# **U.S. PRODUCERS' QUESTIONNAIRE**

## **UNCOATED GROUNDWOOD PAPER FROM CANADA**

This questionnaire must be received by the Commission by <u>August 23, 2017</u>

See last page for filing instructions.

The information called for in this questionnaire is for use by the United States International Trade Commission in connection with its countervailing duty and antidumping investigations concerning uncoated groundwood paper ("UGW paper") from Canada (Inv. Nos. 701-TA-584 and 731-TA-1382 (Preliminary)). The information requested in the questionnaire is requested under the authority of the Tariff Act of 1930, title VII. This report is mandatory and failure to reply as directed can result in a subpoena or other order to compel the submission of records or information in your firm's possession (19 U.S.C. § 1333(a)).

Name of firm \_\_\_\_\_

City		State	Zip Co	de		
Website						
Has your firm produce	d UGW paper (as define	d on next page) at	any time sin	ce January 1, 201	4?	
NO (Sign the	e certification below and p	romptly return <b>only</b>	this page of th	e questionnaire to	the Commission)	
YES (Comple	ete all parts of the question	nnaire, and return th	e entire quest	ionnaire to the Com	nmission)	
following link: https	://dropbox.usitc.gov/	<u>oinv/</u> . (PIN: UG)	VP)			
that the information h ge and belief and under of this certification I als ion provided in this que	stand that the informa o grant consent for th	tion submitted is he Commission, a	subject to au nd its empl	udit and verificat oyees and contr	ion by the Comm ract personnel, to	ission. B use th
ge and belief and under of this certification I als	stand that the informa o grant consent for the stionnaire and through imilar merchandise.  That information sub may be disclosed to a maintaining the record ing to the programs, p	onse to this question submitted is he Commission, of out this proceeding mitted in responsiond used: (i) by the sof this or a relationstruct personnel, and opensonnel, and opensonnel.	subject to au nd its empl g in any oth e to this re- e Commission ed proceedi erations of	udit and verificationers and contrologies and contrologie	rion by the Comm ract personnel, to proceedings cond ation and throug and Offices, and rnal investigation including under	ission. B use th lucted b hout th contrac s, audit
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#### PART I.—GENERAL INFORMATION

<u>Background</u>.--This proceeding was instituted in response to a petition filed on August 9, 2017, by North Pacific Paper Company ("NORPAC"), Longview, Washington. Countervailing and/or antidumping duties may be assessed on the subject imports as a result of these proceedings if the Commission makes an affirmative determination of injury, threat, or material retardation, and if the U.S. Department of Commerce ("Commerce") makes an affirmative determination of subsidization and/or dumping. Questionnaires and other information pertinent to this proceeding are available at <a href="https://usitc.gov/investigations/701731/2017/certain uncoated groundwood paper canada/preliminary.htm">https://usitc.gov/investigations/701731/2017/certain uncoated groundwood paper canada/preliminary.htm</a>.

<u>Uncoated groundwood paper</u> covered by these investigations includes certain paper that has not been coated on either side and with 50 percent or more of the cellulose fiber content consisting of groundwood pulp, or deinked pulp made from recycled ONP (old newspapers), weighing not more than 90 grams per square meter. Groundwood pulp includes all forms of pulp produced from a mechanical process, such as thermo-mechanical process ("TMP"), chemi-thermo mechanical process ("CTMP"), or bleached chemi-thermo mechanical process ("BCTMP") or any other process other than the bleached Kraft process. The scope includes paper shipped in any form, including both rolls and sheets.

Certain uncoated groundwood paper includes but is not limited to standard newsprint, high bright newsprint, book publishing, directory, and printing and writing papers. The scope includes paper that is white, off-white, cream, or colored.

Specifically excluded from the scope are imports of paper printed with final content of printed text or graphic. Also excluded are papers that otherwise meet this definition, but which have undergone a supercalendering process.

UGW paper is currently imported under statistical reporting numbers 4801.00.0120, 4801.00.0140, 4802.61.1000, 4802.61.2000, 4802.61.3010, 4802.61.3110, 4802.61.3191, 4802.61.6040, 4802.62.1000, 4802.62.2000, 4802.62.3000, 4802.62.6140, 4802.69.1000, 4802.69.2000, and 4802.69.3000¹ of the Harmonized Tariff Schedule of the United States (HTSUS). The HTSUS provisions are for convenience and customs purposes; the written description of the scope is dispositive.

<u>High Bright Paper</u>.--Any paper that meets the definition of certain uncoated groundwood paper (defined above) with ISO brightness of 65 or greater.

**Regular UGW paper.**--Any paper that meets the definition of certain uncoated groundwood paper (defined above) with ISO brightness that is below 65.

**Reporting of information**.--If information is not readily available from your records, provide carefully prepared estimates. If your firm is completing more than one questionnaire (i.e., a producer, importer, and/or purchaser questionnaire), you need not respond to duplicated questions.

<sup>&</sup>lt;sup>1</sup> From 2014 to 2016, UGW paper was imported under statistical reporting numbers 4801.00.0020, 4801.00.0040, 4802.61.3091, and 4802.62.6040. These numbers were discontinued in 2017. UGW paper imported under 4801.00.0020 is now imported under 4801.61.0120. UGW paper imported under 4801.00.0040 is now imported under 4802.61.3091 is now imported under 4802.61.3191. UGW paper imported under 4802.62.6040 is now imported under 4802.62.6140.

<u>Confidentiality</u>.--The commercial and financial data furnished in response to this questionnaire that reveal the individual operations of your firm will be treated as confidential by the Commission to the extent that such data are not otherwise available to the public and will not be disclosed except as may be required by law (see 19 U.S.C. § 1677f). Such confidential information will not be published in a manner that will reveal the individual operations of your firm; however, general characterizations of numerical business proprietary information (such as discussion of trends) will be treated as confidential business information only at the request of the submitter for good cause shown.

<u>Verification</u>.--The information submitted in this questionnaire is subject to audit and verification by the Commission. To facilitate possible verification of data, please keep all files, worksheets, and supporting documents used in the preparation of the questionnaire response. Please also retain a copy of the final document that you submit.

Release of information.--The information provided by your firm in response to this questionnaire, as well as any other business proprietary information submitted by your firm to the Commission in connection with this proceeding, may become subject to, and released under, the administrative protective order provisions of the Tariff Act of 1930 (19 U.S.C. § 1677f) and section 207.7 of the Commission's Rules of Practice and Procedure (19 CFR § 207.7). This means that certain lawyers and other authorized individuals may temporarily be given access to the information for use in connection with this proceeding or other import-injury proceedings conducted by the Commission on the same or similar merchandise; those individuals would be subject to severe penalties if the information were divulged to unauthorized individuals. In addition, if your firm is a U.S. producer, the information you provide on your production and imports of UGW paper and your responses to the questions in Part I of the producer questionnaire will be provided to the U.S. Department of Commerce, upon its request, for use in connection with (and only in connection with) its requirement pursuant to section 702(c)(4)/732(c)(4) of the Act (19 U.S.C. § 1671a(c)(4)/1673a(c)(4)) to make a determination concerning the extent of industry support for the petition requesting this proceeding. Any information provided to Commerce will be transmitted under the confidentiality and release guidelines set forth above. Your response to these questions constitutes your consent that such information be provided to Commerce under the conditions described above.

