Survey of Head Start Grantees on Training and Technical Assistance Head Start Manager/Coordinator Survey (Wave 2): Health, Mental Health, and Safety

INTRODUCTION

Thank you for responding to this survey for [HEAD START GRANTEE], which is the recipient of the following grants from the Office of Head Start in the Administration for Children and Families:

(LIST OF GRANTS RECEIVED).

About the survey. NORC at the University of Chicago is conducting the Survey of Head Start Grantees on Training and Technical Assistance (T/TA) under a contract with the Administration for Children and Families (ACF) of the U.S. Department of Health and Human Services (DHHS). The purpose of the survey is to inform ACF about three aspects of Head Start grantees' T/TA experience: 1) search and selection of T/TA; 2) receipt of T/TA; 3) and potential relationships between T/TA received and perceived changes in practice.

About your participation. Your participation in the survey is voluntary. You may refuse to answer any questions you are not comfortable answering. To maintain the privacy of your participation, we will remove all identifying information and replace it with a study ID. Only the researchers involved in the study will know that someone from your organization participated in the study. To minimize risks to loss of privacy, we are using a secure system to collect these data.

How long it will take. The survey will take about 45 minutes to complete. This includes time to review instructions, search existing data resources, gather the data needed, and complete and review the survey.

How the information will be used. Information from this survey will be used for research and program improvement purposes only (not for monitoring purposes). The information you provide will be combined with information from other grantees. At the end of the study, we will give ACF a dataset with all participants' responses, but it will not associate your organization with your responses. Your name or the name of your organization will not appear in any public document produced as part of the study. Your information will be used only for the purpose of the study and will be kept private to the extent allowed by law.

SURVEY DIRECTIONS

This questionnaire will focus on health, mental health, and safety related to your agency's Head Start grants, including activities you may have in Head Start, Early Head Start, Migrant and Seasonal Head Start, and/or Early Head Start Child Care Partnerships (referred to in this survey as "Head Start programs"). Throughout this questionnaire, "agency" refers to the larger organization of which your Head Start program is a part.

If you would like more information about the study, please call 1-xxx-xxx-xxxx or send an email to HeadStart-TTA@norc.org. If you have questions about your rights as a survey participant, you may call the NORC Institutional Review Board Administrator (toll-free) at 1-866-309-0542.

Paperwork Reduction Act Statement

The described collection of information is voluntary. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number. The OMB number for the described information collection is XXXX-XXXX and the expiration date is XX/XX/XXXX.

Section I. Structure and Staffing in Domain

Let's begin with some questions about your own role and how health, mental health, and safety are staffed in your Head Start program.

I.1. Please tell me your job title related to health, mental health, and safety activities:

I.2. Some of the major areas of health, mental health, and safety activities in Head Start programs are listed below. For each one, please tell me how much you are involved in those activities:

		SELECT ONE IN EACH ROW					
		Primarily Responsible For The Activity	Involved But Not Primarily Responsible For The Activity	Not Involved In The Activity			
a.	Active supervision	1	2	3 🗆			
b.	Early childhood mental health consultation	1	2	з 🗆			
C.	Staff wellness	1	2	3 🗆			
d.	Emergency preparedness	1	2	3 🗆			
e.	Other, specify:	1	2	з 🗆			

These next questions are about these activities: active supervision.

I.3_1. How much are the following types of personnel responsible for active supervision in your Head Start programming?

		SELECT ONE IN EACH ROW				
		NOT APPLICABL E	NOT AT ALL	VERY LITTLE	SOME	A GREAT DEAL
a.	Classroom teachers, assistants and aides	99 🗆	1	2	з 🗆	4 🗆
b.	Specialized staff for health, mental health or safety	99 🗌	1	2	з 🗆	4 🗆
C.	Center directors	99 🗌	1	2	3 🗆	4 🗆
d.	Other employees of our organization	99 🗌	1	2	3 🗆	4 🗆

		SELECT ONE IN EACH ROW				
		NOT APPLICABL E	NOT AT ALL	VERY LITTLE	SOME	A GREAT DEAL
e.	Contract workers (for example, through a staffing firm)	99 🗌	1	2 🗆	3□	4 🗌
f.	Partner organizations or vendors such as a mental health provider	99 🗌	1	2	з 🗆	4 🗆
g.	Volunteers	99 🗌	1	2	3 🗆	4
h.	EHS/HS program director	99 🗌	1	2	3 🗌	4 🗆
i.	Other, specify:	99 🗌	1	2	3 🗆	4

I.4_1. How much would you say that **procedures** for active supervision vary across your agency?

