

REQUEST FOR MILITARY AERIAL SUPPORT
ALL EVENT SPONSORS MUST READ THE INSTRUCTIONS ON PAGE 4
BEFORE COMPLETING THIS FORM.

REQUEST NUMBER OMB No. 0704-0290
 OMB approval expires
 XXXXXXXX

The public reporting burden for this collection of information is estimated to average 30 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the burden, to the Department of Defense, Washington Headquarters Services, Executive Services Directorate, Directives Division, 4800 Mark Center Drive, Alexandria, VA 22350-3100 (0704-0290). Respondents should be aware that notwithstanding any other provision of law, no person shall be subject to any penalty for failing to comply with a collection of information if it does not display a currently valid OMB control number.

PLEASE DO NOT RETURN YOUR FORM TO THE ABOVE ORGANIZATION. RETURN COMPLETED FORM TO THE ADDRESS ON PAGE 4.

ALL DATA WILL BE HANDLED ON A "FOR OFFICIAL USE ONLY" BASIS.

SECTION I - ACTIVITY

1. CATEGORY REQUESTED (X and complete as applicable)	(1) DATE(S) REQUESTED (YYYYMMDD)	(2) TYPE AIRCRAFT REQUESTED		(3) MILITARY SERVICE REQUESTED	
		ANY (X)	SPECIFIC (Optional)	ALL (X)	SPECIFIC (Optional)
a. FLYOVER (See paragraph 4 of Instructions)					
b. STATIC DISPLAY (See paragraph 5 of Instructions)					
c. SINGLE AIRCRAFT DEMONSTRATION (See paragraph 7 of Instructions)					
d. OTHER AERIAL SUPPORT (i.e. Parachute Demo, SAR Demo)					
e. AERIAL DEMONSTRATION TEAM (X all requested. See Instructions.)	(a) PRIMARY DATE (YYYYMMDD)	(b) ALTERNATE DATE(S) (YYYYMMDD)		(c) I WILL CONSIDER ANY DATE DURING AIR SHOW SEASON (X one)	
U.S. ARMY GOLDEN KNIGHTS				<input type="checkbox"/> YES <input type="checkbox"/> NO	
U.S. NAVY BLUE ANGELS					
U.S. NAVY LEAP FROGS					
U.S. AIR FORCE THUNDERBIRDS					
U.S. AIR FORCE WINGS OF BLUE					
OTHER (Specify)					

SECTION II - EVENT AND SITE INFORMATION

2.a. EVENT TITLE (to include if airshow) (and website, if applicable)			b. EVENT START AND END DATE(S)		
c. SITE OF EVENT (Must be accessible by persons with disabilities)		d. SITE CITY, STATE AND ZIP CODE	e. SITE ELEVATION (Feet above sea level)	f. RUNWAY LENGTH X WIDTH	
g. ARRESTING GEAR (X one)	h. TYPE OF SITE (e.g., airport, park, lake, etc.)	i. EXPLAIN RECRUITING INVOLVEMENT (Including local Armed Forces point of contact if applicable.)			
<input type="checkbox"/> YES <input type="checkbox"/> NO					

3. EVENT SITE CERTIFICATION (To be completed by an agent exercising authority for site use) I certify that an agreement has been made with the sponsoring organization indicated in Section III to use the event site indicated in 2.c. above.

a. NAME (Last, First, Middle Initial) (Include Mr./Ms./Mil. Rank)	b. TITLE	c. TELEPHONE NO. (Include area code)
d. SIGNATURE		e. DATE SIGNED (YYYYMMDD)

4. INCLUSIVE DATES/TIME OF EVENT (YYYYMMDD/0:00 a.m. or p.m.)	5. IS THERE CIVILIAN AERIAL PARTICIPATION PLANNED FOR THE EVENT? (X one)	<input type="checkbox"/> YES <input type="checkbox"/> NO
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6. ATTENDANCE		7. PLANNED MEDIA COVERAGE (X as applicable)			
a. PROJECTED	b. PRIOR EVENT	<input type="checkbox"/> TELEVISION	<input type="checkbox"/> RADIO	<input type="checkbox"/> SOCIAL MEDIA	YOUR MEDIA/PR POC (Name/telephone/email):
		<input type="checkbox"/> REGIONAL	<input type="checkbox"/> PRINT		
		<input type="checkbox"/> NATIONAL	<input type="checkbox"/> NONE		

SECTION III - SPONSOR INFORMATION

8. LOCAL SPONSORING ORGANIZATION			b. TYPE (X one)
a. NAME (Include website)			<input type="checkbox"/> PROFIT <input type="checkbox"/> NONPROFIT