I-1a.	OMB statisticsPlease report below the actual number of hours required and the cost to you
	firm of completing this questionnaire.

Hours	Dollars

The questions in this questionnaire have been reviewed with market participants to ensure that issues of concern are adequately addressed and that data requests are sufficient, meaningful, and as limited as possible. Public reporting burden for this questionnaire is estimated to average 50 hours per response, including the time for reviewing instructions, gathering data, and completing and reviewing the questionnaire.

We welcome comments regarding the accuracy of this burden estimate, suggestions for reducing the burden, and any suggestions for improving this questionnaire. Please attach such comments to your response or send to the Office of Investigations, USITC, 500 E St. SW, Washington, DC 20436.

I-1b.	TAA information releaseIn the event that the U.S. International Trade Commission (USITC)
	makes an affirmative final determination in this proceeding, do you consent to the USITC's
	release of your contact information (company name, address, contact person, telephone
	number, email address) appearing on the front page of this questionnaire to the Departments of
	Commerce, Labor, and Agriculture, as applicable, so that your firm and its workers can be made
	eligible for benefits under the Trade Adjustment Assistance program?

Yes	No
1162	1111

I-2. <u>Establishments covered</u>.--Provide the city, state, zip code, and brief description of each establishment covered by this questionnaire. If your firm is publicly traded, please specify the stock exchange and trading symbol in the footnote to the table. Firms operating more than one establishment should combine the data for all establishments into a single report.

"<u>Establishment</u>"--Each facility of a firm involved in the <u>production</u> of UGW paper, including auxiliary facilities operated in conjunction with (whether or not physically separate from) such facilities.

Establishments covered <sup>1</sup>	City, State	Zip (5 digit)	Description
1			
2			
3			
4			
5			
6			
1		•	

<sup>&</sup>lt;sup>1</sup> Additional discussion on establishments consolidated in this questionnaire: . .

Country	Support	Oppose	Take	no position
Canada AD				
Canada CVD				
<u>Ownership</u> Is your fi	rm owned, in whole or ir	n part, by any other	firm?	
☐ No ☐ Ye	sList the following info	rmation.		
Firm name	Address			Extent of ownership (percent)
				<u>u</u>
foreign, that are engag	portersDoes your firm ged in importing UGW paing UGW paper from Cars-List the following info	aper from Canada ir nada to the United S	nto the Unite	
☐ No ☐ Ye				
No Ye	Country		Affiliatio	n
			Affiliatio	n
			Affiliatio	on

-6.	<u>Related producers</u> Does your firm have any related firms, either domestic or foreign, that are engaged in the production of UGW paper?				
	☐ No ☐ Ye	esList the following information.			
	Firm name	Country	Affiliation		

# PART II.--TRADE AND RELATED INFORMATION

Fax

Further information on this part of the questionnaire can be obtained from Calvin Chang (202-205-3062, <a href="mailto:hang@usitc.gov">hangwul.chang@usitc.gov</a>). **Supply all data requested on a <a href="mailto:calendar-year">calendar-year</a> basis.** 

II-1.		ationPlease identify the responsible aff may contact that individual regardin	individual and the manner by which ng the confidential information submitted
	Name		
	Title		
	Email		
	Telephone		

II-2. <u>Changes in operations.</u>—Please indicate whether your firm has experienced any of the following changes in relation to the production of UGW paper since January 1, 2014.

(chec	k as many as appropriate)	(If checked, please describe; leave blank if not applicable)
	plant openings	
	plant closings	
	relocations	
	expansions	
	acquisitions	
	consolidations	
	prolonged shutdowns or production curtailments	
	revised labor agreements	
	other (e.g., technology)	

I-3.		d changes in operationsDoes your firm anticipate any changes in the character of ons or organization (as noted above) relating to the production of UGW paper in the
	No	Yes—Supply details as to the time, nature, and significance of such changes and provide underlying assumptions, along with relevant portions of business plans or other supporting documentation that address this issue. Include in the response a specific projection of your firm's capacity to produce UGW paper (in metric tons) for 2017 and 2018.

II-4a. Production using the same machinery.--Please report your firm's production of products made on the same equipment and machinery (e.g., paper making equipment) used to manufacture the sheeter rolls that can be made into UGW paper, and the combined production capacity on this shared equipment and machinery in the periods indicated.

"Overall production capacity" or "capacity" – The level of production that your establishment(s) could reasonably have expected to attain during the specified periods. Assume normal operating conditions (i.e., using equipment and machinery in place and ready to operate; normal operating levels (hours per week/weeks per year) and time for downtime, maintenance, repair, and cleanup).

"**Production**" – All production in your U.S. establishment(s), including production consumed internally within your firm and production for another firm under a toll agreement.

Quantity (in metric tons)							
	C	Calendar years			January-June		
Item	2014	2015	2016	2016	2017		
Overall production capacity <sup>1</sup>							
Production of: UGW paper <sup>1</sup>	0	0	0	0	0		
Other uncoated paper							
Other products <sup>2</sup>							
Total	0	0	0	0	0		

<sup>&</sup>lt;sup>1</sup> Data entered for production of UGW paper will populate here once reported in question II-8.

<sup>&</sup>lt;sup>2</sup> Please identify the other types of paper products your firm can produce on your paper making machinery:

# II-4b. Operating parameters.--The production capacity reported in II-4a is based on operating \_\_\_\_\_ hours per week, \_\_\_\_\_ weeks per year.

<u>Capacity calculation</u>.--Please describe the methodology used to calculate overall production

		-	-	_	-	-	-		

II-4d. <u>Production constraints</u>.--Please describe the constraint(s) that set the limit(s) on your firm's production capacity.

capacity reported in II-4a, and explain any changes in reported capacity.

## II-4e. Product shifting: To / from out-of-scope merchandise.—

U.S. Producers' Questionnaire – Uncoated groundwood paper

II-4c.

(i) Is your firm able to switch production (capacity) between UGW paper and other, out-of-scope products using the same equipment and/or labor?

No	Yes	If yes, (i.e., have produced other products or are able to produce other products) please identify other actual or potential products

(ii)	Please describe the factors that affect your firm's ability to shift production capacity
	between UGW paper and out-of-scope products (e.g., time, cost, relative price change, etc.),
	and the degree to which these factors enhance or constrain such shifts.