		SELECT ONE IN EACH ROW				
		NOT APPLICABL E	NOT AT ALL	VERY LITTLE	SOME	A GREAT DEAL
a. Within centers across or staff	lassrooms	99 🗌	1	2	з 🗆	4 🗆
b. Across different center	s	99	1	2	3 🗌	4 🗆
c. Across our different He Early Head Start, Migra Seasonal Head Start, an Head Start/Child Care F programs	nt and nd Early	99 🗆	1 🗆	2□	3□	4 🗆
d. Other, specify:		99 🗌	1	2	3 🗆	4 🗆

I.5_1. How much would you say that active supervision **practices** vary across your agency?

	SELECT ONE IN EACH ROW				
	NOT APPLICABL E	NOT AT ALL	VERY LITTLE	SOME	A GREAT DEAL
a. Within centers across classrooms or staff	99 🗌	1	2	з 🗆	4 🗆
b. Across different centers	99	1	2	3	4 🗆

			SELECT ONE IN EACH ROW						
			NOT APPLICABL E	NOT AT ALL	VERY LITTLE	SOME	A GREAT DEAL		
C.	Early Head Seasonal H	different Head Start, Start, Migrant and ead Start, and Early /Child Care Partnership							
	programs		99 🗌	1	2	3 🗌	4		
d.	d. Other, specify: 99 1 2 3						4 🗆		
	I.6_1. How are decisions made about the training or technical assistance that staff will receive related to active supervision? CODE ALL THAT APPLY								
		I don't recall recent train	ning or technica	l assistanc	e on this topi	c	1		
		An organization-wide de	cision is made.	•••••			2		
		Center directors decide f	for their staff				3		
		Staff members are free t	o select their o	wn	•••••		4		
		As a manager, I work wit	ch staff to deter	mine	•••••	•••••	5		
		Coordinators or supervis					6		
		Based on staff reviews					7		
		Based on data analysis					8		
		Other (specify)					9		
	These next questions are about the activities: early childhood mental health consultation. I.3_2. How much are the following types of personnel responsible for implementing early childhood mental health consultation in your Head Start programming?								
			SELECT ONE IN EACH ROW						
			NOT APPLICABL E	NOT AT ALL	VERY LITTLE	SOME	A GREAT DEAL		
a.	Classroom aides	teachers, assistants and	99 🗆	1	2	з 🗆	4 🗆		
b.	Specialized	staff for Health	99 🗌	1	2	3 🗌	4		

			SELEC1	ONE IN EAC	H ROW	
		NOT APPLICABL E	NOT AT ALL	VERY LITTLE	SOME	A GREAT DEAL
C.	Center directors	99 🗌	1	2	3 🗆	4 🗆
d.	Other employees of our organization	99 🗌	1	2 🗌	з 🗆	4 🗆
e.	Contract workers (for example, through a staffing firm)	99 🗌	1	2 🗆	з 🗆	4 🗌
f.	Partner organizations or vendors such as a mental health provider	99 🗌	1	2	з 🗆	4 🗆
g.	Volunteers		1	2	3 🗆	4 🗆
h.	Other, specify:	99 🗌	1	2	з□	4 🗆

I.4_2. How much would you say that **procedures** for early childhood mental health consultation vary across your agency?

	SELECT ONE IN EACH ROW				
	NOT APPLICABL E	NOT AT ALL	VERY LITTLE	SOME	A GREAT DEAL
a. Within centers across classrooms or staff	99 🗆	1	2 🗆	з 🗆	4 🗆
b. Across different centers	99	1	2	3 🗌	4 🗆
c. Across our different Head Start, Early Head Start, Migrant and Seasonal Head Start, and Early Head Start/Child Care Partnership programs	99 🗆	1□	2□	3□	4□
d. Other, specify:	99 🗌	1	2	з 🗆	4 🗆

I.5_2. How much would you say that early childhood mental health consultation **practices** vary across your agency?

your agoney.		SELECT ONE IN EACH ROW					
	NOT APPLICABL E	NOT AT ALL	VERY LITTLE	SOME	A GREAT DEAL		
a. Within centers across classrooms	99 🗌	1	2	з 🗌	4 🗆		

		SELECT ONE IN EACH ROW				
		NOT APPLICABL E	NOT AT ALL	VERY LITTLE	SOME	A GREAT DEAL
	or staff					
b.	Across different centers	99 🗌	1	2	3 🗆	4 🗆
C.	Across our different Head Start, Early Head Start, Migrant and Seasonal Head Start, and Early Head Start/Child Care Partnership programs	99 🗆	1	2□	3□	4□
h.	Other, specify:	99 🗌	1	2	з 🗆	4 🗆

I.6_2. How are decisions made about the training or technical assistance that staff will receive related to early childhood mental health consultation? CODE ALL THAT APPLY

I don't recall recent training or technical assistance on this topic	1
An organization-wide decision is made	2
Center directors decide for their staff	3
Staff members are free to select their own	4
As a manager, I work with staff to determine	5
Coordinators or supervisors decide based on individual development plans	
Based on staff reviews	7
Based on data analysis	8
Other (specify)	9

These next questions are about the activities: staff wellness

I.3_3. How much are the following types of personnel responsible for implementing staff wellness in your Head Start programming?

