## **U.S. PURCHASERS' QUESTIONNAIRE**

#### Silicon Metal from Russia

This questionnaire must be received by the Commission by <u>January 21, 2020</u>

See last page for filing instructions.

The information called for in this questionnaire is for use by the United States International Trade Commission in connection with its review of the antidumping duty order concerning silicon metal from Russia (Inv. No. 731-TA-991 (Third Review)). The information requested in the questionnaire is requested under the authority of the Tariff Act of 1930, title VII. This report is mandatory and failure to reply as directed can result in a subpoena or other order to compel the submission of records or information in your possession (19 U.S.C. § 1333(a)). Further information on this questionnaire can be obtained from Pamela Davis (202-205-2218, Pamela.Davis@usitc.gov).

Name of firm \_\_\_\_\_

Address		
City	State	Zip Code
Website		
-	purchased silicon metal (as defined on the next pa uary 1, 2014?	ge) <u>from any source</u> (domestic or foreign) at any
□NO	(Sign the certification below and promptly return only	this page of the questionnaire to the Commission)
☐ YES	(Complete all parts of the questionnaire, and return th	ne entire questionnaire to the Commission)
•	tionnaire via the Commission <i>Drop Box</i> by cliebox.usitc.gov/oinv/. (PIN: SMFR)	cking on the following link:
	CERTIFICATION	_
mation provided in ucted by the Comm e undersigned, ack eeding or other pro onnel (a) for develo ws, and evaluation endix 3; or (ii) by U.	this questionnaire and throughout this proceed ission on the same or similar merchandise.  nowledge that information submitted in response ceedings may be disclosed to and used: (i) by the ping or maintaining the records of this or a relates relating to the programs, personnel, and open	and its employees and contract personnel, to use a ding in any other import-injury proceedings or reviews to this request for information and throughout the Commission, its employees and Offices, and contracted proceeding, or (b) in internal investigations, and perations of the Commission including under 5 U.S. I, solely for cybersecurity purposes. I understand that
of Authorized Offi	cial Title of Authorized Official	
	Thie of Authorized Official	Date

#### PART I.—GENERAL INFORMATION

<u>Background.--</u>On March 26, 2003, the Department of Commerce ("Commerce") issued an antidumping duty order on imports of silicon metal from Russia. On June 3, 2019, the Commission instituted a review pursuant to section 751(c) of the Tariff Act of 1930 (19 U.S.C. § 1675(c)) (the Act) to determine whether revocation of the order would be likely to lead to continuation or recurrence of material injury to the domestic industry within a reasonably foreseeable time. If both the Commission and Commerce make an affirmative determination, the order will remain in place. If either the Commission or Commerce makes a negative determination, Commerce will revoke the order. Questionnaires and other information pertinent to this proceeding are available at:

https://www.usitc.gov/investigations/701731/2019/silicon metal russia/full review.htm

<u>Silicon metal</u>.--Silicon metal, which generally contains at least 96.00 percent but less than 99.99 percent silicon by weight. The merchandise covered by this investigation also includes silicon metal from Russia containing between 89.00 and 96.00 percent silicon by weight, but containing more aluminum than silicon metal which contains at least 96.00 percent but less than 99.99 percent silicon by weight. Silicon metal is currently imported under statistical reporting numbers 2804.69.1000, 2804.69.5000 of the Harmonized Tariff Schedule of the United States (HTSUS). The HTSUS provisions are for convenience and customs purposes; the written description of the scope is dispositive.

**Reporting of information.-**-If information is not readily available from your records, provide carefully prepared estimates. If your firm is completing more than one questionnaire (i.e., a producer, importer, purchaser and/or foreign producer questionnaire), you need not respond to duplicated questions.