Yes

No

involved.

	•	n able to switch production (capacity) between high bright and regular UGW g the same equipment and/or labor?
No	Yes	If yes, (i.e., have switched production between high bright and regular UGW paper using the same paper line(s)) please state the frequency with which your firm switches such production and what steps and costs are involved.
		cribe the factors that affect your firm's ability to shift production capacity
		n-scope products in particular between high bright and regular UGW paper (e. relative price change, etc.), and the degree to which these factors enhance or uch shifts.
	time, cost, constrain s	relative price change, etc.), and the degree to which these factors enhance or uch shifts.
Tolling	time, cost, constrain s	relative price change, etc.), and the degree to which these factors enhance of such shifts.  During 1, 2014, has your firm been involved in a toll agreement regarding the

If yes-- Please describe the toll arrangement(s) and name the firm(s)

II-6.	Foreign	trade	zones
11 0.	I OI CIEII	uauc	201103.

(a) <u>Firm's FTZ operations</u>.--Does your firm produce UGW paper in and/or admit UGW paper into a foreign trade zone (FTZ)?

**"Foreign trade zone"** is a designated location in the United States where firms utilize special procedures that allow delayed or reduced customs duty payments on foreign merchandise. A foreign trade zone must be designed as such pursuant to the rules and procedures set forth in the Foreign-Trade Zones Act.

No	If yes Describe the nature of your firms operations in FTZs and identify the specific FTZ site(s).

(b) Other firms' FTZ operations.--To your knowledge, do any firms in the United States import UGW paper into a foreign trade zone (FTZ) for use in distribution of UGW paper and/or the production of downstream articles?

No	Yes	If yesIdentify the firms and the FTZs.

II-7. <u>Importer</u>.--Since January 1, 2014, has your firm imported UGW paper?

"Importer" – The person or firm primarily liable for the payment of any duties on the merchandise, or an authorized agent acting on his behalf. The importer may be the consignee, or the importer of record.

No	Yes	
		If yes <u>COMPLETE AND RETURN A U.S. IMPORTERS' QUESTIONNAIRE</u>

- II-8. <u>Production, shipment, and inventory data</u>.--Report your firm's production capacity, production, shipments, and inventories related to the production of UGW paper in its U.S. establishment(s) during the specified periods.
  - "Average production capacity" or "capacity" The level of production that your establishment(s) could reasonably have expected to attain during the specified periods. Assume normal operating conditions (i.e., using equipment and machinery in place and ready to operate; normal operating levels (hours per week/weeks per year) and time for downtime, maintenance, repair, and cleanup; and a typical or representative product mix).
  - "Production" All production in your U.S. establishment(s), including production consumed internally within your firm and production for another firm under a toll agreement.
  - "Commercial U.S. shipments" Shipments made within the United States as a result of an arm's length commercial transaction in the ordinary course of business. Report <u>net values</u> (i.e., gross sales values less all discounts, allowances, rebates, prepaid freight, and the value of returned goods) in U.S. dollars, f.o.b. your point of shipment.
  - "Internal consumption" Product consumed internally by your firm. Such transactions are valued at fair market value.
  - "Transfers to related firms" Shipments made to related domestic firms. Such transactions are valued at fair market value.
  - "Related firm" —A firm that your firm solely or jointly owns, manages, or otherwise controls.
  - "Export shipments" Shipments to destinations outside the United States, including shipments to related firms.
  - "Inventories" Finished goods inventory, not raw materials or work-in-progress.

Note: As requested in Part I of this questionnaire, please keep all supporting documents/records used in the preparation of the trade data, as Commission staff may contact your firm regarding questions on the trade data. The Commission may also request that your company submit copies of the supporting documents/records (such as production and sales schedules, inventory records, etc.) used to compile these data.

## II-8. Production, shipment, and inventory data.--Continued

Quantity (	in metric tons	and value (in	\$1,000)				
	Calendar years January-June						
Item	2014	2015	2016	2016	2017		
Average production capacity <sup>1</sup> (quantity) (A)							
Beginning-of-period inventories (quantity) (B)							
Production (quantity) (C)							
U.S. shipments: Commercial shipments: Quantity (D)							
Value (E)							
Internal consumption: <sup>2</sup> Quantity (F)							
Value² (G)							
Transfers to related firms: <sup>2</sup> Quantity (H)							
Value² (I)							
Export shipments: <sup>3</sup> Quantity (J)							
Value (K)							
End-of-period inventories (quantity) (L)							
<sup>1</sup> The production capacity reported is based of the methodology used to calculate production <sup>2</sup> Internal consumption and transfers to relat uses a different basis for valuing these transact data using that basis for each of the periods no <sup>3</sup> Identify your firm's principal export market	capacity, and exted firms must be ions, please speted above:	plain any chango e valued at fair o cify that basis (e	es in reported c market value.  Iı	apacity  n the event tha	it your firm		

<u>RECONCILIATION OF SHIPMENTS, PRODUCTION, AND INVENTORY</u>.--Generally, the data reported for the end-of-period inventories (i.e., line L) should be equal to the beginning-of-period inventories (i.e., line B), plus production (i.e., line C), less total shipments (i.e., lines D, F, H, and J). Please ensure that any differences are not due to data entry errors in completing this form, but rather reflect your firm's actual records; and, also provide explanations for any differences (e.g., theft, loss, damage, record systems issues, etc.) if they exist.

		Calendar years		January-June		
Reconciliation	2014	2015	2016	2016	2017	
B + C - D - F - H - J - L = should equal zero ("0") or provide an explanation. <sup>1</sup>	0	0	0	0	0	
<sup>1</sup> Explanation if the calculated fields above are	returning values o	other than zero (i.	e., "0") but are no	onetheless accura	ite:	

II-9. <u>Channels of distribution</u>.--Report your firm's commercial U.S. shipments by channel of distribution.

	Quantity (	in metric tons)			
	Calendar years			January-June	
ltem	2014 2015 2016		2016	2017	
Channels of distribution: Commercial U.S. shipments: To national distributors (M)					
To regional distributors (N)					
To publishers/newspapers (O)					
To other end users (P)					

<u>RECONCILIATION OF CHANNELS</u>.--Please ensure that the quantities reported for channels of distribution (i.e., lines M, N,O, and P) in each time period equal the quantity reported for commercial U.S. shipments (i.e., line D) in each time period. If the calculated fields below return values other than zero (i.e., "0"), the data reported must be revised prior to submission to the Commission.

	Calendar years			January-June	
Reconciliation	2014	2015	2016	2016	2017
M + N + O + P - D = zero ("0"), if not					
revise.	0	0	0	0	0

II-10. <u>Commercial U.S. shipments by product type</u>.--Report your firm's commercial U.S. shipments of UGW paper by product type.

