

# Online Application for A, G, and NATO Visas (AGNATO) Mock Up



(Version 2.4.1)

4 June 2019

# **Version Changes**

• Update to Paper Reduction Act to include new Confidentiality Statement.

# **Document Improvements**

• N/A

# **Instruction Page**



# Domestic A/G/NATO Visa Application

# Instructions

Welcome to the Consular Electronic Application Center Instructions Page. This online A/G/NATO Visa Application can be completed to initiate the application process.

### What you need:

- 1. 128-bit encryption support
   2. JavaScript must be enabled
- 3. This website is best supported by Internet Explorer 11 or higher and Google Chrome 58 or higher.

Note: The time to download each page may vary depending on the speed of your Internet connection. Please be patient.

# Instructions for completing the online A/G/NATO Visa Application:

- Enter the information requested into the appropriate spaces on each page. Please answer all
  questions. Your answers must be in English and must use English characters. Letters like ñ, é, ü, ç
  are not recognized by the system. Please enter names like Muñoz and Sémonin as Munoz and Semonin.

  2. Review the information you entered for accuracy.
- 3. Print the confirmation page.

Notice 22 C.F.R.6 41.103 requires an applicant to sign and submit his or her own nonimmigrant visa application unless otherwise exempt. Although the applicant may receive assistance from a third party in preparing the application, the applicant is required to click the "Sign and Submit" button at the end of the application. The applicant's failure to sign the application may result in a termination of the application.

Start Application



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# Getting Started

NOTE: This application is not for A-3, G-5, or NATO-7 employees. Also, please be aware that if there is no activity for 20 minutes or more in the process of completing this online application, your session will expire and all entered data will be lost.

# Help: Navigation Buttons

Click on the buttons above to access previously entered data.

### Information on Completing the Application

Please have your passport, previous visa information (if applicable), and any other documents relevant to your intended travel to the United States ready and available for your reference before you start the application process.

As part of the electronic submission of your application, you will be asked to provide an electronic copy of a photo of the applicant. The photo must meet requirements for photo submission. If you wish to test your photo prior to beginning the application, you may use the test photo button below.

Click the button below to test your photo:

Test Photo

Click here to review the photo standards quide

Further instructions on how to complete the application are found on the <u>Instructions page</u>.

Begin/Resume Application Process

Step 1) Select the location where you will be submitting your application:

Note: If you are assigned to the UN or you are assigned to a delegation to the UN, your application location should be U.S. Mission to the UN. If you are assigned to your country's Embassy or Consulate or you are assigned to an international organization other than the UN, your application location should be Diplomatic Liaison of the Visa Office in Washington, DC.

Location - SELECT ONE -

U.S. MISSION TO THE UN DIPLOMATIC LIAISON OF THE VISA OFFICE IN WASHINGTON, DC

Enter the code as shown



Step 2) Select from one of the following options:

Option A - Start a New Online Application

Click the button below to begin the online application:

Start a New Application

Option B - Upload a Previously Saved Application

Click the button below to continue completing an existing application or to start a new one using previously saved data:

Upload a Previous Application

Option C - Retrieve an Application

You will need to provide your application ID and answer a security question.

Retrieve an Application



# **Applicant Information**



Domestic A/G/NATO Visa Application

# Application Information

# Please record your Application ID in a safe and secure place.

If there are technical issues with the system, or you want to complete your application some other time, you can save your work and later, start where you left off. In order to access your application later, however, you will need: (1) your Application ID, and (2) the answer to the security question that you will choose on this page

STATES OF AME To choose a security question, pick the one you like the best from the dropdown list, type your answer to that question in the box below, and click "Continue." Remember: In order to access your application later, you will need to know the answer exactly as you wrote it on this page.

STREET OF ST

Your Application ID is:

AA008UBV75

04-APR-2019

You can also use your Application ID and security question to retrieve your Confirmation Page after you have submitted your application, or to use your previously provided application information to complete a new application at a later date.

If you do not plan to complete your application within the next 30 days, download your application to your computer by clicking the "Save" button at the bottom of the last completed page. Follow the instructions. When you are ready to complete your application, select "Upload an Application". NOTE: Only download your application to a computer that cannot be accessed by anyone who does not have your permission to see or record your personal data. If you download your application a shared or public computer, such as a computer in a cyber café or library, your personal information may be able to be accessed by other users.