<u>Confidentiality.</u>--The commercial and financial data furnished in response to this questionnaire that reveal the individual operations of your firm will be treated as confidential by the Commission to the extent that such data are not otherwise available to the public and will not be disclosed except as may be required by law (see 19 U.S.C. § 1677f). Such confidential information will not be published in a manner that will reveal the individual operations of your firm; however, general characterizations of numerical business proprietary information (such as discussion of trends) will be treated as confidential business information only at the request of the submitter for good cause shown.

<u>Verification</u>.--The information submitted in this questionnaire is subject to audit and verification by the Commission. To facilitate possible verification of data, please keep all files, worksheets, and supporting documents used in the preparation of the questionnaire response. Please also retain a copy of the final document that you submit.

Release of information.-- The information provided by your firm in response to this questionnaire, as well as any other business proprietary information submitted by your firm to the Commission in connection with this proceeding, may become subject to, and released under, the administrative protective order provisions of the Tariff Act of 1930 (19 U.S.C. § 1677f) and section 207.7 of the Commission's Rules of Practice and Procedure (19 CFR § 207.7). This means that certain lawyers and other authorized individuals may temporarily be given access to the information for use in connection with this proceeding or other import-injury proceedings conducted by the Commission on the same or similar merchandise; those individuals would be subject to severe penalties if the information were divulged to unauthorized individuals.

l-1a.	questionnaire, if different from	vide the name and address of establis n that listed on the cover page. Firms e the data for all establishments into	ge. Firms operating more than one			
	" <u>Establishment</u> "Each facility of a firm involved in the <u>purchase</u> of silicon metal, including auxiliary facilities operated in conjunction with (whether or not physically separate from) such facilities.					
I-2b.	Stock symbol information If stock exchange and trading sy	your firm or parent firm is publicly transfer.	aded, please specify the			
I-2c.		n or parent firm is represented by extending the name of the law firm and the lea				
	Law firm:					
	Lead attorney(s):					
I-2.	OwnershipIs your firm owned, in whole or in part, by any other firm?  No YesList the following information, relating to the ultimate parent/owner.					
	Firm name	Country	Extent of ownership (percent)			
I-3.	Related importers/exportersDoes your firm have any related firms, either domestic or foreign, that import silicon metal into the United States or that export silicon metal to the United States?  No YesList the following information.					
	Firm name	Country	Affiliation			
		1	1			

No		YesList the	following information.		
Firm nam	e and co	untry	Country		Affiliation
		escribe, discus	pany or any related firm had ss, or analyze expected man e provide these documents ocuments, please explain w	rket condit	ions for silicon me

#### PART II.--PURCHASES

<u>Contact information</u>.--Please identify the responsible individual and the manner by which Commission staff may contact that individual regarding the confidential information submitted in this questionnaire.

Name	
Title	
Email	
Telephone	

## II-1. Purchases.—

(a) Please estimate your firm's total U.S. purchases of silicon metal in 2018. (Do not include imports for which your firm was the importer of record; such imports should be reported in your U.S. importer's questionnaire.)

Quantity (short tons of	
contained silicon)	

(b) Estimate the percentage of the quantity of your firm's purchases of silicon metal in 2018 that were produced in each of the specified countries.

Silicon metal produced in:	Share of quantity of 2018 purchases
United States	%
Russia	%
All other countries:1	%
Sources unknown	%
Total (should sum to 100.0%)	0.0 %
<sup>1</sup> Please identify these countries:	

II-2.	Changes in purchasing patternsPlease indicate how the shares of your firm's purchases of
	silicon metal from different sources have changed since January 1, 2014.

Source of purchases	Did not purchase	Decreased	Increased	Constant	Fluctuated	Explanation for trend
United States						
Russia						
All other countries						
Sources unknown						

II-3. <u>Country knowledge.</u>--Please indicate the countries of origin with which your firm has experience or information in the silicon metal market.

United States	Russia	Other countries	Other countries (specify)

II-4. <u>Supplier identification.</u>--Please list your firm's <u>FIVE</u> largest suppliers for silicon metal since January 1, 2014. Also, provide the share of the quantity of your firm's total purchases of silicon metal that each of these suppliers accounted for in 2018.