Qu	antity ( <i>in metric t</i>	ons); Value (in	\$1,000)		
	Calendar years			January-June	
ltem	2014	2015	2016	2016	2017
Commercial U.S. shipments: High bright paper Quantity (Q)					
Value (R)					
Regular UGW paper Quantity (S)					
Value (T)					

	Calendar years			January-June		
Reconciliation	2014	2015	2016	2016	2017	
<b>Quantity:</b> Q + S – D should equal zero ("0"), revise if not.	0	0	0	0	0	
<b>Value:</b> R + T – E should equal zero ("0"), revise if not.	0	0	0	0	0	

Explanation of trends:

II-11. <u>Employment data</u>.--Report your firm's employment-related data related to the production of UGW paper and provide an explanation for any trends in these data.

"Production and Related Workers" (PRWs) includes working supervisors and all nonsupervisory workers (including group leaders and trainees) engaged in fabricating, processing, assembling, inspecting, receiving, storage, handling, packing, warehousing, shipping, trucking, hauling, maintenance, repair, janitorial and guard services, product development, auxiliary production for plant's own use (e.g., power plant), recordkeeping, and other services closely associated with the above production operations.

Average number employed may be computed by adding the number of employees, both full time and part time, for the 12 pay periods ending closest to the 15th of the month and divide that total by 12. For the January to June periods, calculate similarly and divide by 6.

"Hours worked" includes time paid for sick leave, holidays, and vacation time. Include overtime hours actually worked; do not convert overtime pay to its equivalent in straight time hours.

"Wages paid" – Total wages paid before deductions of any kind (e.g., withholding taxes, old-age and unemployment insurance, group insurance, union dues, bonds, etc.). Include wages paid directly by your firm for overtime, holidays, vacations, and sick leave.

	Calendar years		January-June		
Item	2014	2015	2016	2016	2017
Average number of PRWs (number)					
Hours worked by PRWs (1,000 hours)					
Wages paid to PRWs (\$1,000)					

	Related firms If your firm reported transfers to related firms in question II-7, please indicate the nature of the relationship between your firm and the related firms (e.g., joint venture, wholly owned subsidiary), whether the transfers were priced at market value or by a non-market formula, whether your firm retained marketing rights to all transfers, and whether the related firms also processed inputs from sources other than your firm.
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I-13.	PurchasesOther than direct imports, has your firm otherwise purchased UGW paper since January 1, 2014?							
	"Purchase" – A transaction to buy product from a U.S. corporate entity such as another U.S. producer, a U.S. distributor, or a U.S. firm that has directly imported the product.							
	"Direct import" –A training record or consignee.	nsaction to buy	from a foreigr	supplier whe	ere your firm is	the importer of		
	□ No □ Yes	Report such p purchases:	urchases belo	w and explain	the reasons f	or your firms'		
		(Quanti	ty in metric to	ons)				
		C	alendar years		Januar	y-June		
	Item	2014	2015	2016	2016	2017		
All	other sources							
Purch: produ	ases from domestic cers <sup>2</sup>							
Purch source	ases from other							
supplie	ease list the name of the in ers differ by source, please ease list the name of the p	identify the source	ce for each liste	d supplier:	·			

- II-14. Comparability of high bright paper to regular UGW paper—For each of the following indicate whether high bright paper and regular UGW paper (see definitions on page 2) are: fully comparable or the same, *i.e.*, have no differentiation between them; mostly comparable or similar; somewhat comparable or similar; never or not-at-all comparable or similar; or no familiarity with products.
  - (a) <u>Characteristics and Uses</u>.--The differences and similarities in the physical characteristics and end uses.

## High bright paper vs regular UGW paper

	Mostly	Somewhat	Not at all				
Fully comparable	comparable	comparable	comparable	NA/no familiarity			
Please provide a narrative discussion for the comparability ratings you provided in terms of their characteristics and uses:							
(b) <u>Interchangeability</u> The ability to use interchangeably in the same end use applications. <u>High bright paper</u> vs <u>regular UGW paper</u>							
Fully	Mostly	Somewhat	Not at all	NA/no			
interchangeable	interchangeable	interchangeable	interchangeable	familiarity			
Please provide a na their <u>interchangeal</u>		or the comparability	ratings you provide	d in terms of			

II-14.	Comparability	of high bright	paper to regular	UGW paper	Continued

(c) <u>Manufacturing facilities, production processes, and production employees</u>.--Whether manufactured in the same facilities, from the same inputs, on the same machinery and equipment, and using the same employees.

## High bright paper vs regular UGW paper

		Somewhat the	Not at all the				
Fully the same	Mostly the same	same	same	NA/no familiarity			
Please provide a narrative discussion for the comparability ratings you provided in terms of their manufacturing processes:							
(d) <u>Channels of distribution</u> Channels of distribution/market situation through which they are sold. <u>High bright paper</u> vs <u>regular UGW paper</u>							
	Mostly	Somewhat	Not at all				
Fully comparable	comparable	comparable	comparable	NA/no familiarity			
Please provide a narrative discussion for the comparability ratings you provided in terms of their channels of distribution:							

II-15.

- II-14. Comparability of high bright paper to regular UGW paper.--Continued
  - (e) <u>Customer and producer perceptions</u>.--Perceptions as to the differences and/or similarities in the market (*e.g.*, sales/marketing practices).

## High bright paper vs regular UGW paper

	Mostly	Somewhat	Not at all				
Fully comparable	comparable	comparable	comparable	NA/no familiarity			
Please provide a narrative discussion for the comparability ratings you provided in terms of their customer and producer perceptions:							
(f) <u>Price</u> Whether prices are comparable or differ.  High bright paper vs regular UGW paper							
Fully comparable	Mostly	Somewhat	Not at all	NA/na familiaritu			
Fully comparable	comparable	comparable	comparable	NA/no familiarity			
Please provide a narrative discussion for the comparability ratings you provided in terms of their <u>prices</u> :							
Other explanationsIf your firm would like to further explain a response to a question in Part II that did not provide a narrative box, please note the question number and the explanation in the space provided below. Please also use this space to highlight any issues your firm had in providing the data in this section, including but not limited to technical issues with the MS Word questionnaire.							

# PART III.--FINANCIAL INFORMATION

Address questions on this par	t of the questionnaire to	Charles Yost	(202-205-3432,
Charles.Yost@usitc.gov).			