Note: Electronically submitting your DS-1648 online application is the FIRST STEP in the visa application process. The next step is to review the internet page of the embassy or consulate where you plan to apply for your visa. Most visa applicants will need to schedule a visa interview, though some applicants may qualify for visa renewal. The embassy or consulate information may include specific local instructions about scheduling interviews, submitting your visa application, and other frequently asked questions.

| Security Question WHAT IS THE | on 📵<br>GIVEN NAME OF YOUR MOTHER'S MOTHE | ER?    | ~ |
|-------------------------------|---|--------|---|
| Answer                        |   |        |   |
|                               | Continue                                  | Cancel |   |



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Security Question 🕕

WHAT IS THE GIVEN NAME OF YOUR FATHER'S FATHER? WHAT IS YOUR MATERNAL GRANDMOTHER'S MAIDEN NAME? WHAT NAME DID YOUR FAMILY USED TO CALL YOU WHEN YOU WERE A CHILD?

WHAT NAME DID YOUR FAMILY USED TO CALL YOU WHEN YOU WERE A CHILD?
IN WHAT CITY DID YOU MEET YOUR SPOUSE/SIGNIFICANT OTHER?
WHAT IS THE NAME OF YOUR FAVORITE CHILDHOOD FRIEND?
WHAT STREET DID YOU LIVE ON WHEN YOU WERE 8 YEARS OLD?
WHAT IS YOUR OLDEST SIBLING'S BIRTHDAY MONTH AND YEAR? (E.G., JANUARY 1900)
WHAT IS THE MIDDLE NAME OF YOUR YOUNGEST CHILD?

WHAT IS YOUR OLDEST SIBLING'S MIDDLE NAME?

WHAT IS TOUR CLOST SIGNED WIDDLE NAME?
WHAT SCHOOL DID YOU ATTEND WHEN YOU WERE 11 YEARS OLD?
WHAT WAS YOUR HOME PHONE NUMBER WHEN YOU WERE A CHILD?
WHAT IS YOUR OLDEST COUSIN'S FIRST AND LAST NAME?
WHAT WAS THE NAME OF YOUR FAVORITE STUFFED ANIMAL OR TOY?
IN WHAT CITY OR TOWN DID YOUR MOTHER AND FATHER MEET?

WHAT WAS THE LAST NAME OF YOUR FAVORITE TEACHER?
IN WHAT CITY DOES YOUR NEAREST SIBLING LIVE?
WHAT IS YOUR YOUNGEST SIBLING'S BIRTHDAY MONTH AND YEAR? (E.G., JANUARY 1900)

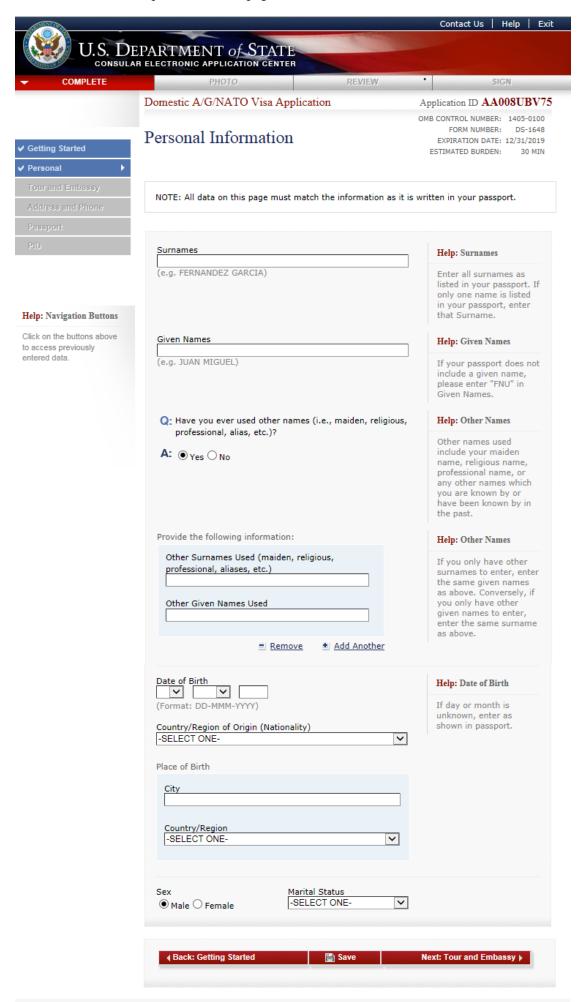
IN WHAT CITY OR TOWN WAS YOUR FIRST JOB?