No.	Supplier's name	City and state	Share of quantity of 2018 purchases
1			%
2			%
3			%
4			%
5			%

## PART III.--MARKET CHARACTERISTICS AND PURCHASING PRACTICES

III-1.	Firm typeWhich of the following best describes your firm as a purchaser of silicon metal
	(check all that apply)?

Primary aluminum producer	Secondary aluminum producer	Polysilicon and/or chemical producer	Distributor	Other	Describe other

If your firm is a distributor of silicon metal, please answer questions III-2 and III-3.

III-2.	Competition for salesDo you compete for sales to your customers with the manufacturers or
	importers from which you purchase silicon metal?

No	Yes	If yes, please describe.

III-3.	<u>Types of customers</u> What are the major types of consumers to which you sell silicon me	etal?

If your firm is an end user of silicon metal, please answer questions III-4 and III-5.

III-4.	End	uses
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(a) List the top 3 products you make using silicon metal and estimate the percent of your <u>total</u> <u>production cost</u> that is accounted for by silicon metal and by other inputs (such as labor, energy, and other raw material).

	Share of total cost in each of the product(s) your firm produces accounted for by				<b>Total</b> (should	
Product(s) your firm produces	Silicon metal		Other inputs		sum to 100.0% across)	
produces			Cure. Impute		40.000/	
	%	+	%	=	0.0 %	
	%	+	%	=	0.0 %	
	%	+	%	=	0.0 %	

(b) Have there been any changes in the end uses of silicon metal since January 1, 2014? Do you anticipate any future changes?

Changes in end uses	No	Yes	Explain
Changes since January 1, 2014			
Anticipated changes			

#### III-5. **Demand for end-use products.--**

(a) Has the demand for your firm's final products incorporating silicon metal changed since January 1, 2014?

Increased	No change	Decreased	Fluctuated	

(b) Has this had any effect on your firm's demand for silicon metal?

No	Yes	Explain

# U.S. Purchasers' Questionnaire - Silicon Metal from Russia (Third Review) Page 9 III-6. Substitutes.— (a) Can other products be substituted for silicon metal? Yes—Please fill out the table. No Have changes in the price of this substitute affected the price for silicon metal? End use in which this Substitute substitute is used No Yes **Explanation** 2. 3. (b) Have there been any changes in the number or types of products that can be substituted for silicon metal since January 1, 2014? Do you anticipate any future changes? Changes in substitutes | No | Yes **Explain** Changes since January 1, 2014 Anticipated changes

III-7. <u>Demand trends.</u>--Indicate how demand within the United States and outside of the United States (if known) for silicon metal has changed since January 1, 2014, and how you anticipate demand will change in the future. Explain any trends and describe the principal factors that have affected, and that you anticipate will affect, these changes in demand.

			1		
Market	Overall increase	No change	Overall decrease	Fluctuate with no clear trend	Explanation and factors
		Demand :	since Januar	y 1, 2014	
Within the United States- Overall demand					
Polysilicon / chemical user demand					
Aluminum sector					
Other sectors					
Outside the United States					
		Anticipa	ated future o	lemand	
Within the United States- Overall demand					
Polysilicon / chemical user demand					
Aluminum sector					
Other sectors					
Outside the United States					

- III-8. Market studies.--Please provide as a separate attachment to this request any studies, surveys, etc. that you are aware of that quantify and/or otherwise discuss silicon metal supply (including production capacity and capacity utilization) and demand in (1) the United States, (2) each of the other major producing/consuming countries, including Russia, and (3) the world as a whole. Of particular interest is such data from 2014 to the present and forecasts for the future.
- III-9. <u>Country preferences.</u>--Do you or your customers ever specifically order silicon metal from one country in particular over other possible sources of supply?

No	Yes	If yes, identify the countries and explain.