Name	
Title	
Email	
Telephone	
Fax	
Accounting s	ystemBriefly describe your firm's financial accounting system.
A.	When does your firm's fiscal year end (month and day)?
۸.	If your firm's fiscal year changed during the data-collection period, explain below:
B.1.	Describe the lowest level of operations (e.g., plant, division, company-wide which financial statements are prepared that include UGW paper:
2.	Does your firm prepare profit/loss statements for UGW paper:  Yes No
3.	How often did your firm (or parent company) prepare financial statements (including annual reports, 10Ks)? Please check relevant items below.  Audited, unaudited, annual reports, 10Ks, 10Qs,
4.	<ul><li>Monthly, ☐ quarterly, ☐ semi-annually, ☐ annually</li><li>Accounting basis: ☐ GAAP, ☐ cash, ☐ tax, or ☐ other comprehe basis of accounting (specify)</li></ul>
used i regard submi profit	As requested in Part I of this questionnaire, please keep all supporting documents/re in the preparation of the financial data, as Commission staff may contact your firm ding questions on the financial data. The Commission may also request that your comit copies of the supporting documents/records (financial statements, including international statements for the division or product group that includes UGW paper, as we fic statements and worksheets) used to compile these data.
	ing systemBriefly describe your firm's cost accounting system (e.g., standar

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bes your firm purchase <b>inputs</b> (raw materials, labor, energy, or any service oduction of UGW paper from any related suppliers (e.g., inclusive of translated firms, divisions and/or other components within the same company	sactions between
	%
	1
	%
	%
	<u>%</u>
Gw paper	
GW paper	f sales %

III-8.	Inputs purchased from related suppliersPlease confirm that the inputs purchased from related suppliers, as identified in III-7, were reported in III-9a (financial results on UGW paper) in a manner consistent with your firm's accounting books and records.
	Yes
	NoIn the space below, please report the valuation basis of inputs purchased from related suppliers as reported in table III-9a.

III-9a. Operations on UGW paper.--Report the revenue and related cost information requested below on the UGW paper operations of your firm's U.S. establishment(s). Do not report resales of products. Note that internal consumption and transfers to related firms must be valued at fair market value. Input purchases from related suppliers should be consistent with and based on information in the firm's accounting books and records. Provide data for your firm's three most recently completed fiscal years, and for the specified interim periods. If your firm was involved in tolling operations (either as the toller or as the tollee), please contact Charles Yost at (202) 205-3432 before completing this section of the questionnaire.

Quantit	ty (in metric tons) a				
		al years ended		January-	
Item	2014	2015	2016	2016	2017
Net sales quantities: <sup>2</sup>					
Commercial sales ("CS")					
Internal consumption ("IC")					
Transfers to related firms ("Transfers")					
Total net sales quantities	0	0	0	0	(
Net sales values: <sup>2</sup> Commercial sales					
Internal consumption					
Transfers to related firms					
Total net sales values	0	0	0	0	C
Cost of goods sold (COGS): <sup>3</sup> Cost of pulp					
Other raw materials <sup>4</sup>					
Direct labor					
Other factory costs					
Total COGS	0	0	0	0	C
Gross profit or (loss)	0	0	0	0	C
Selling, general, and administrative (SG&A) expenses: Selling expenses					
General and administrative expenses					
Total SG&A expenses	0	0	0	0	0
Operating income (loss)	0	0	0	0	0
Other expenses and income: Interest expense					
All other expense items					
All other income items					
Net income or (loss) before income taxes	0	0	0	0	(
Depreciation/amortization included above					

<sup>&</sup>lt;sup>1</sup> Include only sales (whether <u>domestic or export</u>) and costs related to your <u>U.S. manufacturing operations</u>.

Note -- The table above contains calculations that will appear when you have entered data in the MS Word form fields.

<sup>&</sup>lt;sup>2</sup> Less discounts, returns, allowances, and prepaid freight. The quantities and values should approximate the corresponding shipment quantities and values reported in Part II of this questionnaire.

<sup>&</sup>lt;sup>3</sup> COGS (whether for domestic or export sales) should include <u>costs associated with CS, IC, and Transfers.</u>

<sup>&</sup>lt;sup>4</sup> Please specify:

III-9b.	quantitie have bee return th	es and valuen calculate ne correct o	nciliationThe calculable line items from question III-9a (i.e., total net sales es, total COGS, gross profit (or loss), total SG&A, and net income (or loss)) ed from the data submitted in the other line items. Do the calculated fields data according to your firm's financial records ignoring non-material by arise due to rounding?
	Yes	☐ NoI	f the calculated fields do not show the correct data, please double check the feeder data for data entry errors and revise.
			Also, check signs accorded to the post operating income line items; the two expense line items should report positive numbers (i.e., expenses are positive and incomes or reversals are negativeinstances of the latter should be rare in those lines) while the income line item also in most instances should have its value be a positive number (i.e., income is positive, expenses or reversals are negative).
			If after reviewing and potentially revising the feeder data your firm has provided, the differences between your records and the calculated fields persist please identify and discuss the differences in the space below.

III-10. Nonrecurring items (charges and gains) included in the subject product financial results.--For each annual and interim period for which financial results are reported in question III-9a, please specify all material (significant) nonrecurring items (charges and gains) in the schedule below, the specific question III-9a line item where the nonrecurring items are included, a brief description of the relevant nonrecurring items, and the associated values (in \$1,000), as reflected in question III-9a; i.e., if an aggregate nonrecurring item has been allocated to question III-9a, only the allocated value amount included in question III-9a should be reported in the schedule below. Note: The Commission's objective here is to gather information only on material (significant) nonrecurring items which impacted the reported financial results of the subject product in question III-9a.

	F	iscal years ended	<b>I</b>	Januar	y-June
	2014	2015	2016	2016	2017
<b>Nonrecurring item:</b> In this column please provide a brief description of each nonrecurring item and indicate the specific line item in table III-9a where the nonrecurring item is	nonrecurring it	em: In these colu	umns please repo uestion III-9a.	ort the amount of	the relevant
classified.			Value ( <i>\$1,000</i> )		
1. , classified as					
2. , classified as					
3. , classified as					
4. , classified as					
5. , classified as					
6. , classified as					
7. , classified as					

III-11.	Classification of identified nonrecurring items (charges and gains) in the accounting books and			
	<u>records of the company</u> If non-recurring items were reported in question III-10 above, please			
	identify where your company recorded these items in your accounting books and records in t			
	normal course of business; i.e., just as responses to question III-10 identify where these items			
	are reported in question III-9a.			

III-12. <u>Asset values</u>.--Report the total assets (i.e., both current and long-term assets) associated with the production, warehousing, and sale of UGW paper. If your firm does not maintain some or all of the specific asset information necessary to calculate total assets for UGW paper in the normal course of business, please estimate this information based upon a method (such as production, sales, or costs) that is consistent with relevant cost allocations in question III-9a. Provide data as of the end of your firm's three most recently completed fiscal years.

