

Attachment 1 -  
Student Application Form

2020 NIDA Summer Research Internship  
Program  
Application Form

**Application Deadline: Monday, February 10,  
2020**

**OMB Control Number: 0925-0738, Expiration Date: 03/31/2019.**

**Public reporting burden for this collection of information is estimated to average 1 hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a current valid OMB control number. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to NIH, Project Clearance Branch, 6001 Executive Blvd., MSC 9567, Bethesda, MD 20892-7974, ATTN: PRA (0925-0648). Do not return the completed form to this address.**

**Program:**

The NIDA Summer Research Internship Program supports all students with a focus on increasing underrepresented populations in drug abuse research. Through this program, undergraduate students age 18 years and older are introduced to the field of drug abuse and addiction research by participating in research internships with NIDA's distinguished scientists at universities across the United States. Students work with leading scientists for eight weeks during the summer. The internship may include laboratory experiments, data collection, data analysis, formal courses, participation in lab meetings, patient interviews, manuscript preparation, library research, and literature reviews. In addition, it is expected that each intern will deliver a formal presentation on his/her research project at the end of the internship.

The NIDA Summer Research Internship Program is in its 24th year. Since the program's inception in 1997, more than 1,160 students have gained experience in drug abuse and addiction research.

**Eligibility:**

This program provides summer research internships for all undergraduate students 18 years and older, with a focus on recruiting students underrepresented in the biomedical, behavioral, and clinical sciences (American Indian/Alaska Native, Black/African American, Hispanic/Latino, Native Hawaiian/Pacific Islander) **Graduating 2020 college seniors are eligible to apply.**

Applicants must be at least 18 years old by May 31, 2020 and **must be U.S. citizens or permanent residents of the United States (No Exceptions).**

Individuals who have already participated in the NIDA Summer Research Internship Program are no longer eligible to apply.

**Scope of Support:**

- Stipends in the amount of \$12.00 per hour for a maximum stipend of \$3,840 for eight weeks.
- Up to \$2,500 for housing assistance.
- Up to \$500 to be used for air or local travel.

**Housing Accommodations:**

There are two different housing options for the research sites included in the NIDA Summer Research Internship program. **For both options, the housing is funded by NIDA and will be reimbursed to the intern by the host research institution.** For research sites with the "Campus Housing Available" option, the intern will be able to stay in campus housing which is coordinated through the research site staff, institution, and intern. For research sites with the "Housing Subsidized" option, housing will still be funded by NIDA, however for these research sites, the intern will be responsible for securing their own housing accommodations. Some research sites have local housing resource guides that they share with interns.

**Application Procedures:**

To apply for this program, fill in all sections of the application form. Prior to making your research site selections, review the research projects and locations listed in the [online brochure](#). After reviewing the descriptions, indicate on the application the three sites that best match your research interests. **All efforts will be made to match applicants to one of their top three choices.**

**Application components include:**

- an application form
- current transcripts (unofficial transcripts are acceptable)
- two letters of recommendation on letterhead

**\*\*\*Your references will be contacted only after the application is submitted. You may modify, save, and submit your application as often as needed up to the deadline and the application will be automatically updated each time.**

All application materials must be submitted by Monday, February 10, 2020.

**Application Review and Selection:**

Interns are selected according to the following criteria:

- Professional/Career goals
- Research interests
- Academic Achievement
- Letters of recommendation
- Program Priorities

For additional information see the [FAQs](#).

**Contact:**

For further information please feel free to contact Julie Huffman, [huffmanj@mail.nih.gov](mailto:huffmanj@mail.nih.gov), phone 301-443-9798 or the ODHD Director, Albert Avila, Ph.D., [aavila@nida.nih.gov](mailto:aavila@nida.nih.gov).