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U.S.	Purchasers	Questionnaire -	Silicon i	ivietai irom	Russia i	inira	Review

III-10.	Importance of purchasing domestic productPlease fill out the table below, estimating the
	percentage of your firm's total 2018 purchases of silicon metal that required silicon metal
	produced in the United States.

	Estimated percentage of your firm's total 2018 purchases of silicon metal
Purchases that did not require domestic product	%
Purchases that were required by law or regulation to be domestic product (e.g., government purchases under "Buy American" provisions)	%
Purchases that were not required by law or regulation, but were required by your customers to be domestic product	%
Purchases that were required to be domestic product for other reasons (explain: )	%
Total (should sum to 100.0%)	0.0 %

## III-11. Conditions of competition.--

(a) Is the silicon metal market subject to business cycles (other than general economy-wide conditions) and/or other conditions of competition distinctive to silicon metal?

Check all th	nat apply.	Please describe.
	No	Skip to question III-12.
	Yes-Business cycles (e.g. seasonal business)	
	Yes-Other distinctive conditions of competition	

(b) If yes, have there been any changes in the business cycles or conditions of competition for silicon metal since January 1, 2014?

No	Yes	If yes, describe.

	Al	ways	Usuall	у	Sometimes	Never	If at least sometimes, expl
				De	cision based o	n produc	cer
Your firm							
Your customers	S						
			De	cisi	on based on c	ountry of	origin
Your firm							
Your customers	s						
Availabil		•			1		the countries and reasons fo
Availabil		•			•		the countries and reasons fo
Availabil	lity in tl narket	he U.S.	No		Please expla		the countries and reasons fo
Availabil n	lity in tl market ince Jar	he U.S.	No		Please expla		the countries and reasons fo
Availabil n Changes si	lity in the market ince Jar	he U.S.  nuary 1  oduct	No		Please expla		the countries and reasons fo
Availabil n Changes si U.Sprodu	lity in the market ince Jar uced pro	he U.S.  nuary 1  oduct	No		Please expla		the countries and reasons fo
Availabil n Changes si U.Sprodu Imports fro	lity in the market ince Jar uced proom Rus	he U.S. nuary 1 oduct ssia other	No		Please expla		the countries and reasons fo
Availabil n Changes si U.Sprodu Imports fro countries	lity in the market ince Jar uced proom Rus om all contents	he U.S. nuary 1 oduct ssia other	No		Please expla		the countries and reasons fo
Availabil n Changes si U.Sprodu Imports fro countries Anticipate	lity in the market ince Jar uced proom Rus om all conduced produced produced produced produced in the market incention incention incention in the market incention incention in the market incention	he U.S.  nuary 1  oduct  ssia  other  ges: oduct	No		Please expla		the countries and reasons fo

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III-16.	silicon n "contro	netal sin lled orde	ce Januai er entry,"	ry 1, 2014 declining	(example to accep	es include t new cu	e placing stomers	g custo s or rer	mers new ex	upply your firm on allocation or kisting customer shipment comm	s,
	No	Ye	s If ye	es, please	describe.						
			]								
III-17.	-					-			-	ted steel/aluming the United Sta	
			indicate t	_		No			Dor	n't know	
			]								
				1							_
		Factor	,	Overall increase	No change	Overal decreas	l with	ictuate no cle	i e s ear f	Explain, noting mposition of tar section 232 affe factor of the silicarket in the University	riffs unde cted each con meta
	Prices	for silico	n metal								
		all U.S. d silicon r									
III-18.		-	uency	do you ma	ke purch	ases of s	ilicon m	etal (cl	heck o	ne)?	
		Daily	Weekly	Month	ılır Our	arterly	Annua	llv C	Other	If other, speci	if.,
			VVEEKIY		ily Qu		Aiiiua	ily C		ij otner, speci	Jy
	(b)	Do you	expect th	is purchas	ing frequ	iency to	change	in the	next t	wo years?	
		No	Yes	If yes, exp	lain.						
III-19.		r of supp e? Betw		tacted and	low man		rs do yo	ou gene	erally o	contact before n	naking a

