANNUAL RESPONSES	318,478.00
ESTIMATED AVERAGE HOURS PER RESPONSE	1.27
ESTIMATED TOTAL ANNUAL BURDEN HOURS REQUIRED TO CARRY OUT ACTIVITIES	405,996
CURRENT OMB INVENTORY IN 0584-0074	405,996
6,150,628	0

OMB Control Number 0299 exp 09/30/2026 current	
ESTIMATED TOTAL NO. RESPONDENTS	53.00
ESTIMATED AVERAGE NO. RESPONSES PER RESPONDENT	1,716.868
ESTIMATED TOTAL ANNUAL RESPONSES	90,994.000
ESTIMATED AVERAGE HOURS PER RESPONSE	0.53980
ESTIMATED TOTAL ANNUAL BURDEN HOURS REQUIRED TO CARRY OUT ACTIVITIES	49,119.000
CURRENT OMB INVENTORY 0584-0299	49,119
*DIFFERENCE DUE TO RULEMAKING	0

OMB Control Number 0303 exp 07/31/2025 current	
ESTIMATED TOTAL NO. RESPONDENTS	53.00

ESTIMATED AVERAGE NO. RESPONSES PER RESPONDENT	4.6415
ESTIMATED TOTAL ANNUAL RESPONSES	246
ESTIMATED AVERAGE HOURS PER RESPONSE	11.5000
ESTIMATED TOTAL ANNUAL BURDEN HOURS REQUIRED TO CARRY OUT ACTIVITIES	2,829
CURRENT OMB INVENTORY 0584-0303	2,829
*DIFFERENCE DUE TO RULEMAKING	0

Estimated Total Difference due to rulemaking needed to be added to existing OMB control Nos.

Estimated Total Start-up burden hours for OMB Control Nos. 0074; 0299 & 0303

total rule impact
194,361

CE DUE TO RULEMAKING. THE DIFFERENCE IS WHAT NEEDS TO BE REQUESTED TO

rule related revised ongoing	rule relatedNew startup
59,199	687
8.992010	345.295488
532,318.00	237,218
0.72	0.83
385,845	196,915.17
405,996	
(20,151)	196,915

-6,825.00

-7,147.00

rule related revised ongoing	rule relatedNew startup
53	371
2,231.920	1.000
118,291.760	371
0.53980	2.00000
63854	742
49,119	
14,735	742

rule related revised ongoing	rule relatedNew startup
53	53

4.6415	1.0000
246	53
11.5000	40.0000
2829	2120
2829	
0	2,120
452,528	199,777
(5,416)	199,777
	0
	199,777.17
ongoing	startup
(5,416)	199,777

ADD TO THE CURRENT OMB CONTROL NUMBERS & MERGED INTO THE CURREN

29573	hh reporting ongoing
354876	380 reporting ongoing
1396	380 recordkeeping
196915.17	380 startup reporting
62458.049	380-1reporting ongoing
1395.842	380-1 ongoing recordkeeping
742	380-1 startup
2825.99	275 reporting ongoing
2.7612	275 recordkeeping
2120	275 startup
652304.81	
622731.81	w/o hh

ITLY APPROVED COLLECTION

Form or Citation	Description of Activity (Ongoing or Start up)	Estimated Number of Respondents	Estimated Annual Frequency of Responses
380 SA	Ongoing	53	8,927
380 I/H	Ongoing	59,146	1
380-1 SA	Ongoing	53	2,232
275 Regulations SA	Ongoing	53	5.415
380 SA	Startup	53	4,463.85
380 SA Stafftraining on Review process	Startup	263	1
380 SA Staff training on Review process and SNAPQCS	Startup	371	1
380-1 SA Staff for SNAPQCS	Startup	371	1
275 Regulations SA	Startup	53	1
SA GRAND TOTAL REPORTING AND RECORDKEEPING BURDEN For Rule		59,886	14.8371739638647

Estimates of Annualized Cost to Federal Government			
Reporting and Recordkeeping Cost for AE79 OMB 0584-new			
Activities	Hours Spent on Collection	Costs or Hourly Wage Rage	Cost
50% state costs-380			4,915,779.88
50% state costs- 380-1			888,528.41
50% state costs- 275			67,603.34
Automated system costs 380&380-1			360,000.00
50% state costs-380 STARTUP			3,644,296.06
50% state costs- 380-1 STARTUP			13,732.16
50% state costs- 275 STARTUP			67,402.54
380-1 Regional Federal Staff (GS 12 Step 6)	24698	\$32.73	808,365.54

380 Regional Federal Staff (GS 12 Step 6)	150522	\$32.73	4,926,585.06
275 Regional Federal Staff	193	\$38.92	7,511.56
a .60 regional office Program Analyst GS 12 Step 2 Estimates of Annualized Cost to Federal Government for being trained on new rule provisions (80hrs)	4800	\$33.82	162,336.00
a .Program Analyst GS 13 Step 1 Estimates of Annualized Cost to Federal Government for drafting, reviewing & approving ICR	120	\$38.92	4,670.40
b. Program Branch Chief Estimates of Annualized Cost to Federal Government for drafting, reviewing & approving ICR	30	\$45.99	1,379.70
c. Program Division Director Estimates of Annualized Cost to Federal Government for drafting, reviewing & approving ICR	10	\$54.09	540.90
d .Program Analyst GS 13 Step 1 Estimates of Annualized Cost to Federal Government for drafting, reviewing & approving RULE	320	\$38.92	12,454.40
e. Program Branch Chief Estimates of Annualized Cost to Federal Government for drafting, reviewing & approving RULE	40	\$45.99	1,839.60
f. Program Division Director Estimates of Annualized Cost to Federal Government for drafting, reviewing & approving RULE	20	\$54.09	1,081.80
g .Program Analyst GS 13 Step 1 Estimates of Annualized Cost to Federal Government for Implementing rule (12 staff@ 522 ea)	6264	\$38.92	243,794.88
h. Program Branch Chief Estimates of Annualized Cost to Federal Government for Implementing rule	2087	\$45.99	95,981.13
Fed Grand Total Cost to Government			

