CJ-8A

OMB No. XXXX-XXXX: Approval Expires XX/XX/XXXX

RETURN TO
RTI International
BJS Annual P/P Survey
ATTN: Alissa Chambers
3040 Cornwallis Road • PO Box 12194
Research Triangle Park, NC 27709-2194

FORM **CJ-8A**

U.S. DEPARTMENT OF JUSTICE
BUREAU OF JUSTICE STATISTICS

2017 ANNUAL PROBATION SURVEY
(SHORT FORM)

PLEASE ENTER THE CONTACT INFORMATION FOR THE PERSON FILLING OUT THIS FORM

Name	Title	
Address 1		
Address 2		
City	State	Zip code

TELEPHONE	Area code	Number	Extension	FAX NUMBER	Area code	Number
EMAIL ADDRESS						

AGENCY UID

GENERAL INFORMATION

- If you have any questions, contact **Alissa Chambers** of RTI International at **1-866-334-4175** or **bjs-aps-help@rti.org**.
- Please complete the questionnaire before **February 28, 2018** using the web-reporting option at **www.bjs-aps.org**, by mailing the complete questionnaire to **RTI International** at the address above, or by **faxing** all pages toll-free to **1-866-509-7471**.

Who is covered by this survey?

- **INCLUDE** all adults regardless of conviction status, who have been placed under the supervision of a probation agency as part of a court order. (Adults are persons subject to the jurisdiction of an adult court or correctional agency.)
- **INCLUDE** adult probationers legally your responsibility but supervised outside your jurisdiction, such as through an interstate compact agreement.
- **INCLUDE** adult probationers contracted out to private agencies.
- **INCLUDE** adult probationers on active supervision, including those who report electronically, or inactive supervision or in a residential/other treatment program but not in regular contact with a probation authority.
- **INCLUDE** absconders who have not been discharged from probation.
- **INCLUDE** adult probationers who may be under local jurisdiction but not reported separately by another agency.

Who is not covered by this survey?

- **EXCLUDE** juveniles (persons under the jurisdiction of a juvenile court or agency).
- **EXCLUDE** interstate compact cases supervised by your jurisdiction for another state.
- **EXCLUDE** adult probationers supervised by your jurisdiction but legally the responsibility of another jurisdiction.

Burden statement

Under the Paperwork Reduction Act, we cannot ask you to respond to a collection of information unless it displays a currently valid OMB control number. Public reporting burden for this collection is estimated to average 30 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any aspect of this collection of information, including suggestions for reducing this burden, to the Director, Bureau of Justice Statistics, 810 Seventh Street, NW, Washington, DC 20531; and to the Office of Management and Budget, OMB No. 1121-0064, Washington, DC 20503.

INSTRUCTIONS

- **Please provide a response to each question. Blanks will be interpreted as "unknown" ("DK").**
- If the answer to a question is "**none**" or "**zero**," write "**0**" in the space provided.
- If the answer to a question is "**unknown**," write "**DK**" in the space provided.
- If the answer to a question is "**not applicable**," write "**NA**" in the space provided.
- When an exact numeric answer is not available, provide an **estimate** and mark (**X**) in the box beside each figure. For example **1,000** ☒ .

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Your agency's adult probation population on December 31, 2016 ..... _____ ☐

1. On January 1, 2017, what was your agency's adult probation population?

Population on January 1, 2017 ..... _____ ☐

2. Between January 1, 2017, and December 31, 2017, how many adults entered probation?

Number of entries ..... _____ ☐

3. Between January 1, 2017, and December 31, 2017, how many adult probationers were discharged from supervision?

Number of discharges ..... _____ ☐

4. On December 31, 2017, what was your agency's adult probation population?
(Should equal Question 1 plus Question 2 minus Question 3.)

Population on December 31, 2017 ..... _____ ☐

5. Does the total probation population on December 31, 2017 (reported in Question 4) represent a count of individuals or cases? *(Please mark (X) in one box.)*

1 ☐ Individuals
2 ☐ Cases

6. On December 31, 2017, how many adult probationers in your jurisdiction were —

a. Male ..... _____ ☐

b. Female ..... _____ ☐

c. Not known ..... _____ ☐

d. Total *(Sum of items 6a through 6c should equal Question 4.)* ..... _____ ☐

7. On December 31, 2017, how many adult probationers had as their most serious offense —

a. Felony ..... _____ ☐

b. Misdemeanor ..... _____ ☐

c. Other – Please describe

_____ _____ ☐

d. Not known ..... _____ ☐

e. Total *(Sum of items 7a through 7d should equal Question 4.)* ..... _____ ☐

ITEMS AND DEFINITIONS

1. Include adult probationers who have been placed under the supervision of a probation agency as part of a court order, regardless of conviction status.

2. Individuals entering probation more than once during the year should be counted each time (e.g., entered, discharged, and re-entered should be counted as two entries). Individuals who enter probation and, without being discharged, are placed on probation for a second offense, should be counted as one entry.

3. Individuals exiting probation more than once during the year should be counted each time (e.g., individuals who are discharged from all probation supervision, re-enter probation, and are fully discharged again, should be counted as two discharges).

4. The count of adult probationers at yearend 2017. This total should equal the population on January 1, 2017, plus the total entering probation in 2017, minus the total discharged from probation in 2017. (See cover page for persons to INCLUDE and EXCLUDE.)

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Notes and comments – *(Please attach additional notes if necessary. Please explain changes in how data are reported compared with last year.)*

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