9. POINT OF CONTACT FOR AVIATION ACTIVITIES FOR THIS EVENT (Please PRINT all contact information.)

a. (X one) <input type="checkbox"/> MR. <input type="checkbox"/> MS.	b. NAME (Last, First, Middle Initial)	c. RANK (If military)
d. TELEPHONE NO. (Include area code or DSN if military) (1) (2)	e. E-MAIL ADDRESS	f. FAX NO. (Include area code)

SECTION V - PROGRAM

19. PROGRAM THEME AND OBJECTIVE *(Please explain how aviation support is an integral part of the event.)*

20. CHARGES AND FEES *(Specify the monetary amounts charged below.)*

a. ADMISSION		b. PARKING	c. SEATING	d. OTHER <i>(Specify)</i>
e. DOES EVENT RAISE FUNDS? <i>(X one)</i>		f. FUNDS WILL BE USED FOR <i>(X as applicable)</i>		g. SPECIFIC INSTRUCTIONS FOR USE OF FUNDS <i>(e.g., Company, Charity or Organization to benefit)</i>
YES <i>(Complete 20.f. and 20.g.)</i>		(1) CHARITIES	(4) OTHER <i>(Explain in 20.g.)</i>	
NO		(2) EXPENSES		
		(3) PRIZES		

21. HISTORICAL INFORMATION

a. LIST ALL YEARS THE EVENT HAS BEEN HELD	b. MOST RECENT DoD DEMONSTRATION TEAM <i>(If any) AND YEAR OF PERFORMANCE</i> <i>(e.g., Blue Angels, Thunderbirds, Golden Knights; year)</i>	c. LIST CIVILIAN AND MILITARY AIRCRAFT AT THE LAST EVENT
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SECTION VI - SUPPORT *(All Requests other than Flyovers)*

22. THE SPONSOR AGREES TO: <i>(Initial each item signifying acceptance. Lack of initials renders the event ineligible for all support other than flyovers.)</i>	INITIALS
a. OBTAIN THE AIR SHOW WAIVER FROM THE FAA MONITOR PRIOR TO THE EVENT FOR EACH ACTIVITY REQUIRING A WAIVER <i>(plan a 60-day lead time). FAILURE TO OBTAIN A WAIVER WILL RESULT IN DEMONSTRATION CANCELLATION AT THE EXPENSE OF THE SPONSOR.</i>	
b. PAY TEAM COSTS AS OUTLINED ON PAGE 4, PARAGRAPHS 6 OR 8 OF INSTRUCTIONS, AS APPLICABLE. <i>(Applies only for Blue Angels, Thunderbirds, or Golden Knights requests.)</i>	
c. PROVIDE OR REIMBURSE TRANSPORTATION, MEALS, AND QUARTERS COSTS <i>(including pre-event visits) FOR ARMED FORCES PARTICIPANTS, AS REQUIRED.</i> <i>(Reimbursement for demonstration teams covered in paragraphs 6 or 8 of Instructions.)</i>	
d. PROVIDE SUITABLE AIRCRAFT FUEL AT MILITARY CONTRACT PRICES. <i>(Sponsor must pay all costs over military contract prices, including any transportation and handling charges, if fuel is not available at such prices.)</i>	
e. PROVIDE SECURITY FOR AIRCRAFT AT EVENT SITE DURING ENTIRE STAY. <i>(Certain assets (such as the B-2 will require extensive security.)</i>	
f. PROVIDE MOBILE FIREFIGHTING, CRASH, AND GROUND-TO-AIR COMMUNICATIONS EQUIPMENT AT THE SHOW SITE FOR FLIGHT AND PARACHUTE DEMONSTRATIONS AND STATIC DISPLAY AIRCRAFT.	
g. PROVIDE AMBULANCE AND MEDICAL PERSONNEL ON SITE DURING FLIGHT AND PARACHUTE DEMONSTRATIONS AND CERTAIN OTHER TYPES OF AERIAL ACTIVITIES AS DETERMINED, IN ADVANCE, BY THE MILITARY SERVICES.	
h. PROVIDE TELEPHONE FACILITIES FOR NECESSARY OFFICIAL COMMUNICATIONS AT THE EVENT SITE.	
i. PROVIDE AERIAL PHOTOGRAPH AND AIRFIELD DIAGRAM UPON REQUEST.	
j. PROVIDE LOCAL MILITARY RECRUITERS, AT NO CHARGE, PRIME SPACE AT THE EVENT SITE FOR RECRUITING ACTIVITIES.	