Activities	Hours Spent on Collection	Costs or Hourly Wage Rate	Cost
4. 380-1 Regional Federal Staff (GS 12 Step 6)	24698	\$38.18	\$942,969.64
4. 380 Regional Federal Staff (GS 12 Step 6)	150522	\$38.18	\$5,746,929.96
275 Regional Federal Staff (GS 12 Step 6)	193	\$38.18	\$7,368.74

burden			
Reg. Section	Description of Activity	Estimated Number of Respondents	Estimated responses per respondent
275.12 (b)	Household Case Record Review	60	1
275.12 (c)	Field investigation	60	1
275.12 (d)(1)	Variance identification	60	1
275.12 (e)	Error analysis	60	1
275.12 (f)	Reporting of review findings	60	1
275.12 (d)(3)	Reporting all variances to Local offices	60	1
275.12(f)	Reporting of Review Findings	60	1115.96
380-1	380-1 review	60	1
Sampling Plan	oversight/review state submission	53	1
Arbitration Process	oversight/review state submission	36	1
Good Cause Process	oversight/review state submission	1	1
New Investment Plan Template Form FNS 74 A	oversight/review state submission	9	1
New Investment Progress Report Template Form FNS 74 B	oversight/review state submission	18	1
Sub Total Reporting Burden		60	2287.7000000
recordkeeping			
380	Record Retention	60	381.2833333
380-1	Record Retention	60	381.2833333
275	Record Retention	60	1.9500000

Grand Total Reporting & Recordkeeping Burden	240	763.054166666667
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Annual responses	Number of Burden Hours Per Response	Estimated Total Burden Hours
473,172	0.75295	356,275
59,146	0.5	29,573
118,292	1.0796	127,708
287	20	5,740
236,584	2.75	650,606
263	40	10,520
371	64	23,744
371	2	742
53	40	2,120
888,539	1.35844110455478	1,207,027.90

Fringe Benefits Cost for Staff (0.33)	Overall Base Cost w/ Fringe Benefits for Staff
1,622,207.36	6,537,987.24
293,214.38	1,181,742.79
22,309.10	89,912.44
0.00	360,000.00
1,202,617.70	4,846,913.76
4,531.61	18,263.77
22,242.84	89,645.38
266,760.63	1,075,126.17

12 step1

32.73

1,625,773.07	6,552,358.13		
2,478.81	9,990.37	12.6	38.18
53,570.88	215,906.88		
	20,761,940.04		
		12/2	33.82
1,541.23	6,211.63		
		13/1	38.92
455.30	1,835.00		
		14/1	45.99
178.50	719.40		
		15/1	54.09
4,109.95	16,564.35		
607.07	2,446.67		
356.99	1,438.79		
80,452.31	324,247.19		
31,673.77	127,654.90		
		481,117.94	
	\$21,243,057.98	SALARY TABLE 2022-GS (opm.gov)	

Fringe Benefits Cost for Staff (0.33)	Overall Base Cost w/ Fringe Benefits for Staff
\$311,179.98	\$1,254,149.62
\$1,896,486.89	\$7,643,416.85
\$2,431.68	\$9,800.42

\$8,907,366.89

17597 #fed cases reviewed 2019

22876.1 #est fed reviews for n

-feds					
Total Annual responses	Number of Burden Hours Per Response	Estimated Total Burden Hours	Previous Submission Total Hours	Difference Due to Program Changes	Difference Due to Adjustments
22,877	2	45,754			
22,877	2	45,754			
22,877	0.5	11,439			
22,877	0.5	11,439			
22,877	0.25	5,719			
22,877	0.25	5,719			
22,877	1.056	24,158			
22,877	1.056	24,158			
53	0	53			
36	18	54			
1	50	51			
9	4	13			
18	1.5	20			
137,262	1.26905278955574	174,193	0	0	0
peping					
22,877	0.0236	540			
22,877	0.0236	540			
117	0.0236	3			

183,133	0.95709282106447	175,275	0	0	0
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Activities	Hours Spent on Collection	Costs or Hourly Wage Rate	Cost	Fringe Benefits Cost for Staff (0.33)	Overall Base Cost w/ Fringe Benefits for Staff
.Program Analyst GS 13 Step 1 Estimates of Annualized Cost to Federal Government for drafting, reviewing & approving ICR	100	\$38.92	3,892.00	1,284.36	5,176.36
Program Branch Chief Estimates of Annualized Cost to Federal Government for drafting, reviewing & approving ICR 14.1	10	\$45.99	459.90	151.77	611.67
Program Division Director Estimates of Annualized Cost to Federal Government for drafting, reviewing & approving ICR 15.1	5	\$54.09	270.45	89.25	359.70
Cost to Fed Govt	115		\$4,622.35	\$1,525.38	\$6,147.73

8,766.03 no icr

20,449.81 no rule

no
451,902.09 implemtnt

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