
SUPPORTING STATEMENT FOR PAPERWORK REDUCTION ACT SUBMISSIONS

A. Justification

A1. Need for Information Collection

Each year, AmeriCorps National Civilian Community Corps (NCCC) engages teams of members in projects in communities across the United States. Service projects, which typically last from six to eight weeks, address critical needs in natural and other disasters, infrastructure improvement, environmental stewardship and conservation, energy conservation, and urban and rural development. AmeriCorps NCCC awards teams to non-profit and faith-based organizations; local, state, and federal governments; Indian tribes; and educational institutions. This information collection comprises the questions project sponsors answer after hosting an AmeriCorps NCCC team.

A2. Indicate how, by whom, and for what purpose the information is to be used.

Project sponsors respond to the questions included in these instructions in order to provide feedback to AmeriCorps NCCC staff after hosting an AmeriCorps NCCC team. Regional programming departments will use the information collection to improve project development and implementation for future project rounds.

A3. Minimize Burden: Use of Improved Technology to Reduce Burden

AmeriCorps NCCC will be eliciting and accepting project sponsors' response to these questions electronically via SurveyMonkey.

A4. Non-Duplication

There are no other sources of information by which AmeriCorps NCCC can meet the purposes described in A2 (above).

A5. Minimizing for economic burden for small businesses or other small entities.

There is no economic burden to any small business or other small entities for this collection of information beyond the cost of staff time to collect and report the data. This is minimized to the degree possible by making the information collection voluntary and by only asking for the information absolutely necessary to gather feedback on AmeriCorps NCCC performance.

A6. Consequences of the collection if not conducted, conducted less frequently, as well as any technical or legal obstacles to reducing burden.

The Corporation will be unable to request the necessary information to improve operational and programmatic performance of AmeriCorps NCCC from the perspective of our project sponsors.

A7. Special circumstances that would cause information collection to be collected in a manner requiring respondents to report more often than quarterly; report in fewer than 30 days after receipt of the request; submit more than an original and two copies; retain records for more than three years; and other ways specified in the Instructions focused on statistical methods, confidentially, and proprietary trade secrets.

There are no special circumstances that would require the collection of information in these ways.

A8. Provide copy and identify the date and page number of publication in the Federal Register of the Agency's notice. Summarize comments received and actions taken in response to comments. Specifically address comments received on cost and hour burden.

The 60-day *Notice* soliciting comments was published on Friday, June 7, 2019 on pages 26660-26661. No comments were received.

A9. Payment to Respondents

There are no payments or gifts to respondents.

A10. Assurance of Confidentiality and its basis in statute, regulation, or agency policy.

CNCS does not provide an assurance of confidentiality to respondents. CNCS is required by the Privacy Act of 1974, as amended, (5 U.S.C. 552a) to tell you what personal information we collect and how it will be used: Your personal information is requested pursuant to the National Service Trust Act of 1993 (42 USC 12611), section 12617. It will be used if you choose to have an NCCC staff member contact you about your responses to the survey. Routine uses of this information may include sharing response data with AmeriCorps NCCC staff to improve our program, trainings, and to tell our story. Your responses are valuable to improving the overall sponsor experience. This request is voluntary and not a requirement for Traditional NCCC Sponsors. Participation will not affect your receipt of future AmeriCorps NCCC teams.

A11. Sensitive Questions

The information collection does not include questions of a sensitive nature.

A12. Hour burden of the collection

This information collection contains the questions in the AmeriCorps NCCC Sponsor Survey given to project sponsors who have hosted an AmeriCorps NCCC team.

We expect approximately 300 respondents to answer the AmeriCorps NCCC Sponsor Survey. The frequency of response will not be greater than annually and should not exceed 13 minutes of effort per respondent. There is no estimated annual hour burden outside of the customary and usual business practices.

A13. Cost burden to the respondent

There is no cost to the respondent.

A14. Cost to Government

The cost to the government is estimated to be \$10,644 annually.

A15. Reasons for program changes or adjustments in burden or cost.

Not applicable, this is a new information collection.

A16. Publication of results

The results from these surveys will not be published.

A17. Explain the reason for seeking approval to not display the expiration date for OMB approval of the information collection.

Not applicable.

A18. Exceptions to the certification statement

There are no exceptions to the certification statement in the submitted ROCIS form.