Occupational Employment Statistics Report In Cooperation with the U.S. Department of Labor


## Instructions:

1) Report part-time workers by their hourly wage rate. Full-time workers can be reported by their annual salary or hourly wage rate.
2) Report each employee by occupational title. Report an employee who works in two or more occupations in the job that requires the highest skill level. If there is no measurable difference in skill, report the employee in the occupation in which they spend the most time.
3) If you require additional space, please copy this page and submit all pages in your fax.
4) Please fax form back to the fax number listed above.