WHAT WAS THE NAME OF YOUR FIRST BOYFRIEND OR GIRLFRIEND?

122)

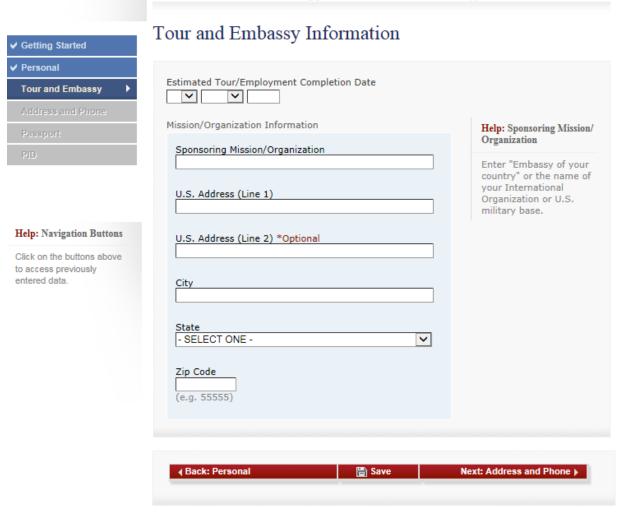
# **Personal Information**

Answered 'Yes' to all questions on the page.



# **Tour and Embassy Information**





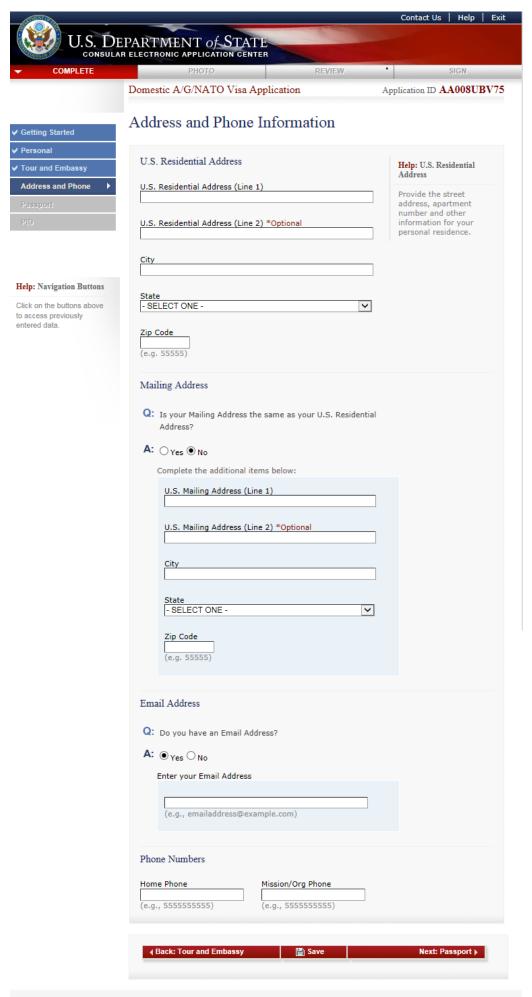


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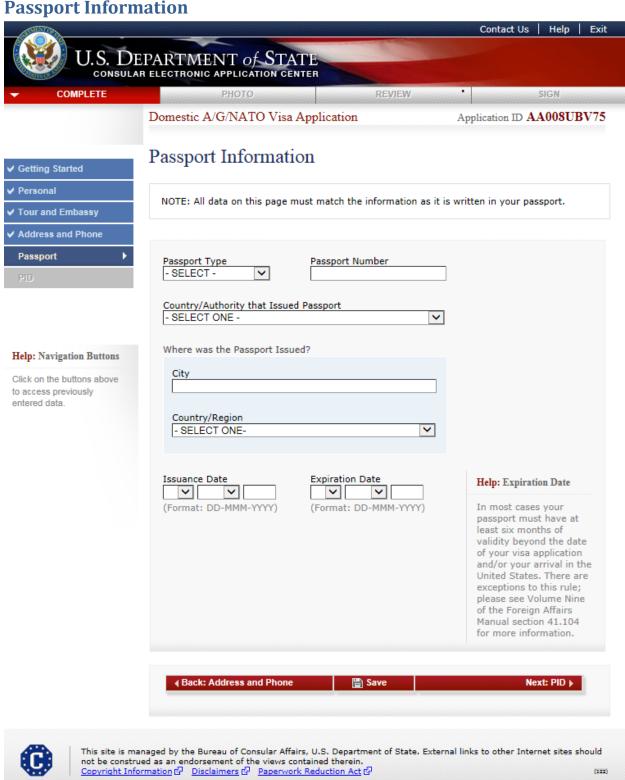
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# **Address and Phone Information**

All questions are answered to reveal all additional fields.