SECTION VII - CERTIFICATION BY SPONSOR

23. PRESIDENT/CHAIRMAN OF SPONSORING ORGANIZATION/BASE OR WING COMMANDER *(If military sponsored)*
 I certify that the information provided above is complete and accurate to the best of my knowledge. I understand that representatives from the military services will contact us to discuss arrangements and additional costs involved prior to final commitments. Any changes to the information on this form may invalidate eligibility for military participation.

a. SIGNATURE	b. DATE SIGNED <i>(YYYYMMDD)</i>	c. PRINT NAME AND TITLE
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INSTRUCTIONS

1. The attached form is used to request U.S. Armed Forces aircraft participation at public events (maximum of 3 days) in support of community relations programs, and for requesting an aerial demonstration team (*U.S. Army Golden Knights, U.S. Navy Leap Frogs, U.S. Navy Blue Angels, or U.S. Air Force Thunderbirds*) or *U.S. Marine Corps tactical aviation unit demonstration* to perform on or off a military installation, worldwide. This form is used by each Military Service to determine eligibility of an event for military aerial support. Once an event has been approved as eligible, it is the event sponsor's responsibility to contact units and coordinate any possible military unit participation. **The event sponsor is required to inform all the other requested military services once acceptance of any military aviation participation has been confirmed.** Do not use this form to request flyovers for military funeral honors. Information on requesting military funeral honors support may be found at <http://www.dmdc.osd.mil/mfh>.
2. The event sponsor is responsible for gaining the completion of Section IV, FAA Coordination, prior to submission of the form to each appropriate Military Service. The local Flight Standards District Office that has jurisdiction over the event site will complete all appropriate blocks in Section IV. Requests for static displays only do not require FAA coordination. Complete Sections I - III and V - VII, and forward the form to the nearest Flight Standards District Office (FSDO) for completion of Section IV. To locate nearest FSDO, visit FAA's website at http://www.faa.gov/about/office_org/field_offices/fsdo/
3. The local sponsoring organization is responsible for the accurate completion of the form and conducting the event. The information on this form must be typed or printed in ink, and is used to evaluate the event for compliance with public law and Department of Defense policies, and to determine its eligibility for Armed Forces participation. In all cases, military participation must not interfere with military operations and training programs, and must be at no additional cost to the U.S. Government. Sponsors will consult with local military recruiters and provide, at no charge, prime space at the event site for recruiting activities. Department of Defense is unable to support events for which sponsorship is intended to make a business profit. Events which have an admission charge, or other associated charges, do not necessarily preclude military participation. Military commands cannot participate in events which charge admission unless the military participation is incidental to the event, and not the primary attraction. Incomplete forms, or forms submitted late, cannot be considered and will be returned to the sponsor's representative.
4. **Flyover** requests will be considered for aviation-oriented events (*i.e., air shows, airport anniversaries or dedication events*), or for patriotic observances (one day only) held in conjunction with Armed Forces Day, Memorial Day, Independence Day, POW/MIA Recognition Day, or Veterans Day (*event must be within seven days of the actual holiday date to be considered*). Flyovers are limited to four aircraft of a similar type from the same Military Service, and may be performed by operational or training aircraft as determined by the providing Military Service. **Sponsors of events other than bona fide air shows are prohibited from scheduling more than one one Service to conduct the flyover. Once a military organization confirms flyover support, sponsor must then notify any other military service requested, so they will not participate in the same event.** The Blue Angels and Thunderbirds generally do not perform flyovers. Requests for flyovers must be received for processing at least 60 days prior to the event for full consideration by the Services. Requests received closer than 30 days will not allow adequate planning for some organizations to support. Requests received 14 days or closer will not be considered. Complete Sections I - III and V - VII, and forward the form to the nearest Flight Standards District Office (FSDO) for completion of Section IV. The Missing Man Formation is generally reserved for select national military observances that are solemn and commemorative in nature or for funeral services in honor of active duty rated/designated aviators or dignitaries of the Federal Government or as determined by the Military Services. For more information about Missing Man Formations in support of rated military funeral services, please visit: <https://www.dmdc.osd.mil/mfh/getLinks.do?tab=Fly>.
5. Requests for aircraft static displays will only be considered for air shows, airport events, expositions and fairs, and public events which contribute to the public knowledge of Armed Forces equipment and capabilities (*including recruiting and ROTC events*). Complete Sections I - III and V - VII (*Section IV is not applicable when requesting static displays only*). Requests may be sent from the sponsoring organization to each Service branch's public affairs office listed in paragraph 9 of these instructions. The sponsor must satisfy all safety and operational requirements for the requested aircraft. Requests received closer than 60 days (*90 days for Marine Corps support*) will not allow adequate planning for some organizations to support.
6. Civilian-sponsored requests for performances by a flight demonstration team (*Blue Angels and Thunderbirds*) will be considered only for events which are: (1) aviation oriented (*e.g., air shows, airport events, historical aviation events*); (2) planning civilian aviation participation; (3) open to all Military Services for participation, and (4) held during the air show season (*mid-March to mid-November*). A partial reimbursement cost (quarters and meals) of \$6,000 per official demonstration (*including any performance where admission is*

