



## Commodity Flow Survey Pilot Test

### Thank you for participating in the 2020 CFS Pilot!

Your response will help us make reporting easier for companies like yours and will enable us to improve the quality of our data products.

**YOUR RESPONSE IS REQUIRED BY LAW.** Title 13 United States Code (U.S.C.), Section 131 and 182 authorizes this collection. The U.S. Census Bureau is required by Section 9 of the same law to keep your information **CONFIDENTIAL** and can use your responses only to produce statistics. The Census Bureau is not permitted to publicly release your responses in a way that could identify your business, organization, or institution. Per the Federal Cybersecurity Enhancement Act of 2015, your data are protected from cybersecurity risks through screening of the systems that transmit your data.

This collection has been approved by the Office of Management and Budget (OMB). The eight-digit OMB approval number is 0607-0725 and appears at the upper-right of this screen. Without this approval we could not conduct this survey.

Username:

Password:

Login

**Please note: sessions will expire (requiring you to log back in) after 15 minutes of inactivity. No data will be lost.**

#### U.S. Census Bureau Notice and Consent Warning

You are accessing a United States Government computer network. Any information you enter into this system is confidential. It may be used by the Census Bureau for statistical purposes and to improve the website. If you want to know more about the use of this system, and how your privacy is protected, visit our online privacy webpage at <https://www.census.gov/about/policies/privacy/privacy-policy.html>.

Use of this system indicates your consent to collection, monitoring, recording, and use of the information that you provide for any lawful government purpose. So that our website remains safe and available for its intended use, network traffic is monitored to identify unauthorized attempts to access, upload, change information, or otherwise cause damage to the web service. Use of the government computer network for unauthorized purposes is a violation of Federal law and can be punished with fines or imprisonment (PUBLIC LAW 99-474).

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## OVERVIEW

### Step 1 – Verify Facilities

For each facility that we are requesting shipment information from, verify that location is still open and shipping goods.

### Step 2 – Upload Shipments

Upload shipments from each facility you verified.

### Step 3 – Review Upload

Review any follow-up questions we may have about your upload.

[Continue to verify facilities >](#)

We noticed that you are reporting for a large number of facilities. Rather than individually verify each one, you can upload a spreadsheet of your active shipping facilities. We will then match those addresses to our records and verify them automatically.

Alternatively, you can see the list of facilities we have on file, and verify them here on our website.



### Upload your open shipping locations

You can upload your open shipping locations using a CSV template.  
We will attempt to match as many addresses as possible.

OR



### Verify your open shipping locations without uploading

## Path One: Upload Open Shipping Facilities



### UPLOAD YOUR OPEN SHIPPING FACILITIES

For all **open** facilities that your company ships goods outbound from, please provide a spreadsheet or CSV file that includes the following columns:

- Facility ID
- Street Address
- City 
- State 
- ZIP 

We will then attempt to match these addresses to the facilities that we are requesting shipment information from.

[See a list of the facilities we want to know about](#)

[Print these instructions](#)

#### Select File to Upload

Browse

Upload File

No files have been uploaded.

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[Save and Continue >](#)

# Path One: Upload Open Shipping Facilities



 File Uploaded.

## SHIPMENT VALIDATION

We have identified some records in your upload where we need further clarification. Please help us correct these shipment records.

You can either

1. Click the "Fix error" button.
2. Re-upload a new spreadsheet or CSV with these issues corrected.

Row #	Shipment ID	Facility ID	Date	Column	Cell Value	Error	Fix
3	100003	AB1	10/17/2020	Product_Description		Product Description missing	

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## Path Two: Verify Shipping Facilities

### VERIFY YOUR FACILITIES

For each location listed below, please

1. Provide or verify the Facility ID.
2. Verify that during the week of **August 10, 2020**, this facility was open and shipping activity was occurring.

#### Facility ID

This is the internal identifier used by your company for this address. Other common terms include "Plant Number," "Warehouse Number", and "Store Number." If your company does not use such identifiers, simply put the street address in this field.

- Operating Status? ⓘ
- Shipping Activity? ⓘ

Street	City TI	State TI	ZIP TI	Facility ID. TI	Status ⓘ	Shipping Activity?
⚠ Please provide a facility ID.						
1414 Bread St	Anamoose	ND	58710	⚠ Add	<input type="checkbox"/> Closed <input type="checkbox"/> Unknown facility	<input type="checkbox"/> No shipping activity here
9215 Egg Rd	North Bonneville	WA	98639	MFGSI ✎	<input type="checkbox"/> Closed <input type="checkbox"/> Unknown facility	<input type="checkbox"/> No shipping activity here
9215 Bread Drive	Savonburg	KS	66772	MFGSI ✎	<input type="checkbox"/> Closed <input type="checkbox"/> Unknown facility	<input type="checkbox"/> No shipping activity here
9215 Bird St	Hollis	NY	11423	WAREI ✎	<input type="checkbox"/> Closed <input type="checkbox"/> Unknown facility	<input type="checkbox"/> No shipping activity here
1414 Egg Rd	Callicoon Center	NY	12724	WAREI ✎	<input type="checkbox"/> Closed <input type="checkbox"/> Unknown facility	<input type="checkbox"/> No shipping activity here

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## Path Two: Verify Shipping Facilities



### OUTBOUND SHIPMENT ACTIVITY

Of the facilities you just verified, do any perform the following kind of outbound shipment activity in the week of August 10, 2020?