			SELECT	ONE IN EAC	H ROW	
		NOT APPLICABL E	NOT AT ALL	VERY LITTLE	SOME	A GREAT DEAL
a.	Classroom teachers, assistants and aides	99 🗌	1	2 🗆	з 🗆	4 🗆
b.	Specialized staff for Health	99 🗌	1	2	3 🗆	4
C.	Center directors	99 🗌	1	2	3 🗆	4
d.	Other employees of our organization	99 🗌	1	2	з 🗆	4 🗆
e.	Contract workers (for example, through a staffing firm)	99 🗌	1	2 🗆	з 🗆	4 🗆
f.	Partner organizations or vendors such as a mental health provider	99 🗌	1	2 🗌	з 🗆	4 🗆
g.	Volunteers		1	2	3 🗆	4
h.	Other, specify:	99 🗌	1	2	3 🗆	4

I.4_3. How much would you say that **procedures** for staff wellness vary across your agency?

		SELECT ONE IN EACH ROW				
		NOT APPLICABL NOT VERY E AT ALL LITTLE S		SOME	A GREAT DEAL	
a.	Within centers across classrooms or staff	99 🗌	1	2	з 🗆	4 🗆
b.	Across different centers	99 🗌	1	2	3	4 🗆
C.	Across our different Head Start, Early Head Start, Migrant and Seasonal Head Start, and Early Head Start/Child Care Partnership programs	99 🗔	1□	2	3□	4 🗆
d.	Other, specify:	99 🗌	1	2	з□	4

I.5_3. How much would you say that staff wellness practices vary across your agency?

		SELECT ONE IN EACH ROW				
		NOT APPLICABL E	NOT AT ALL	VERY LITTLE	SOME	A GREAT DEAL
a.	Within centers across classrooms or staff	99 🗌	1	2	3 🗆	4 🗆
b.	Across different centers	99 🗌	1	2	3 🗌	4 🗆
C.	Across our different Head Start, Early Head Start, Migrant and Seasonal Head Start, and Early Head Start/Child Care Partnership programs	99 🗆	1□	2 🗆	3□	4
d.	Other, specify:	99 🗌	1	2	3 🗆	4 🗆

I.6_3. How are decisions made about the training or technical assistance that staff will receive related to staff wellness? CODE ALL THAT APPLY

I don't recall recent training or technical assistance on this topic	1
An organization-wide decision is made	2
Center directors decide for their staff	3
Staff members are free to select their own	4
As a manager, I work with staff to determine	5
Coordinators or supervisors decide based on individual development plans	
Based on staff reviews	7
Based on data analysis	8
Other (specify)	9

These next questions are about the activities: emergency preparedness.

I.3_4. How much are the following types of personnel responsible for implementing emergency preparedness in your Head Start programming?

		SELECT ONE IN EACH ROW						
		NOT APPLICABL E	NOT AT ALL	VERY LITTLE	SOME	A GREAT DEAL		
a.	Classroom teachers, assistants and aides	99 🗌	1	2	3□	4 🗆		
b.	Specialized staff for Health	99 🗌	1	2	3 🗌	4		
C.	Center directors	99 🗌	1	2	3 🗆	4		
d.	Other employees of our organization	99 🗌	1	2	з 🗌	4 🗆		
e.	Contract workers (for example, through a staffing firm)	99 🗌	1	2	з 🗆	4 🗆		
f.	Partner organizations or vendors such as a mental health provider	99 🗌	1	2	з 🗆	4 🗆		
g.	Volunteers		1	2	3 🗆	4		
h.	Other, specify:	99 🗌	1	2	3 🗌	4 🗆		

I.4_4. How much would you say that **procedures** for emergency preparedness vary across your agency?

	SELECT ONE IN EACH ROW					
	NOT APPLICABL E	APPLICABL NOT AT VERY SOME				
a. Within centers across classrooms or staff	99 🗆	1	2 🗌	з 🗆	4 🗆	
b. Across different centers	99 🗌	1	2	3 🗌	4 🗆	
c. Across our different Head Start, Early Head Start, Migrant and Seasonal Head Start, and Early Head Start/Child Care Partnership programs	99 🗔	ı	2□	3□	4□	
d. Other, specify:	99 🗌	1	2 🗆	з 🗆	4 🗆	

I.5_4. How much would you say that emergency preparedness practices vary across your agency?