**Note:** Total assets should reflect <u>net assets</u> after any accumulated depreciation and allowances deducted.

Total assets should be allocated to the subject products if these assets are also related to other products. Please provide a brief explanation if there are any substantial changes in total asset value during the period; e.g., due to asset write-offs, revaluation, and major purchases.

Value (in \$1,000)				
	Fiscal years ended			
Item	2014	2015	2016	
Total assets (net) 1				
<sup>1</sup> Describe	•			

III-13. <u>Capital expenditures and research and development expenses</u>.--Report your firm's capital expenditures and research and development expenses for UGW paper. Provide data for your firm's three most recently completed fiscal years, and for the specified interim periods.

Value (in \$1,000)					
	Fiscal years ended Janu		January	lanuary-June	
Item	2014	2015	2016	2016	2017
Capital expenditures <sup>1</sup>					
Research and development expenses <sup>2</sup>					

<sup>&</sup>lt;sup>1</sup> Please describe the nature, focus, and significance of your firm's capital expenditures on the subject product. \_\_\_\_\_

<sup>&</sup>lt;sup>2</sup> Please describe the nature, focus, and significance of your firm's R&D expenses related to subject product. \_\_\_\_

III-14.	Data consistency and reconciliationPlease indicate whether your firm's financial data for
	questions III-9a, 12, and 13 are based on a calendar year or on your firm's fiscal year:

Calendar year	Fiscal year	Specify fiscal year

Please note the quantities and values reported in question III-9a should reconcile with the data reported in question II-8 (including export shipments) as long as they are reported on the same calendar year basis.

RECONCILIATION OF TRADE VS FINANCIAL DATA.--Please ensure that the quantities and values reported for total shipments in part II equal the quantities and values reported for total net sales in part III of this questionnaire in each time period unless the financial data from part III are reported on a fiscal year basis, in which case only the interim periods must reconcile. If the calculated fields below return values other than zero (i.e., "0") and both are being reported on a calendar basis, please explain the discrepancy below.

	Full year data			Partial year periods		
Reconciliation	2014	2015	2016	2016	2017	
Quantity: Trade data from question II-8 (lines D, F, H, and J) less financial total net sales quantity data from question III-9a, = zero ("0").	0	0	0	0	0	
Value: Trade data from question II-8 (lines E, G, I, and K) less financial total net sales value data from question III-9a, = zero ("0").	0	0	0	0	0	

Do these data in question III-9a reconcile with data in question II-8?

Yes	No	If no, please explain.

III-15.	Effects of imports on investmentSince January 1, 2014, has your firm experienced any actual negative effects on its return on investment or the scale of capital investments as a result of imports of UGW paper from Canada?						
	☐ No		YesMy firm has experi	enced actual negative effects as follows:			
		(ch	neck as many as appropriate)	(please describe)			
			Cancellation, postponement, or rejection of expansion projects				
			Denial or rejection of investment proposal				
			Reduction in the size of capital investments				
			Return on specific investments negatively impacted				
			Other				

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U.S.	Producers	Questionnaire –	uncoated	Erounawoo	a baber

III-16.	Effects of imports on growth and development.—Since January 1, 2014, has your firm experienced any actual negative effects on its growth, ability to raise capital, or existing development and production efforts (including efforts to develop a derivative or more advanced version of the product) as a result of imports of UGW paper from Canada?				
	No YesMy firm has experienced actual negative effects as follows:				
		(ch	neck as i	many as appropriate)	(please describe)
			Rejecti	on of bank loans	
			Loweri	ng of credit rating	
				m related to the issue ks or bonds	
			Ability	to service debt	
			Other		
III-17.	-		<u>effects</u> from Ca	-	firm anticipate any negative effects due to imports of
	No		Yes	If yes, my firm anticipa	ates negative effects as follows:
III-18. Other explanationsIf your firm would like to further explain a response to a quest that did not provide a narrative box, please note the question number and the expl the space provided below. Please also use this space to highlight any issues your fire providing the data in this section, including but not limited to technical issues with questionnaire.			note the question number and the explanation in this space to highlight any issues your firm had in		

#### PART IV.--PRICING AND MARKET FACTORS

Further information on this part of the questionnaire can be obtained from Amelia Preece (202-205-3250, <a href="mailto:amelia.preece@usitc.gov">amelia.preece@usitc.gov</a>).

IV-1. <u>Contact information</u>.--Please identify the individual that Commission staff may contact regarding the confidential information submitted in part IV.

Name	
Title	
Email	
Telephone	
Fax	

## PRICE DATA

IV-2. This question requests quarterly quantity and value data for your firm's commercial shipments to unrelated U.S. customers since January 1, 2014 of the following products produced by your firm.

Product 1.--Newsprint, 45.0 gsm (27.7 lb. newsprint weight), with ISO Brightness of 55-62, in rolls.

Product 2.--65 Bright, 44.0-46.0 gsm (27-28 lb. newsprint weight) with ISO brightness of 65, in rolls.

Product 3.--80 Bright, 51.5-52.5 gsm (35.0 lb. book weight), with ISO brightness of 80, in rolls.

Please note that values should be delivered and should include U.S.-inland transportation costs. Values should reflect the *final net* amount paid to your firm (i.e., should be net of all deductions for discounts or rebates).

IV-2 (a). During January 2014--June 2017, did your firm produce and sell to unrelated U.S. customers any of the above listed products (or any products that were competitive with these products)?

YesPlease complete the following pricing data table as appropriate.
NoSkip to question IV-3.

IV-2(b). <u>Price data</u>.--Report below the quarterly price data<sup>1</sup> for pricing products<sup>2</sup> produced and sold by your firm.

Report data in *kilograms* (not metric tons) and *actual dollars* (not 1,000s).

	(Qı	uantity <i>in kilog</i>	rams, value in dol	lars)			
	Produ	ıct 1	Produ	ıct 2	Product 3		
Period of shipment	Quantity	Value	Quantity	Value	Quantity	Value	
2014:							
January-March							
April-June							
July-September							
October-December							
2015:							
January-March							
April-June							
July-September							
October-December							
2016:							
January-March							
April-June							
July-September							
October-December							
2017:							
January-March							
April-June							
<sup>1</sup> Net values (i.e., gross s	sales values less all	discounts, allo	wances rehates a	nd the value of	returned goods).	delivered.	

<sup>&</sup>lt;sup>1</sup> Net values (i.e., gross sales values less all discounts, allowances, rebates, and the value of returned goods), delivered.
<sup>2</sup> Pricing product definitions are provided on the first page of Part IV.

**Note.**—If your firm's product does not exactly meet the product specifications but is competitive with the specified product,

provide a description of your firm's product. Also, please explain any anomalies in your firm's reported pricing data.
Product 1:
Product 2:
Product 3:

IV-2 (c). Price data checklist	Please check that the pricing data in question IV-2(b)	has been	correctly
reported.			