chasers'	Questio	nnaire	- Silicon Me	etal from Russia	a (Third Revi	ew)	Page 15
<u>Supplie</u>	r negotia	tions	-				
•		purcha	ses of silico	on metal usually	/ involve neg	otiations between suppl	ier and
No	Yes						your
How oft	en are th	ne price	es of your fir	rm's purchases	based on pul	blished price indices?	
	Alwa	ys	Usually	Sometimes	Never	published prices indic	es? How
<u>Change</u>	in suppl	<u>iers</u> H	as your firm	n changed supp	liers since Ja	nuary 1, 2014?	
No	Yes	1 -	-	• • • • •		e firm was added or dro	pped,
New su	ppliers	-					
(a)	•		•	• •	r foreign or o	domestic, that have ente	red the
	No	Yes	If yes, ple	ase identify the	e firms.		
(b)	Do you e	expect r	new silicon	metal suppliers	to enter the	U.S. market?	
	No	Yes	If yes, ple	ase explain.			
	No Change No	No Yes    No Yes   Alwa   Change in suppl   No Yes   Does your firm's purchaser?    No Yes   Does your firm's purchaser?    No Yes   Does your firm's purchaser?    Alwa   Change in suppl   No Yes   Does your firm's purchaser?    No Yes   Does your firm's purchaser?    No Yes   Does your firm's purchaser?	Supplier negotiations  Does your firm's purchaser?    No	Supplier negotiations  Does your firm's purchases of silicon purchaser?    No	Supplier negotiations  Does your firm's purchases of silicon metal usually purchaser?    No	Supplier negotiations  Does your firm's purchases of silicon metal usually involve neg purchaser?  If yes, explain the factors you generally negotian firm quotes competing prices during negotian.  How often are the prices of your firm's purchases based on puth always. Usually Sometimes Never.  Change in suppliersHas your firm changed suppliers since Jamuary I, 2014?  No Yes If yes, please list the suppliers, either foreign or of market since January 1, 2014?  No Yes If yes, please identify the firms.  Do you expect new silicon metal suppliers to enter the	Does your firm's purchases of silicon metal usually involve negotiations between supplipurchaser?    If yes, explain the factors you generally negotiate and note whether firm quotes competing prices during negotiations.    How often are the prices of your firm's purchases based on published price indices?    Always

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III-23.	<u>Supplier qualification</u> Do you require your suppliers to be or to become certified or qualified
	to sell silicon metal to your firm?

If yes, provide the following information.

- The number of days to qualify a new supplier.
- A general description of the certification or qualification process. Also, a brief description of the factors that you consider when qualifying a new supplier (e.g., quality of product, reliability of supplier, etc.).

No	Number of days	Process and factors

III-24. <u>Failure to certify</u>.--Since January 1, 2014, have any domestic or foreign producers failed in their attempts to certify or qualify their silicon metal with your firm or have any producers lost their approved status?

No	Yes	If yes, please identify these firms, the countries where they are located, and the reasons why they failed the certification/qualification.

III-25. <u>Major purchasing factors</u>.--Please list, in order of their importance, the three major factors your firm considers in deciding from whom to purchase silicon metal (examples include availability, extension of credit, contracts, price, quality, range of supplier's product line, traditional supplier, etc.).

1.	
2.	
3.	
Ple	ease list any other factors that are very important in your purchase decisions:

III-26. <u>Purchasing factors.</u>—Please rate the importance of the following factors in your firm's purchasing decisions for silicon metal.

Factor	Very important	Somewhat important	Not important
Availability			
Chemistry/specific product specifications			
Delivery terms			
Delivery time			
Discounts offered			
Extension of credit			
Minimum quantity requirements			
Packaging			
Payment terms			
Price			
Product consistency			
Product range			
Quality meets industry standards			
Quality exceeds industry standards			
Reliability of supply			
Technical support/service			
U.S. transportation costs			

III-28. <u>Minimum quality</u>.--How often does silicon metal from the following countries meet minimum quality specifications for your uses or your customers' uses?