# **Passport Information**



# **Personal Identification Information**

All questions answered to reveal additional fields.





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# **Upload Photo**





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# **Upload Photo (continued)**



# Upload Photo

### Prepare Photo for Submission

Please refer to the Department of State's <u>image requirements</u>.

To assist in preparing your image, you may click on the icon to the right to use a Department of State photo cropping tool. You may use this tool  $% \left\{ \left( 1\right) \right\} =\left\{ \left( 1\right)$ to resize, rotate, and/or crop a photo on your computer to meet the Department of State's head-size and  $\underline{\text{digital image submission}}$ requirements.



### Select Your Photo

Click the "Browse" button and choose a JPEG format image (i.e., .jpg file type) that is 240 Kb or less in file size.

# Photo Quality Standards

In order to ensure the highest quality photos will be used in the final printed travel document, the Department of State has created a guide for you to use when creating and uploading your photos [see photo quality standards quide].(0)





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# **Upload Photo - Photo Quality Standards Result**



# Photo Quality Standards Result



Photo passed quality standards

Your photo has successfully been uploaded and passed all quality checks. Your photo submission has been accepted.

You can continue your application at the Visa website.

Selected Photo: The passport photo for



◀ Back: Select a Different Photo



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# **Upload Photo (continued)**





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Application ID AA008UBV75

Review Your Entries

# Review Your Entries

Photo Provided:





Click on the buttons above to access previously entered data.

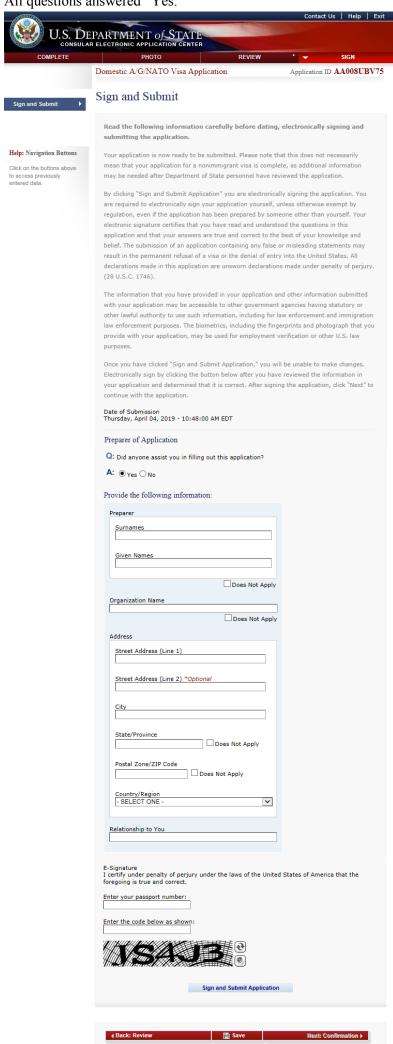
| TES      | ST, |
|----------|-----|
| es(i.e., |     |

|  | Edit Personal Information                 |
|--|---|
| Name Provided:   | TEST, TEST                                |
| Have you ever used other names(i.e., maiden, religious, professional, alias, etc)? | YES                                       |
| Other Name (1):  | TEST, TEST                                |
| Date of Birth:   | 01 JANUARY 1950                           |
| Country/Region of Origin (Nationality):  | AFGHANISTAN                               |
| Place of Birth:  | TEST, AFGHANISTAN                         |
| Sex:   | MALE                                      |
| Marital Status:  | MARRIED                                   |
|  | Edit Tour and Embassy Informatio          |
| Estimated Tour/Employment Completion Date:   | 01 JANUARY 2020                           |
| Mission/Organization Information   |   |
| Sponsoring Mission/Organization:   | TEST                                      |
| US Address:  | TEST                                      |
|  | TEST, ALABAMA 12345                       |
|  | Edit Address and Phone Informatio         |
| U.S. Residential Address:  | TEST                                      |
|  | TEST, ALABAMA 12345                       |
| Is your Mailing Address the same as your U.S. Residential Address?                 | NO  |
| Mailing Address:   | TEST                                      |
|  | TEST, ALASKA 12345                        |
| Do you have an Email Address?  | YES                                       |
| Enter your Email Address:  | donot@process.com                         |
| Home Phone:  | 1   |
| Mission/Org Phone:   | 1   |
|  | Edit Passport Informatio                  |
| Passport Type:   | REGULAR                                   |
| Passport Number:   | 1   |
| Country/Authority that Issued Passport:  | AFGHANISTAN                               |
| Where was the Passport Issued?   |   |
| City:  | TEST                                      |
| Country/Region:  | AFGHANISTAN                               |
| Issuance Date:   | 01 JANUARY 1995                           |
| Expiration Date:   | 01 JANUARY 2025                           |
|  | Edit Personal Identificatio<br>Informatio |
| Are you a member of the military without a PID or a NATO visa holder?              | YES                                       |
| Personal Identification Number(PID):   | 00000000                                  |
|  |   |
| Are you the Principal Applicant?   | YES                                       |

