

Reminder E-mail

**Greetings Ms/Mrs [Participant's Name]**

**This is a friendly reminder that you have signed up for a focus group at [time] on [date] at [address].**

**Thank you so much for your support to our research in improving health communications regarding FDA regulated products. We look forward to meeting you soon!**

**Sincerely,**

**[Name]**

**University of Maryland Baltimore**