III-27.

Source	Always	Usually	Sometimes	Rarely or never	Don't know
United States					
Russia					
Other:					

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III-29.	Frequency of decisions based on priceHow often does your firm purchase the silicon metal
	that is offered at the lowest price?

Always	Usually	Sometimes	Never

III-30. <u>Price leaders.</u>--A price leader is defined as (1) one or more firms that initiate a price change, either upward or downward, that is followed by other firms, or (2) one or more firms that have a significant impact on prices. A price leader is not necessarily the lowest-priced supplier.

Please list the names of any firms you considered price leaders in the silicon metal market since January 1, 2014.

Firm(s)	Describe how the firm(s) exhibited price leadership

III-31.	Changes	in U.S.	. industry	
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(a)	Please identify and discuss any improvements/changes in the U.S. silicon metal industry since January 1, 2014 and explain the factors, including the order(s) under review, that were responsible for each improvement/change.
(b)	Please discuss any improvements/changes that you anticipate in the future in the U.S. silicon metal industry. Identify the time period and causes for these improvements/changes.

III-32. Effect of revocation of order.--What do you think will be the effects on your firm and on the U.S. market of any revocation of the antidumping duty order on imports of silicon metal from Russia on (1) the future activities of your firm and (2) the U.S. market as a whole? Please note the future time period to which you are referring.

Activities of your firm	
Entire U.S. market	

#### PART IV.--PRODUCT COMPARISIONS

IV-1. <u>Interchangeability</u>.--Is silicon metal produced in the United States and in other countries interchangeable (i.e., can they physically be used in the same applications)?

Please indicate A, F, S, N, or 0 in the table below:

- A = the products from a specified country-pair are *always* interchangeable
- F = the products are *frequently* interchangeable
- S = the products are *sometimes* interchangeable
- N = the products are *never* interchangeable
- 0 = *no familiarity* with products from a specified country-pair

Country-pair	Russia	Other countries			
United States					
Russia					
For any country-pair producing silicon metal which is <i>sometimes</i> or <i>never</i> interchangeable, please identify the country-pair and explain the factors that limit or preclude interchangeable use:					

IV-2. <u>Factors other than price.</u>--Are differences other than price (e.g., quality, availability, transportation network, product range, technical support, *etc.*) between silicon metal produced in the United States and in other countries a significant factor in your firm's purchases of the products?

Please indicate A, F, S, N, or 0 in the table below:

A = such differences are *always* significant

F = such differences are *frequently* significant

S = such differences are *sometimes* significant

N = such differences are *never* significant

0 = *no familiarity* with products from a specified country-pair

Country-pair	Russia	Other countries
United States		
Russia		
For any country-pair for which	factors other than price always	or fraguently are a significant

For any country-pair for which factors other than price *always* or *frequently* are a significant factor in your firm's purchases of silicon metal, identify the country-pair and report the advantages or disadvantages imparted by such factors:

IV-3. <u>Factor country comparisons.</u>--For the factors listed below, please rate how silicon metal produced in each country you identified in your response to question II-4 compares with silicon metal produced in each of the other countries you identified.

If you are unfamiliar with the product from a particular country, please leave the boxes for those country comparisons blank.

	Product from <u>United States</u> compared to  product from <u>Russia</u>		<u>Uni</u> cor pro	Product from United States compared to product from other countries			Product from Russia compared to product from Other countries		
Factor	Superior	Comparable	Inferior	Superior	Comparable	Inferior	Superior	Comparable	Inferior
Availability									
Chemistry/specific product specifications									
Delivery terms									
Delivery time									
Discounts offered									
Extension of credit									
Minimum quantity requirements									
Packaging									
Payment terms									
Price <sup>1</sup>									
Product consistency									
Product range									
Quality meets industry standards									
Quality exceeds industry standards									
Reliability of supply									
Technical support/service									
U.S. transportation costs <sup>1</sup>									

<sup>&</sup>lt;sup>1</sup> A rating of superior on price and U.S. transportation costs indicates that the first country generally has lower prices/U.S. transportation costs than the second country.