		SELECT ONE IN EACH ROW					
		NOT APPLICABL E	NOT AT ALL	VERY LITTLE	SOME	A GR	
a.	Within centers across classrooms or staff	99 🗆	1	2		з□	4
b.	Across different centers	99 🗌	1	2		3 🗆	4
C.	Across our different Head Start, Early Head Start, Migrant and Seasonal Head Start, and Early Head Start/Child Care Partnership						4
	programs	99 🔲	1	2 📙		3 📙	
d.	Other, specify:	99 🗌	1	2		3 🗌	4

I.6_4. How are decisions made about the training or	technical assistance that staff will receive related to
emergency preparedness? CODE ALL THAT APPL	Υ

I don't recall recent training or technical assistance on this topic	1
An organization-wide decision is made	2
Center directors decide for their staff	3
Staff members are free to select their own	4
As a manager, I work with staff to determine	5
Coordinators or supervisors decide based on individual development plans	6
Based on staff reviews	7
Based on data analysis	
Other (specify)	

Section II. Recent Training/Technical Assistance Experiences in Domain

II.1. Please think about the trainings or technical assistance activities your agency has experienced in health, mental health, and safety in the past 12 months. For these next questions, please choose one training or technical assistance activity that you think has been most useful to your agency. You may choose training or technical assistance received by a group of your staff or a single individual.

	[Co	ntinue to select]
	[Ca	nnot recall such an activity in past 12 months]
II.2. Wh	nat v	vas the topic of that training?
II.3. Wh	nat v	vas the primary mode of the training?
		In-person (ask 4a)1
		On-line/webinar (ask 4b)2
		Telephone calls (ask 4c)3
		Other (please specify):4
II.4.a. [i	f in-	person training] Which of these best describes the type of in-person training this was?
		Conference1
		Workshop2
		Office of Head Start (OHS) Regional institute, academy or cluster training3
		On-site training4
		Mentoring or coaching5
		College or university course6
		Some other format (specify)7
II 4 h [i	f on	-line] Which of these best describes the type of on-line training this was?
ii. 1. D . [i		
		Peer learning group where participants learn mostly from one another
		On-line with only on-line interaction with the trainer or other trainees, such as an interactive webinar or an on-line college course2
		On-line with on-line and other interaction with the trainer or other
		trainees, such as an interactive webinar or an on-line college course with phone or in-person supplementation
		On-line with no interaction with the trainer or other trainees, such as a
		self-guided course or downloaded webinar4

II.4.c. [i	f by	phone] Which of these best describes the type of phone training this was?
		Mentoring or coaching1
		Peer learning group where participants learn mostly from one another2
		Workshop or group conference call
II.5. Wa	s th	ere planned follow-up with the trainer or within your agency to build on this training?
		Yes1
		No2
II.6. Do	es y	our agency have an on-going relationship with this trainer?
		Yes1
		No2
II.6.a.	Wa	s the training customized to the participants' needs and abilities?
		Yes1
II.6.b.		No
		Very Much1
		Somewhat2
		A little3
		Not at all4
II.6.b.1.		Was the training or technical assistance inclusive and responsive to cultural, language, lability differences of your staff?
		Very Much1
		Somewhat2
		A little
		Not at all4
II.7.		w many hours total did you receive this training, not including time spent doing homework or ding materials?
		hours

II.8.	Over how many separate sessions did the training take place? For example, did you spend 1 hour each week for 3 weeks (i.e., 3 sessions), or was it one 90-minute webinar (i.e., 1 session)?						
		# of sessions					
II.9.	Wł	nat best describes the person or organization that provided the training?					
		Federal OHS program specialists1					
		OHS regional T/TA specialists2					
		OHS National Center staff3					
		OHS regional T/TA specialists and National Center staff4					
		Head Start staff from outside of your agency5					
		QRIS or other organizations helping licensed providers in your state6					
		Curriculum company, software company, or other company providing materials for working with children					
		Local college or university staff8					
		A consultant or other private organization or individual9					
		Other governmental resources, including school districts					
		Other resource					
II.10.	Dic	Did your agency incur any costs so that staff could receive this training?					
		Yes1					
		No					
	II.1	Oa. What was the primary source of these funds?					
		OHS discretionary T/TA funds1					
		OHS operational funds2					
		Other sources, such as grants or other restricted funds3					
		Unknown4					
II.11.	Wł	nat are the roles or job titles of the people from your agency who participated in the training?					
 II.12.		I your agency have a specific goal in having staff participate in this training, for example, to velop a new policy or improve particular practices?					
		Yes					
	П	No.					

II.12.a. How would you describe the specific goals for having staff participate in this training?