Do you export goods outside of the country? [Help](#)

- Yes
- No

Do you ship hazardous materials (HAZMAT) outbound? [Help](#)

- Yes
- No

Do you make temperature controlled shipments? [Help](#)

- Yes
- No

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[Save and Continue >](#)

## Path Two: Verify Shipping Facilities



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[Log out](#)

#### MODES OF TRANSPORTATION

What kind of modes of transportation ("ship via") does your company use?

Check all that apply

- Parcel delivery, courier, or U.S. Parcel Post
- Customer Pickup
- Company-owned truck
- For-hire truck
- Railroad
- Water
- Pipeline
- Air
- Other – Please Specify:
- I don't know

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**Select File to Upload**

**Browse** C:\fakepath\sample\_shipment\_no\_product\_description.csv

**Upload File**



## UPLOAD YOUR SHIPMENTS

Welcome to the Shipment Upload screen. Below, you will upload a file containing the following data for each outbound shipment from your shipping locations for the week of August 10, 2020:

- Origin Facility ID
- Shipment ID
- Shipment Date
- Shipment Value
- Shipment Weight
- Shipment Mode of Transportation
- Product Description
- Hazardous Materials Code
- Destination City
- Destination State or Country
- Destination Postcode

[Print these instructions](#)

### Select File to Upload

Browse


Upload File

No files have been uploaded.

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Save and Continue >

## Only Shown if Data is Missing from Upload



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**Census**  
Bureau

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Log out

### SHIPMENT VALIDATION

We have identified some records in your upload where we need further clarification. Please help us correct these shipment records.

You can either

1. Click the "Validate record" button.
2. Re-upload a new spreadsheet or CSV with these issues corrected.

Row #	Shipment ID	Facility ID	Date	Column	Cell Value	Error	Fix
1	1000000	WAREHOUSE26	08/10/2020	Product_Description		Product Description missing	<a href="#">Validate record</a>
2	1000001	WAREHOUSE26	08/10/2020	Product_Description		Product Description missing	<a href="#">Validate record</a>
3	1000002	WAREHOUSE26	08/10/2020	Product_Description		Product Description missing	<a href="#">Validate record</a>
4	1000003	WAREHOUSE26	08/10/2020	Product_Description		Product Description missing	<a href="#">Validate record</a>
5	1000004	WAREHOUSE26	08/10/2020	Product_Description		Product Description missing	<a href="#">Validate record</a>
6	1000005	WAREHOUSE26	08/10/2020	Product_Description		Product Description missing	<a href="#">Validate record</a>

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## Fix Error Screen

Only shown if Product Descriptions are Unrecognizable



### PRODUCT CODE VALIDATION

We were unable to determine what products these records refer to. Help us identify what these products are.

Row #	Facility ID	Date	Dest. State	Value	Description	Fix
43	PLT1	9/1	AZ	99	Honey	<a href="#">Validate record</a>

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## Fix Product Description Screen

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**PRODUCT CODE V**  
We were unable to det

Row #	Fac
43	PLT

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### Fix Error

Row #	43
Facility ID	AB123
Date	9/1
Dest. City	Springfield
Dest. State	AZ
Dest. ZIP	12345
Value	99
Weight	42
Desc.	Honey

1 of 1

Which of these categories best describes this product?

Food

Recycling

Bees

None of these. Please describe.

Submit and Continue

Skip

## BEST TIME FOR REPORTING DATA

**In general, what time of year would be best for you to fill out CFS?**

This may be your least busy season

- Q1 ( Jan - Mar )
- Q2 ( Apr - Jun )
- Q3 ( Jul - Sep )
- Q4 ( Oct - Dec )
- No Preference

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Save and Continue →

## CONTACT INFORMATION

Provide the name and phone number of the individual completing this form.

Name

Title

Phone Number (and extension)

Email

Any other comments or feedback? How could this be easier?

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Save and Continue >

## CFSPILOT REVIEW YOUR RESPONSES

You are almost finished!

The completed pages of the survey are displayed as links below. You may click any completed page link to return to that page and make any corrections, or continue on by clicking the "Submit Data" button at the bottom of the page.

- [overview](#)
- [estab\\_choice](#)
- [Establishment Matching Placeholder](#)
- [Outbound Shipment Activity](#)
- [Modes of Transportation](#)
- [Shipment Upload Placeholder](#)
- [Best time for reporting data](#)
- [Contact Information and Remarks](#)

Submit