

JUSTIFICATION FOR NONMATERIAL/NONSUBSTANTIVE CHANGE
United States Patent and Trademark Office
Submissions Regarding Correspondence and Regarding Attorney Representation (Trademark)
OMB Control Number 0651-0056
2020

Background

The United States Patent and Trademark Office (USPTO) administers the Trademark Act, 15 U.S.C. § 1051 *et seq.*, which provides for the Federal registration of trademarks, service marks, collective trademarks and service marks, collective membership marks, and certification marks. Individuals and businesses that use, or intend to use, such marks in commerce may file an application to register their marks with the USPTO.

The United States Patent and Trademark Office (USPTO) is submitting this request to for collection 0651-0056 (Submissions Regarding Correspondence and Regarding Attorney Representation (Trademark)) in conjunction with rulemaking RIN 0651-AD15 (Changes to the Trademark Rules of Practice to Mandate Electronic Filing). As a result, the USPTO expects that there will be a reduction of 7 hours in hourly burden and an annual (non-hourly) cost burden decrease of \$42.00 as a result of removing the postage costs.

Changed Details

IC Item	Current Respondent Numbers	Changes in Respondent Numbers	Proposed Respondent	Current Burden Hours	Changes in Burden Hours	Proposed Burden Hours
Revocation, Appointment, and/or Change of Address of Attorney/Domestic Representative (Paper)	150	-75	75	26*	-13	13
Revocation, Appointment, and/or Change of Address of Attorney/Domestic Representative (TEAS)	75,000	75	75,075	6,000	6	6,006
Request for Withdrawal as Attorney of Record/Update of USPTO's Database After Power of Attorney Ends (Paper)	18	-9	9	5	-2	3
Request for Withdrawal as Attorney of Record/Update of USPTO's Database After Power of Attorney Ends (TEAS)	9,000	9	9,009	1,800	2	1802
Total for collection	84,291	0	84,291	7,843	-7	7,836

IC Item	Current Cost	Changes in Cost	Proposed Cost
Revocation, Appointment, and/or	74.00	-37.00	37.00

Change of Address of Attorney/Domestic Representative (Paper)			
Request for Withdrawal as Attorney of Record/Update of USPTO's Database After Power of Attorney Ends (Paper)	9.00	-5.00	4.00
Total		-42	

Summary of Changes

The postage costs will be removed from this collection, resulting in a decrease 7 burden hours and of \$42.00 to the annual (non-hourly) cost burden.

Changes in Burden

Burden Type	Currently Approved	Proposed Changes	New Estimate
Annual Respondent	84,291	0	84,291
Annual hour burden	7,843	-7	7,836
Annual (non-hourly) cost burden	83	-42	\$41.00

0651-0056's revised total burden is as follows:

- 84,291 annual respondents
- 7,836 annual hour burden
- \$41 annual (non-hourly) cost burden