UNITED STATES TRANSPORTATION COMMAND
508 SCOTT DRIVE
SCOTT AIR FORCE BASE, ILLINOIS 62225-5357

CAC Signature Date

MEMORANDUM FOR DEFENSE PRIVACY CIVIL LIBERTIES AND TRANSPARENCY
DIVISION

FROM: TCJA

SUBJECT: Justification for the Use of the Social Security Number (SSN) – [Transportation
Financial Management System (TFMS/0217)]

1. TFMS is a Military Surface Deployment and Distribution Command (SDDC) information system used by USTRANSCOM that collects Personnally Identifiable Information (PII) to include the SSN in administrative functions to process payroll and entitlements. This system is covered by Privacy Act System of Records Notice (SORN) FTRANSCOM 01 DoD.

2. TFMS uses the SSN to interface with other systems such as payroll, travel, disbursing, and SDDC non-core accounting support systems. TFMS allows SDDC and Defense Finance and Accounting Service (DFAS) to track daily basis cash management, answer vendor payment issues and address customer billing questions. TFMS interfaces with the following DFAS systems: Defense Civilian Payroll System (DCPS), Centralized Disbursing System, Centralized Electronic Funds Transfer, Department Cash Management System, General Accounting and Finance System-Reengineering, and the Defense Travel System (DTS) to ensure payment accuracy of payroll and entitlements. In addition, TFMS interfaces with the U.S. Bancorp Inc. Customer Automation and Reporting Environment and the Department of the Treasury.

3. The authority for this use is DoDI 1000.30, Enclosure 2, paragraphs 2(c)(4) Interactions with Financial Institutions, 2(c)(8) Computer Matching and 2(c)(11) Legacy System Interface.

4. The SSN is protected from unauthorized access through the use of a combination of technical, administrative and physical security controls.

   a. Technical controls include encryption of data at rest, firewall, Virtual Private Network (VPN), Common Access Card (CAC), encryption of data in transit, Intrusion Detection System (IDS), DoD Public Key Intrastructure certificates and user identification and password.

   b. Administrative controls include backups secured off-site, encryption of backups, methods to ensure only authorized personnel gain access to PII, periodic security audits and regular monitoring of users' security practices.

   c. Physical controls include key cards, security guards and safes.

5. USTRANSCOM's Program Manager, Information Assurance Manager, and Privacy Officer have reviewed the system and determined that the continued use of the SSN at this time is needed to verify identification of personnel utilizing various resources for travel and personal property movement in order to support this command's mission.

6. Elimination Plan: IAW the Defense Transportation Regulation, Part I, Chapter 103, paragraph A(4), "the DoD Identification Number (DoD ID) will replace the SSN as the Geneva Conventions serial number for the United States as all DoD identification cards are updated through their natural life-cycle replacements." As soon as the legacy systems interfaced by TFMS migrate from the SSN to the DoD ID, TFMS will eliminate the use of the SSN. USTRANSCOM will check legacy systems annually to see if new regulations have changed requirements for the continued use of the SSN.

7. If you have any questions, please contact Ms. Tammy Hickey at (618) 220-4100/4104 or email: transcom.scott.tcja.mbx.foia@mail.mil.

ERIC J. WERNER
Colonel, USAF
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Attachment:
USTRANSCOM Privacy Impact Assessment