6. (*Continued*) *charged to view a team*) is payable by all nonmilitary sponsors as indicated in the team support manual. Appearances on a military installation or sponsored by a military organization will only be approved in support of an official installation "open house" program (*no admission charge/entrance fee*). All event sponsors are required to comply with all aspects of the team support manual, as applicable. Requests for the U.S. Air Force Thunderbirds must be received by July 1 of the year preceding the year of the event. Please note: the Thunderbirds operate on a 2-year schedule. Requests for the U.S. Navy Blue Angels and Thunderbirds must be received by July 1 of the year that is two years preceding the year of the event. Complete Sections I - III and V - VII, and forward the form to the nearest FAA Flight Standards District Office (FSDO) for completion of Section IV. The annual schedule will be released in December of the year prior to the season. Subsequent to public release of the schedules, teams will be rescheduled if a scheduled event is cancelled, the original sponsoring organization is changed, or the original event site is changed. Previously validated requests will automatically be reconsidered. NOTE: Blue Angels and Thunderbirds require 6,000 and 7,000 foot runways, respectively, at or within 30-50 nautical miles of the demonstration site. The Blue Angels also require arresting gear located within 80 nautical miles of the demonstration site.
7. Requests for single aircraft demonstrations (*e.g., F-22, F-18, Harrier*) will be considered for events as described in paragraph 6 (1) through (4) above. Army and Air Force single aircraft demonstrations must be received for processing at least 60 days prior to the event. Navy demonstration requests must be received by December 15 of the year preceding the year of the event. USMC Harrier AV-8B, Osprey MV-22, and Lightning II F-35B demonstration or static display requests must be received by August 26 of the year preceding the year of the event. The Harrier demonstration can only be performed over a prepared hard surface or open water. (*Scheduled Harrier events will receive two aircraft, for one demonstration and one for static display. Fifty gallons of distilled water must be provided for each Harrier demonstration.*) Meals, lodging, and transportation for the aircrews must be provided by the sponsor. Social media coverage, at a minimum, is expected for all flyovers and static displays. Each Service will provide social media hashtags and handles to be used.
8. Civilian-sponsored requests for the U.S. Army Parachute Team, The "Golden Knights", are considered for events open to the public such as air shows, sporting events, fairs, and other outdoor events that help connect the public with America's Army and enhance the U.S. Army's marketing and engagement efforts. Appearances on military installations are only approved in support of official "open house" programs. All sponsors, military and civilian, must provide vehicles, hotel rooms, and a daily show fee. The show fee must be received 60 days before the event or it will be cancelled. Contact the Golden Knights for the current year's support manual which includes the most up-to-date information on support requirements and current show fee. The Golden Knights' show schedule is released in mid-January approximately 30 days after the International Council of Air Shows (ICAS) convention. After the official schedule is released, the Golden Knights consider additional performances if the event is requested at least 60 days prior to the event and there is a team available. In the event of a cancellation, previously submitted requests are automatically considered. The show sponsor completes Section I, II, III, V, and VII of this form and forwards the form to the nearest FAA Flight Standards District Office (FSDO) for completion of Section IV. Please send the completed form to the contact listed below.

9. Additional DD Forms 2535 may be obtained through the office(s) listed below, through the nearest military installation public affairs office, or on the Internet at <http://www.dtic.mil/whs/directives/forms/dd/ddforms2500-2999.htm>. **For legibility reasons, event sponsors are highly encouraged to fill out applicable information on-line prior to printing form out.**

ARMY:

Community Relations Division
HQDA, Office of the Chief, Public Affairs
1500 Army Pentagon, Room 1D470
Washington, DC 20310-1500
(703) 614-3354 (fax)
www.army.mil/comrel

U.S. Army Parachute Team

Attn: Show Scheduler
P.O. Box 70126
Fort Bragg, NC 28307-0126
(910) 907-3025 (fax)
usarmy.knox.hqda.list.apr.show@mail.mil

MARINE CORPS:

For instructions on how to request Marine Corps assets, please visit www.usmc.mil/community
(703) 614-1034 (voice)

NAVY:

Navy Office of Community Outreach
Attn: Aviation Support
5722 Integrity Drive, Bldg 456-3
Millington, TN 38054
(901) 874-5803 (voice)
Submit completed forms via email at aviationsupport@navy.mil
www.outreach.navy.mil

AIR FORCE:

Office of the Secretary of the Air Force
Office of Public Affairs (SAF/PA)
1690 Air Force Pentagon
Washington, DC 20330
(703) 695-9664 (voice); (703) 693-9601 (fax)
Submit request online at www.airshows.pa.hq.af.mil

SPONSOR: PLEASE RETAIN A COPY OF THIS FORM FOR FUTURE REFERENCE.