IV-4.	Change	in price
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(a) Since January 1, 2014, has there been a change in the price of silicon metal?

Source	Yes (also respond to question part (b))	No (If "No" for all countries, skip to next question)
United States		
Russia		

(b) If your firm responded "yes" to any of the above countries, please describe how the price of U.S.-produced silicon metal has changed relative to the price of imported silicon metal from Russia.

Country	Prices changed by the same percent	Price of U.Sproduced silicon metal is now relatively higher	Price of U.Sproduced silicon metal is now relatively lower
Russia			

PART V.—ADDITIONAL INFORMATION
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<b>'-1</b> .	Other explanationsIf your firm would like to further explain a response to any question that				
	for which a narrative response box was not provided, please note the question number and the				
	explanation in the space provided below.				

V-2. <u>OMB statistics.</u>--Please report the actual number of hours required and the cost to your firm of completing this questionnaire.

Hours	Dollars

The questions in this questionnaire have been reviewed with market participants to ensure that issues of concern are adequately addressed and that data requests are sufficient, meaningful, and as limited as possible. Public reporting burden for this questionnaire is estimated to average 40 hours per response, including the time for reviewing instructions, gathering data, and completing and reviewing the questionnaire.

We welcome comments regarding the accuracy of this burden estimate, suggestions for reducing the burden, and any suggestions for improving this questionnaire. Please attach such comments to your response or send to the Office of Investigations, USITC, 500 E St. SW, Washington, DC 20436.

# **HOW TO FILE YOUR QUESTIONNAIRE RESPONSE**

This questionnaire is available as a "fillable" form in MS Word format on the Commission's website at:

https://www.usitc.gov/investigations/701731/2019/silicon\_metal\_russia/full\_review.ht m

**Please do not attempt to modify the format or permissions of the questionnaire document**. Please submit the completed questionnaire using one of the methods noted below. If your firm is unable to complete the MS Word questionnaire or cannot use one of the electronic methods of submission, please contact the Commission for further instructions.

• <u>Upload via Secure Drop Box</u>.—Upload the MS Word questionnaire along with a scanned copy of the signed certification page (page 1) through the Commission's secure upload facility:

Web address: <a href="https://dropbox.usitc.gov/oinv/">https://dropbox.usitc.gov/oinv/</a> Pin: SMFR

• E-mail.—E-mail the MS Word questionnaire to Pamela.Davis@usitc.gov; include a scanned copy of the signed certification page (page 1). Submitters are strongly encouraged to encrypt nonpublic documents that are electronically transmitted to the Commission to protect your sensitive information from unauthorized disclosure. The USITC secure drop-box system and the Electronic Document Information System (EDIS) use Federal Information Processing Standards (FIPS) 140-2 cryptographic algorithms to encrypt data in transit. Submitting your nonpublic documents by a means that does not use these encryption algorithms (such as by email) may subject your firm's nonpublic information to unauthorized disclosure during transmission. If you choose a non-encrypted method of electronic transmission, the Commission warns you that the risk of such possible unauthorized disclosure is assumed by you and not by the Commission.

**If your firm** does not purchase this product, please fill out page 1, print, sign, and submit a scanned copy to the Commission.

<u>Parties to this proceeding</u>.—If your firm is a party to this proceeding, it is required to serve a copy of the completed questionnaire on parties to the proceeding that are subject to administrative protective order (see 19 CFR § 207.7). A list of such parties may be obtained from the Commission's Secretary (202-205-1803). A certificate of service must accompany the completed questionnaire you submit (see 19 CFR § 207.7). Service of the questionnaire must be made in paper form.