MARK (X) YES OR NO IN EACH ROW

	Yes	No					
a. All staff need to build capacity in this area	1	o 🗆					
b. Some staff need to build capacity in this area	1	0 🗆					
c. Establishing new program policies and procedures	1	o 🗆					
d. Implementing a new practice	1	0 🗆					
e. Strengthening existing practice	1	0 🗆					
f. Required to meet regulations	1	0					
g. Required for continued funding	1	0 🗆					
h. Developing better techniques for a specific situation	1	о□					
i. General program functioning or employee skills not related to early childhood (e.g. communication among staff, information technology skill, managing budgets, etc.)	1	0 🗆					
☐ No							
II.14. What are the top two reasons you found this training useful to your as AND 2 FOR THE TWO TOP REASONS.	gency? PLEAS	SE INDICATE 1					
□ Well executed	•••••	1					
☐ Helped us meet requirements		2					
☐ Spoke to a particular problem we have		3					
☐ Was just at the right level for our organization	•••••	4					
☐ Had concrete steps we could implement	•••••	5					
☐ Was something we are committed to		6					
☐ We have a champion in the organization to help us implement	•••••	7					
☐ We had the necessary resources to implement	•••••	8					
☐ It got us thinking about our work	☐ It got us thinking about our work9						

		We were able to get many people trained10
		Other (specify):11
II.15.a.		these next questions, please choose a training or technical assistance activity that your ency has received but was <u>not</u> able to apply to improve practice.
	[Co	ntinue to select]
	[Ca	nnot recall such an activity in past 12 months]
II.15.b.	Wh	at was the topic of that training or technical assistance activity?
II.16.		nat was the primary mode of the training or technical assistance?
		In-person1
		On-line with no interaction with others, such as a self-guided course2
		Online interacting with others, such as a discussion group3
		Telephone calls4
		Other (specify):5
II.17.a.	[if ir	n-person] Which of these best describes the type of in-person training this was?
		Conference1
		Workshop2
		OHS Regional institute, academy or cluster training3
		On-site Training3
		Mentoring or coaching4
		College or university course5
		Other format (specify):6
II.17.b.	[if o	n-line] Which of these best describes the type of on-line training this was?
		Peer learning group where participants learn mostly from one another1
		On-line with only on-line interaction with the trainer or other trainees, such as an interactive webinar or an on-line college course
		On-line with on-line and other interaction with the trainer or other trainees, such as an interactive webinar or an on-line college course with phone or in-person supplementation
		On-line with no interaction with the trainer or other trainees, such as a self-guided course or downloaded webinar4

II.17.c. [if by phone] Which of these best describes the type of phone training this was? ☐ Mentoring or coaching......1 ☐ Peer learning group where participants learn mostly from one another......2 □ Workshop or group conference call......3 II.18. Was there planned follow-up with the trainer or within your agency to build on this training? II.18.a. Does your agency have an on-going relationship with this trainer? Was the training customized to the participants' needs and abilities? II.19. II.19.b. Was the training or technical assistance inclusive and responsive to cultural, language, and ability differences of the children and families you serve? □ Not at all4 II.19.b.1. Was the training or technical assistance inclusive and responsive to cultural, language, and ability differences of your staff? □ Very Much......1 □ Not at all4

II.20.	How many hours total did you receive this training, not including time spent doing homework or reading materials?
	hours
II.21.	Over how many separate sessions did the training take place? For example, did you spend 1 hour each week for 3 weeks (i.e., 3 sessions), or was it one 90-minute webinar (i.e., 1 session)?
	# of sessions
II.22.	What best describes the person or organization that provided the training?
	☐ Federal OHS program specialists1
	☐ OHS regional T/TA specialists
	☐ OHS National Center staff
	☐ OHS regional T/TA specialists and National Center staff4
	☐ Head Start staff from outside of your agency5
	☐ Staff from within your agency6
	☐ QRIS or other organizations helping licensed providers in your state7
	☐ Curriculum company, software company, or other company providing materials for working with children8
	☐ Local college or university staff9
	☐ A consultant or other private organization or individual10
	☐ Other governmental resources, including school districts11
II.23.	Did your agency incur any costs so that staff could receive this training?
	□ Yes1
	□ No2
	II.23a. What was the primary source of these funds?
	□ OHS discretionary T/TA funds1
	☐ OHS operational funds2
	☐ Other sources, such as grants or other restricted funds
	□ Unknown4
II.24.	What are the roles or job titles of the people from your agency who participated in the training?
II.25.	Did your agency have a specific goal in having staff participate in this training, for example, to develop a new policy or improve particular practices?