Personal Information			
First Name	Last Name	Date of Birth (MM/DD/YYYY)	
<input type="text" value="Enter First Name Here.."/>	<input type="text" value="Enter Last Name Here.."/>	<input type="text" value="Enter Date of Birth Here.."/>	
Email Address	Primary Phone	Secondary Phone (optional)	
<input type="text" value="Enter Email Address Here.."/>	<input type="text" value="Enter Primary Phone Here.."/>	<input type="text" value="Enter Secondary Phone Here.."/>	
Current Address	City	State	Zip
<input type="text" value="Enter Current Address.."/>	<input type="text" value="Enter City Here.."/>	--Select-- <input type="button" value="v"/>	<input type="text" value="Enter Zip code Here.."/>
Permanent Address	City	State	Zip
<input type="text" value="Enter Permanent Address.."/>	<input type="text" value="Enter City Here.."/>	--Select-- <input type="button" value="v"/>	<input type="text" value="Enter Zip code Here.."/>
Race	Hispanic or Latino	Gender	US Citizen or Permanent Resident
--Select-- <input type="button" value="v"/>	--Select-- <input type="button" value="v"/>	--Select-- <input type="button" value="v"/>	--Select-- <input type="button" value="v"/>
How did you learn about this program?			
--Select-- <input type="button" value="v"/>			

Academic Information	
Current School/University	Current Level
<input type="text" value="Enter Current School/University Here.."/>	--Select-- <input type="button" value="v"/>
Major	Minor (optional)
<input type="text" value="Enter Major Here.."/>	<input type="text" value="Enter Minor Here.."/>

GPA Major

Enter GPA Major Here..

Cumulative GPA

Enter Cumulative GPA Here..

## Application Components

### References

Provide the current contact information for the two references. An automatic email request for a recommendation letter will be sent directly to them when the application is submitted. Reference Letters must be received on or before February 10, 2020, and are a required part of the application package (No Exceptions). Please ensure your references are aware of the application deadline. References should evaluate your academic success, career goals, achievements, and qualifications. Letters of recommendation should be on letterhead whenever possible. **Note: Once an application is submitted, information about your references may not be changed.**

Reference 1

Reference 2

First Name

Enter First Name Here..

Last Name

Enter Last Name Here..

First Name

Enter First Name Here..

Last Name

Enter Last Name Here..

Designation/Title

Enter Designation/Title Here..

Designation/Title

Enter Designation/Title Here..

Organization

Enter Organization Here..

Organization

Enter Organization Here..

Phone

Enter Phone Here..

Phone

Enter Phone Here..

E-mail Address

Enter E-mail Address Here..

E-mail Address

Enter E-mail Address Here..

Relationship

--Select--

Relationship

--Select--

### Statement of Research Career Interest

Please submit a statement that describes your interests in drug abuse and addiction research, career goals, educational plans beyond your undergraduate studies, and what you hope to gain from this internship.

## Academic Achievement

Please describe your academic accomplishments, interests, and success.

## Transcript

Please submit a copy of your current transcript(s). If selected to participate in this program, you may be required to submit official transcripts.

 

## Site Selections

For research project descriptions, please refer to the online brochure:

Provide your top three (3) research site choices, by number, in order of preference.

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Site 1

Housing needed?

Site 2

Housing needed?

Site 3

Housing needed?

## Site Selection Justification

Indicate your interests and justification for selecting each research site. It is important to detail in the application how gaining research experience in each of the three sites selected will enhance your professional career.

### Schedule Conflicts

This internship requires a full-time (40 hours per week) commitment for eight weeks. Your schedule should be free of commitments (e.g., vacations, summer classes, jobs, etc.) that conflict with your participation. Prolonged absences from the internship are not permitted.

Earliest internship start date

Do you have any schedule conflicts with the time periods of your selected sites?

### Notice to Applicant

An application is only complete when it has been submitted and all materials, including letters of recommendation, have been received. Please remember that references will not receive a system generated emailed requesting a letter of recommendation until the applicant "submits" their application.

At any time prior to the application due date, you may access your application to enter updates/edits. To retrieve it, click on the link sent to the email address entered in the application and enter the token code included in the email. Complete/update the application and press SUBMIT. Your most recent electronic submission will be the one recorded in the application system and used during the evaluation period.

Submit

Center for Information Technology • National Institutes of Health • Bethesda, Maryland 20892

Phone: 301-496-4357 • Web: [ITServiceDesk.nih.gov](http://ITServiceDesk.nih.gov)