Is the price data reported above:	√ if Yes			
In actual dollars (not \$1,000)?				
In kilograms ( <i>not</i> metric tons)?				
Delivered (i.e., includes U.S. transport costs)?				
Net of all discounts and rebates?				
Have returns credited to the quarter in which the sale occurred?				
Less than reported commercial shipments in question II-8 in each year?				
 <b>Pricing data methodology</b> Please describe the method and the kinds of docume that were used to compile your price data.	ents/records			

Note: As requested in Part I of this questionnaire, please keep all supporting documents/records used in the preparation of the price data, as Commission staff may contact your firm regarding questions on the price data. The Commission may also request that your company submit copies of the supporting documents/records (such as sales journal, invoices, etc.) used to compile these data.

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U.S.	Producers	Questionnaire –	uncoated	grounawooa	paper

by transaction	n Contracts	Set price lists			If other, describe
•	Annual total volume	No discour		your firm's disc	ount policies ( <i>check all tha</i>
Quantity discounts	discounts	policy	-		Describe
-		n's typica	al sales term	s for its U.Spr	oduced UGW paper?
(a) Wha	t are your firr	et 60	2/10 net	· ·	
	t are your firr			os for its U.Spr	oduced UGW paper?  Other (specify)

	IV-6.	<b>Pricing</b>	factors	.—
--	-------	----------------	---------	----

(a) Rate and describe the effect of the following factors on your firm's ability to price UGW paper.

		Rati	ng of the fa	ctor		
	Minimal et	ffect		Substar	ntial effect	No role or not
Factor	1	2	3	4	5	applicable
The decline in print media						
Other factors causing demand for paper products to decline						
Competition from substitute products						
Competition among U.S. producers						
Competition from subject imports						
Please describe:						

(b) Are there any internal benchmarks you use to determine prices of UGW paper, e.g., pricing UGW paper at a certain percentage of another paper's price? Please explain.

No	Yes	Explain.

IV-7. Contract versus spot.--Approximately what share of your firm's sales of its U.S.-produced UGW paper in 2016 was on a (1) long-term contract basis, (2) annual contract basis, (3) short-term contract basis, and (4) spot sales basis?

		Туре о	of sale			
	Long-term contracts (multiple deliveries for more than 12 months)	Annual contracts (multiple deliveries for 12 months)	Short-term contracts (multiple deliveries for less than 12 months)	<b>Spot sales</b> (for a single delivery)	Total (shoul sum t 100.0%	ld o
Share of 2016 sales	%	%	%	%	0.0	%

IV-8. <u>Contract provisions.</u>--Please fill out the table regarding your firm's typical sales contracts for U.S.-produced UGW paper (or check "not applicable" if your firm does not sell on a long-term, short-term and/or annual contract basis).

Typical sales contract provisions	Item	Short-term contracts (multiple deliveries for less than 12 months)	Annual contracts (multiple deliveries for 12 months)	Long-term contracts (multiple deliveries for more than 12 months)
Average contract duration	No. of days		365	
Price renegotiation	Yes			
(during contract period)	No			
	Quantity			
Fixed quantity and/or price	Price			
ana, er pries	Both			
Meet or release	Yes			
provision	No			
Not applicab	le			

IV-9. <u>Lead times.</u>--What is your firm's share of sales from inventory and produced to order and what is the typical lead time between a customer's order and the date of delivery for your firm's sales of its U.S.-produced UGW paper?

Source	Share of 2016 sales	Lead time (average number of days)
From inventory	%	
Produced to order	%	
Total (should sum to 100.0%)	0.0 %	

IV-10.	Shippin	g information
	(a)	What is the approximate percentage of the cost of U.Sproduced UGW paper that is accounted for by U.S. inland transportation costs? percent
	(b)	Who generally arranges the transportation to your firm's customers' locations?  Your firm Purchaser (check one)
	(c)	Indicate the approximate percentage of your firm's sales of UGW paper that are delivered the following distances from its production facility.

Distance from production facility	Share
Within 100 miles	%
101 to 1,000 miles	%
Over 1,000 miles	%
Total (should sum to 100.0%)	0.0 %

IV-11. <u>Geographical shipments.</u>—In which U.S. geographic market area(s) has your firm sold its U.S.-produced UGW paper since January 1, 2014 (check all that apply)?

Geographic area	√ if applicable
NortheastCT, ME, MA, NH, NJ, NY, PA, RI, and VT.	
MidwestIL, IN, IA, KS, MI, MN, MO, NE, ND, OH, SD, and WI.	
Southeast.—AL, DE, DC, FL, GA, KY, MD, MS, NC, SC, TN, VA, and WV.	
Central Southwest.—AR, LA, OK, and TX.	
Mountains.–AZ, CO, ID, MT, NV, NM, UT, and WY.	
Pacific Coast.–CA, OR, and WA.	
<b>Other</b> .—All other markets in the United States not previously listed, including AK, HI, PR, and VI.	

IV-12. <u>End uses.</u>--List the end uses of the UGW paper that your firm manufactures. For each end-use product, what percentage of the <u>total cost</u> is accounted for by UGW paper and other inputs?

		t of end use product ted for by	Total
End use product	UGW paper	Other inputs	(should sum to 100.0% across)
·	%	%	0.0 %
	%	%	0.0 %
	%	%	0.0 %

	N	lo	YesP	lease fill ou	t the tak	ole.		
		F	nd use in v	which this	На		anges in the price fo	e of this substitute r UGW paper?
	Substitute		substitute		No	Yes	Expl	anation
1.								
2.								
3.								
	(a) Indic	ate how de	mand with	nin the Unit	ed State	s and	outside of the U	nited States (if
	knov	vn) for UGV	V paper ha	s changed s	since Jar	uary :	outside of the Ui 1, 2014. Explain a ese changes in de	ny trends and
	knov	vn) for UGV ribe the pri Overall	V paper hancipal fact	ors that hav	since Jar	ed the	1, 2014. Explain a ese changes in de	ny trends and mand.
	knov desc	vn) for UGV ribe the pri	V paper ha ncipal fact	s changed s ors that hav	since Jar ve affect Fluctu with	ed the	1, 2014. Explain a ese changes in de	ny trends and

IV-15. <u>Factors affecting UGW paper demand</u>.--For each factor, rate how it has affected the overall demand for UGW paper since January 1, 2014 and discuss the effect of each factor.

	lm	pact on dem	nand in the l	J.S. marke	t for UGW p	paper produ	cts	
		Decreased demand in U.S. for UGW paper			Increased demand in U.S. for UGW paper			Do not know/ no
Factor	Substantial	Moderate	Minimal	No impact	Minimal	Moderate	Substantial	opinion
Demand shift between UGW paper and other paper								
Decline in demand for print media/ periodical								
Use of digital media								
		Narrativ	e discussio	n of each	factor			
Demand shift between UGW paper and other paper (please report the type of other paper)	er							
Decline in demand for print media/ periodic								
Use of digital media	Э							

IV-16. **Product changes.**—Have there been any significant changes in the product range, product mix, or marketing of UGW paper since January 1, 2014?