		Yes	•••••	1
		No	•••••	2
II.	.25.a. Ho	w would you describe the specific goals for having staff participate training?	e in this	
			MARK (X) YE EACH	
			Yes	No
a.	All staf	f need to build capacity in this area	1	0 🗆
b.	Some s	taff need to build capacity in this area	1 🗆	0 🗆
c.	Establi	shing new program policies and procedures	1	0 🗆
d.	Implen	nenting a new practice	1	o 🗆
e.	Strengt	thening existing practice	1	о□
f.	Requir	ed to meet regulations	1 🗆	о□
g.	Require	ed for continued funding	1	о□
h.	Develo	oping better techniques for a specific situation	1	о□
i.	childho	I program functioning or employee skills not related to early od (e.g. communication among staff, information technology anaging budgets, etc.)	1	о 🗆
11.2	26.a. Ha	ve there been any follow-up steps from this training or activity?		
		Yes		1
		No	•••••	2
11.2	26.b. Wł	nat follow-up steps have you taken from this training or activity?		

II.27.	What is the main reason you found this training hard for your agency to apply to its health, mental health, and safety work?					
		Training addressed an issue we don't have1				
		Our organization is not ready to implement the ideas or actions from the training				
		Our organization had already been implementing the ideas or actions from the training				
		It was difficult to find concrete next steps to implement4				
		We do not have the resources to implement5				
		Not a high enough priority for the organization6				
		We are too busy7				
		Other (specify)8				

Section III. Selected Practice Area within Domain

These next questions focus on specific practices within Health, Mental Health, and Safety: *Mental Health Consultation*

III.1.		MARK (X) YES OR NO		
	Yes	No	Not Applicabl e	
Does your agency have a mental health consultant (MHC) available to provide support to staff?	1	0 🗆		
Do teachers in center-based programs request support from the mental health consultant?	1	о□		
Do home-based providers request support from the mental health consultant?	1 🗆	o 🗆		

III.2a. About how often does the mental health consultant engage in the following practices?

		SELECT ONE IN EACH ROW					SELECT ONE		
				he mental following?	Is this level of support adequate?				
		NOT AT ALL	A FEW TIMES A YEAR	ABOUT MONTHLY	MORE THAN ONCE A MONTH	YES	NO		
a.	Conduct classroom observations?	1	2	3 🗆	4	1	0 🗆		
b.	Help teachers develop strategies for behavior management?	1	2	з 🗆	4 🗆	1	o 🗆		
c.	Share behavior management strategies with parents?								
d.	Provide follow-up support for teachers?	1	2	3 🗆	4	1	0 🗆		
e.	Provide referrals for parent or child mental health consultation?								
f.	Support teachers engaging in reflective practice?	1	2	3 🗆	4	1	о 🗆		
g.	Provide support on staff wellness such as self-care	1	2	3 🗆	4 🗆	1	0		

	strategies?								
h.		-	port provided	1	2	3 🗆	4	1	0
III.2	2b. A	bout	how much is budgete	d per yeaı	r for a men	tal health co	nsultant(s) to pr	ovide ser	vices?
	☐ Less than \$1,0001								
] Ве	etween \$1,000 and \$5,	000				2	
] В€	etween \$5,000 and \$10	0,000				3	
] Ве	etween \$10,000 and \$2	20,000				4	
		ه ا	ver \$20,000	•••••				5	
chi	 III.2c. In the past year, have you asked a parent to pick up a child early because of problems with the child's behavior? 1							r (such as	
III.3	3. H	low n	nuch would you say ea	rly childh	ood menta	l health cons	sultation varies a	cross yo	ır agency?
] Hi	ghly uniform across th	e organiza	ation	•••••	•••••	1	
] Sc	ome variation but most	tly consist	ent across	the organiza	tion	2	
] Co	onsiderable variation a	cross the	organizatio	on	•••••	3	
	☐ I do not know the extent of variation across our organization in this practice								
.4	2	017-	e think about your ager 2018 program year (tw een that year and the c	o years a	go). Which				_
			ur early childhood mer ears ago						ere two
			the past two years, we ental health consultati						
		_							

Head Start Manager/Coordinator Survey (Wave 2): Health, Mental Health, and Safety In the past two years, there has been no change to the amount of early childhood mental health services we have been able to provide......4 [If no change, then SKIP to III.6] III.5. What is the main source that has informed the agency's changes to its early childhood mental health consultation in the past two years? ☐ Increased spending......1 ☐ Had a resource within the organization who championed the change......4 ☐ Other (specify)......5 What is the main source that has supported or enabled the agency's changes to its early childhood mental health consultation in the past two years? ☐ Received training or technical assistance......2 ☐ Had a resource within the organization who championed the change......4 ☐ Other (specify)......5 III. 6. What are the two main challenges the agency has faced or currently faces in how it provides early childhood mental health consultation? Our caseload assignments are too large for our staff to do as much ☐ We do not have the technical expertise or materials......4 ☐ Families have too many challenges that we are not able to support