| ∢ Back: Confirm Photo | 🖺 Save | Next: Sign and Submit ▶ |
|-----------------------|--------|-------------------------|
|                       |        |                         |

# Sign and Submit

All questions answered "Yes."





# Sign and Submit-Successfully Signed

Domestic A/G/NATO Visa Application

Application ID AA008UBV75

Sign and Submit

# Sign and Submit

Help: Navigation Buttons

Click on the buttons above to access previously entered data. Read the following information carefully before dating, electronically signing and submitting the application.

Your application is now ready to be submitted. Please note that this does not necessarily mean that your application for a nonimmigrant visa is complete, as additional information may be needed after Department of State personnel have reviewed the application.

By clicking "Sign and Submit Application" you are electronically signing the application. You are required to electronically sign your application yourself, unless otherwise exempt by regulation, even if the application has been prepared by someone other than yourself. Your electronic signature certifies that you have read and understood the questions in this application and that your answers are true and correct to the best of your knowledge and belief. The submission of an application containing any false or misleading statements may result in the permanent refusal of a visa or the denial of entry into the United States. All declarations made in this application are unsworn declarations made under penalty of perjury. (28 U.S.C. 1746).

The information that you have provided in your application and other information submitted with your application may be accessible to other government agencies having statutory or other lawful authority to use such information, including for law enforcement and immigration law enforcement purposes. The biometrics, including the fingerprints and photograph that you provide with your application, may be used for employment verification or other U.S. law purposes.

Once you have clicked "Sign and Submit Application," you will be unable to make changes. Electronically sign by clicking the button below after you have reviewed the information in your application and determined that it is correct. After signing the application, click "Next" to continue with the application.

Date of Submission Thursday, April 04, 2019 - 10:53:52 AM EDT

You have successfully signed and submitted your application. You cannot make any changes to your application at this point. Please click 'Next: Confirmation' to complete the application process.





### Domestic A/G/NATO Visa Application

# Confirmation

YOU MUST PRINT this confirmation page and submit it with your passport to your Embassy, Consulate, or International Organization to complete the application process. The barcode MUST be clear and legible on the printed page. You may also print the entire application for your records. If you do not have access to a printer at this time, select the option to email your application and confirmation page to the address specified in your account. DO NOT send the entire application.

If you have further questions, please contact your Embassy, Consulate, or International Organization.

This confirms the submission of the non-immigrant visa application for:



Name Provided: TEST, TEST Date of Birth: 01 January 1950 Principal Applicant?: YES Estimated Tour Completion Date: 1 January 2020 Sponsoring Organization or TEST Country/Region of Origin (Nationality): AFGHANISTAN Passport Number: 00000000 Completed On: 4 April 2019 AA008UBV75 Confirmation No:

Location Selected:

U.S. Mission to the United Nations 799 UN Plaza New York, NY 10017



THIS IS NOT A VISA

Print Application Email Confirmation

Version 02.04.00



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# **Email**

All questions answered with "Yes."



| dono | @process.com  |
|------|---|
| Q:   | Do you want to send your confirmation to an additional email address?   |
| A:   | ● Yes ○ No  |
|      | remail address(es) below to send the confirmation page in Adobe Acrobat (.pdf) format. Multiple email addresses may tered by seperating them with commas. |
| Emai | I Address:  |

Back: Confirmation Email Confirmation



Confirm Email Address:

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# Paperwork Reduction Act

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### PRA BurdenComments@state.gov

### Confidentiality Statement:

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