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## SUBMITTING ABSTRACTS

**Deadline for submission: Friday, November 1, 2019**

Please remember to register before submitting an abstract and have access to your Registration ID.

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## FORMATTING REQUIREMENTS

Please follow the instructions below to format an abstract. **If your abstract does not follow all formatting requests, it will not be accepted and will have to be redone.**

Note: Submissions will not be edited for spelling or grammar and will be accepted "as is."

**Abstracts must not be longer than 1 page.**

- The abstract should be a 1-page PDF file.
- The abstract should be typed single-spaced, using Times New Roman font. Everything but the title should be in normal, 12-point font.
- The abstract's title should be **Bold, 16-Point, Title Case** font and should clearly represent the nature of the investigation.
- Skip one line after the title, and list the author's first and last names, degree, affiliation, city, state, and country.
- Separate multiple authors with a semicolon; and underline the primary author's name (one primary author per abstract).
- Use one blank line between the title and the authors, the authors and the body of the abstract, and between paragraphs.
- The abstract file name should follow this format: LastNameofprimary author\_FirstWordOfTitle (e.g., Zucker\_Effects).
- Use of standard abbreviations is desirable (e.g., BMI), as well as standard symbols for units of measure (e.g., kg, g, mg, mL, L, and %). Place any special or unusual abbreviations in parentheses after the full word the first time that it appears. Use numerals to indicate numbers except to begin sentences. Do not use subheadings (e.g., Methods, Results).
- Simple tables or graphs may be included; however, they must fit within the designated abstract space of one page.

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