everyone as well as we would like to......7

III.7.	III.5=2 or III.5a=2, then skip to III.8. else ask:) Last year , did your agency receive any training technical assistance on early childhood mental health consultation?				
	□ Yes	1			
	□ No	2			
III.8.	What individuals or organizations provided that training or technical assi THAT APPLY.	stance? SELECT ALL			
	☐ Federal OHS program specialists	1			
	☐ OHS regional T/TA specialists	2			
	☐ OHS National Center staff	3			
	☐ OHS regional T/TA specialists and National Center staff	4			
	☐ Other Head Start staff such as from national or regional Head Start Associations	5			
	\square QRIS or other organizations helping licensed providers in your state	6			
	☐ Curriculum company, software company, or other company providing materials that support service implementation				
	☐ Local college or university staff	8			
	☐ A consultant or other private organization or individual	9			
	☐ Other governmental resources, including school districts	10			
	☐ Other resource	11			
III.9.	Did your agency incur any costs so that staff could receive this training?				
	□ Yes	1			
	□ No	2			
	III.9a. What was the primary source of these funds?				
	☐ OHS discretionary T/TA funds	1			
	☐ OHS operational funds	2			
	☐ Other sources, such as grants or other restricted funds	3			
III.10.	What are the roles or job titles of the people from your agency who partic	cipated in the training?			

111.11.		lity differences of the child		•	to cuiturai, iaii	guage, and
		Very much				1
		Somewhat			•••••	2
		A little				3
		Not at all				
III.11a.		as the training or technical a lity differences of your staf		e and responsive	to cultural, lan	guage, and
		Very much				1
		Somewhat				2
		A little				3
		Not at all				
					•••••	••••
III.12.		w well did the level of the t rticipants?	raining or technic	al assistance mato	th the level of	your agency
		Training/technical assistar	nce was too basic	for our participan	ts	1
		Training/technical assistar	nce was just right	for our participan	ts	2
		Training/technical assistar		•	-	
			•••••	•••••	•••••	••••
III.13.	Thi	nking about this training or	technical assistar	nce, how satisfied	were you with	1
				SELECT ONE IN EA	ACH ROW	
			NOT AT ALL SATISFIED	SOMEWHAT SATISFIED	SATISFIED	VERY SATISFIE D
The qual	ity c	of the instruction	1	2	3 🗆	4
The instr		ors' knowledge and	1□	2□	3□	4 🗆
•		s provided	1	2	3 🗆	4 🔲

b.

c.

		SELECT ONE IN EACH ROW				
		NOT AT ALL SATISFIED	SOMEWHAT SATISFIED	SATISFIED	VERY SATISFIE D	
The cor	ntent of the information	1	2	3 🗆	4 🗆	
Other,	specify:	1	2	3 🗆	4 🗆	
111.4.4	D:		-41 in 414 4ini		1 : - 4 7	
III.14.	,g ,					
	☐ Yes (ask III.15)					
	□ No (skip to III.16)					
III.16.	☐ Completely achieved ☐ Partially achieved ☐ Not achieved What other investments did the			raining or tech	2	
				Yes	No	
a. Su	ubstitutes for teaching staff			1	0 🗆	
b. Tr	avel or other expenses other tha	an training costs		1	о□	
c. Co	osts for purchasing equipment o	r materials		1	о□	
	ollow-up trainings to implement aining activity	what was learned	in the original	1	о□	
	dditional trainings to implement aining activity	what was learned	l in the original	1	0	

III.1	1.17. Do you feel that additional training or technical assistance would help your agency improve its early childhood mental health consultation?					
	□ Yes		.1			
	☐ Maybe		.2			
	☐ Probably Not		.3			
Sec	ction IV. Training/Technical Assistance Needs in Domai	n				
IV.1	priorities in health, mental health, and safety? Please include profeindividual staff as well as organizational technical assistance or train	essional develop ning priorities.				
IV.2	[PLEASE RECORD UP TO FOU	d as follows:	ES OR NO IN			
		Yes	No			
a.	All staff need to build capacity in this area	1 🗆	0 🗆			
b.	Some staff need to build capacity in this area	1	о <u>П</u>			
C.	Establishing new program policies and procedures	1□	0□			
d.	Implementing a new practice	1□	о□			
e.	Strengthening existing practice	1	0 🗆			
f.	Required to meet regulations	1	0 🗆			
g.	Required for continued funding	1	0 🗆			

