NA Basic

3137-XXXX

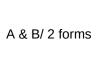| Application and reporting *forms*	No. of respondents	Frequency	Time per hour response
Native American Library Services Grants: Basic grant and Basic grant with Education/Assessment Option Financial and Performance Report	190	varies over a 3 year period	2
Native American Library Services: Basic Grant Budget Form	190		0.5
Totals: for forms	**380**		**2.50**

Total Annual hour burden	How estimated	Cost (Hours x $28.33)
380.00	Total of time required to complete forms required for each grant application times number of applications	$10,765.40
95.00		$2,691.35
475		$13,456.75

Burden Calculation for Generic Forms

Application forms	Number of Responses (FY2014)	Time per response (hours)	Total Burden Hours	Cost (28.33 per hour)[1]	Programs that use the form				min/hr	Cost per reponse/ROCIS
Native American Library Services: Basic Grant Budget Form A & B	190	0.50	95.00	$2,691.35	NAG Basic				30 minutes	14.165000
Totals for application forms	**190**	**0.50**	**95.00**	**$2,691.35**						
Ave. time per resp.		**0.50**								

Note: [1] Based on median hour wage for librarians & museum workers BLS Occupational Employment and Wages, May 2015

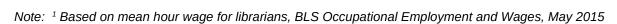| *Burden Calculation for Program Specific Forms*									
Application forms by program	**Number of Responses (FY2014)**	**Time per response (hours)**	**Total Burden Hours**	**Cost (27.67 per hour)1**			PIS	Budget form	Dig
Native American Library Services Grants : Basic	190	0.5	95	$2,628.65			274	0	0
TOTALS	**190**		**95**	**$2,628.65**			**274**	**0**	**0**
									274

A & B/ 2 forms

Estimated burden hours and costs for post-award reporting by grant program

Post-award burden cost calculation by discretionary grant program

Descretionary Grant program	Number of Responses (FY2015)	Time per response (hours)	Total Burden Hours	Cost (28.33 per hour)[1]	Basis for calculation (number of reports)	NAG Final		hr
Native American Library Services Grants: Basic grant and Basic grant with Education/Assessment Option Financial and Performance Report	190	2.00	380.00	$10,765.40	1 interim, 1 final	190		2
Totals	**190**	**2.00**	**380.00**	**$10,765.40**	**1 interim, 1 final**	**190**		
Average time per response		**2.0000**						

Note: [1] *Based on mean hour wage for librarians, BLS Occupational Employment and Wages, May 2015*

Estimated burden hours and costs for post-award reporting by grant program

Cost per reponse/ROCIS
56.660000

Reporting forms	Number of Responses (FY2015)	Number of Respondents for Small Entity (FY2014)	Percentage of Respondents Reporting Electronically (FY2014)
Native American Library Services Grants: Basic grant and Basic grant with Education/Assessment Option Financial and Performance Report	190	41	100
NAG - Budget	190	41	100
Total	**190**	**41**	

Programs that use the form	Percentage of small entities
NAG-Basic	21.77%
NAG-Basic	21.77%

Process	OMS/OLS average time to process one (hours)	GrantsAdmin average time to process one (hours)
NAG final financial and performance report	1.5	0
NAG Budget A & B	1.16	
TOTALS	**2.66**	
Average	**1.33**	

# of responses	Hour burden to IMLS	Average salary	$ burden to IMLS
190	285	41.12	$11,719.20
190	220.4	41.12	$9,062.85
190	**505.4**		**$20,782.05**