No	Yes	If yes, please describe and quantify if possible.

increase change decrease clear trend

IV-17.	Condition	s of comp	etition		
	con	•	•	•	isiness cycles (other than general economy-wide competition distinctive to UGW paper? If yes,
	Check all that apply.			PI	ease describe.
		No		Sk	rip to question IV-18.
			usiness cycl nal busines		
			ther distinc		
	(b) If yes, have there been any chang UGW paper since January 1, 2014				the business cycles or conditions of competition for
	No	Yes	If yes, o	describe.	
IV-18.	January 1, declining t	2014 (exa o accept r	imples inclunew custom	ude placing cu ners or renew	leclined, or been unable to supply UGW paper since stomers on allocation or "controlled order entry," existing customers, delivering less than the ely shipment commitments, etc.)?
	No	Yes	If yes, plea	ase describe.	
IV-19.	Raw mate	rialsHov	w have UG\	N paper raw r	naterial prices changed since January 1, 2014?
					<b>6</b>

paper.

IV-20. <u>Interchangeability</u>.--Is UGW paper produced in the United States and in other countries interchangeable (i.e., can they physically be used in the same applications)?

Please indicate A, F, S, N, or 0 in the table below:

- A = the products from a specified country-pair are *always* interchangeable
- F = the products are *frequently* interchangeable
- S = the products are *sometimes* interchangeable
- N = the products are *never* interchangeable
- 0 = no familiarity with products from a specified country-pair

Country-pair	Canada	Other countries
United States		
Canada		
For any country-pair producing UGW paper that is <i>sometimes</i> or <i>never</i> interchangeable, identify the country-pair and explain the factors that limit or preclude interchangeable use:		

IV-21. Factors other than price.--Are differences other than price (e.g., quality, availability, transportation network, product range, technical support, etc.) between UGW paper produced in the United States and in other countries a significant factor in your firm's sales of the products?

Please indicate A, F, S, N, or 0 in the table below:

A = such differences are *always* significant

F = such differences are *frequently* significant

S = such differences are *sometimes* significant

N = such differences are *never* significant

0 = no familiarity with products from a specified country-pair

Country-pair	Canada	Other countries	
United States			
Canada			
For any country-pair for which factors other than price <i>always</i> or <i>frequently</i> are a significant factor in your firm's sales of UGW paper, identify the country-pair and report the advantages or disadvantages imparted by such factors:			

IV-22. <u>Customer identification.</u>--List the names and contact information for your firm's 10 largest U.S. customers for UGW paper since January 1, 2014. Indicate the share of the quantity of your firm's total shipments of UGW paper that each of these customers accounted for in 2016.

(	Customer's name	Contact person	Email	Telephone	City	State	Share of 2016 sales (%)
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							

IV-23. Competition fr	om imports
-----------------------	------------

(a)	ost revenueSince January 1, 2014: To avoid losing sales to competitors selling UG	G۷
	aper from Canada, did your firm:	

Item	No	Yes
Reduce prices		
Roll back announced price increases		

(b) <u>Lost sales</u>.--Since January 1, 2014: Did your firm lose sales of UGW paper to imports of this product from Canada?

No	Yes

(c) The submission of lost sales/lost revenue allegations is to be completed only by NON-PETITIONERS.

If your firm indicated "yes" to any of the above, your firm can provide the Commission with additional information by downloading and completing the lost sales/lost revenues worksheet at <a href="http://usitc.gov/trade\_remedy/question.htm">http://usitc.gov/trade\_remedy/question.htm</a>. Note that the Commission may contact the firms named to verify the allegations reported.

Is your firm submitting the lost sales/lost revenues worksheet?

No—Please explain.
Yes—Please complete the worksheet and submit via the Commission dropbox. <a href="https://dropbox.usitc.gov/oinv/">https://dropbox.usitc.gov/oinv/</a> . (PIN: UGWP)

IV-24.	Other explanationsIf your firm would like to further explain a response to a question in Part
	IV that did not provide a narrative response box, please note the question number and the
	explanation in the space provided below. Please also use this space to highlight any issues your
	firm had in providing the data in this section, including but not limited to technical issues with
	the MS Word questionnaire.

# **HOW TO FILE YOUR QUESTIONNAIRE RESPONSE**

This questionnaire is available as a "fillable" form in MS Word format on the Commission's website at: <a href="https://usitc.gov/investigations/701731/2017/certain\_uncoated\_groundwood\_paper\_canada/preliminary.htm">https://usitc.gov/investigations/701731/2017/certain\_uncoated\_groundwood\_paper\_canada/preliminary.htm</a>.

**Please do not attempt to modify the format or permissions of the questionnaire document**. Please submit the completed questionnaire using one of the methods noted below. If your firm is unable to complete the MS Word questionnaire or cannot use one of the electronic methods of submission, please contact the Commission for further instructions.

• <u>Upload via Secure Drop Box</u>.—Upload the MS Word questionnaire along with a scanned copy of the signed certification page (page 1) through the Commission's secure upload facility:

Web address: <a href="https://dropbox.usitc.gov/oinv/">https://dropbox.usitc.gov/oinv/</a> Pin: UGWP

• E-mail.—E-mail the MS Word questionnaire to <a href="https://hangwuistc.gov">hangwuistc.gov</a>; include a scanned copy of the signed certification page (page 1). Submitters are strongly encouraged to encrypt nonpublic documents that are electronically transmitted to the Commission to protect your sensitive information from unauthorized disclosure. The USITC secure drop-box system and the Electronic Document Information System (EDIS) use Federal Information Processing Standards (FIPS) 140-2 cryptographic algorithms to encrypt data in transit. Submitting your nonpublic documents by a means that does not use these encryption algorithms (such as by email) may subject your firm's nonpublic information to unauthorized disclosure during transmission. If you choose a non-encrypted method of electronic transmission, the Commission warns you that the risk of such possible unauthorized disclosure is assumed by you and not by the Commission.

**If your firm** does not produce this product, please fill out page 1, print, sign, and submit a scanned copy to the Commission.

**Parties to this proceeding.**—If your firm is a party to this proceeding, it is required to serve a copy of the completed questionnaire on parties to the proceeding that are subject to administrative protective order (see 19 CFR § 207.7). A list of such parties may be obtained from the Commission's Secretary (202-205-1803). A certificate of service must accompany the completed questionnaire you submit (see 19 CFR § 207.7). Service of the questionnaire must be made in paper form.