h. D					
	Developing better techniques for a specific situation		1	0	
chi	eral program functioning or employee skills not related to early lhood (e.g. communication among staff, information technology managing budgets, etc.)		1	0	
IV.3. assista	How confident are you that your agencance priorities for health, mental health, a			training and	technical
	□ Very confident				1
	☐ Somewhat confident				2
	□ Not very confident	•••••	•••••		3
	□ Not at all confident				4
	following factors make it difficult for yo would like for health, mental health, an	ur agency to			o each of th
		ur agency to		ng and technic	cal assistan
		ur agency to	o <u>get</u> the traini	ng and technic	cal assistan
Available		ur agency to d safety?	SELECT ONE	ng and technic IN EACH ROW SOMEWHA	al assistand
	would like for health, mental health, an	ur agency to d safety? NOT AT ALL	SELECT ONE NOT VERY MUCH	IN EACH ROW SOMEWHA T	A GREAT DEAL
. Difficult	would like for health, mental health, and e trainings are too expensive	ur agency to d safety? NOT AT ALL	SELECT ONE NOT VERY MUCH	IN EACH ROW SOMEWHA T	A GREAT DEAL
. Difficult . Not very	would like for health, mental health, and e trainings are too expensive to make staff time for trainings	nur agency to d safety? NOT AT ALL 1 □	SELECT ONE NOT VERY MUCH 2 2	IN EACH ROW SOMEWHA T 3 3	A GREAT DEAL
. Difficult Not very . Training . We do n	would like for health, mental health, and e trainings are too expensive to make staff time for trainings wany trainings available in our area	NOT AT ALL 1 1	SELECT ONE NOT VERY MUCH 2 2	IN EACH ROW SOMEWHA T 3 3 —	A GREAT DEAL 4 4 4 4 4 4 4 4 4 4 4 4 4
Difficult Not very Training We do n what t	would like for health, mental health, and e trainings are too expensive to make staff time for trainings y many trainings available in our area gs are far away or at inconvenient times not have staff time or budget implement the training recommended ike the quality of the trainings that are	NOT AT ALL 1 1 1 1	SELECT ONE NOT VERY MUCH 2 2 2 2	IN EACH ROW SOMEWHA T 3 3 3 3	A GREAT DEAL 4 4 4 4 4 4 4 4 4 4 4 4 4

☐ Not very satisfied	•••••	•••••	•••••		3			
☐ Not at all satisfied					4			
may be available to help your agency a	7.6. How satisfied you are with different types of training and technical assistance providers that may be available to help your agency achieve its goals related to health, mental health, and safety? Some of these provider types may not be available to you.							
	SELECT ONE IN EACH ROW							
	NOT AT ALL	NOT VERY MUCH	SOME WHAT	A GREA T DEAL	NOT AVAILABL E TO US			
a. Federal OHS program specialists	1	2	3 🗌	4	5 🗆			
b. OHS regional T/TA specialists	1	2	3 🗌	4 🗆	5 🗆			
c. OHS National Center staff	1	2	з 🗌	4 🗌	5 🗆			
d. Other Head Start staff such as from national or regional Head Start Associations	1	2 🗆	з□	4 🗌	5 🗆			
e. QRIS or other organizations helping licensed providers in your state	1	2	з 🗆	4 🗆	5 🗆			
 f. Curriculum company, software company, or other company providing materials for working with children 	1□	2	3□	4 🗌	5 🗆			
g. Local college or university staff	1	2	3 🗆	4 🗌	5 🗆			
h. A consultant or other private organization or individual	1	2	3 🗆	4 🗌	5 🗆			
i. Other: specify	1	2	з□	4 🗆	5 🗌			
IV.7. Is there a type of training or technical a would like to get for your agency but you have '' Yes 'No (skip to IV.11) IV.8. Please list one type of training or technical able to obtain:	not been a	able to obta	ain? 		2			

IV.9. Would you describe the training or technical assistance you were unable to obtain on (INSERT TEXT FROM iv.8) as ...

	MARK (X) YES OR NO IN EACH ROW	
	Yes	No
All staff need to build capacity in this area	1	0 🗆
Some staff need to build capacity in this area	1	0 🗆
Establishing new policies and standards	1	0 🗆
Implementing a new practice	1	0 🗆
Strengthening existing practice	1	0 🗆
Required to meet regulations	1	0 🗆
Required for continued funding	1	0 🗆
Developing better techniques for a specific situation	1	0 🗆
General program functioning or employee skills not related to early childhood (e.g. communication among staff, information technology skill, managing budgets, etc.)	1	o 🗆
	Some staff need to build capacity in this area Establishing new policies and standards Implementing a new practice Strengthening existing practice Required to meet regulations Required for continued funding Developing better techniques for a specific situation General program functioning or employee skills not related to early childhood (e.g. communication among staff, information technology	All staff need to build capacity in this area Some staff need to build capacity in this area Lestablishing new policies and standards Implementing a new practice Strengthening existing practice Required to meet regulations Required for continued funding Developing better techniques for a specific situation General program functioning or employee skills not related to early childhood (e.g. communication among staff, information technology

IV.10. What is the main reason you have not been able to obtain this training

Ш	Available trainings are too expensive	.1
	Difficult to make staff time for trainings	2
	Not very many trainings available in our area	.3
	General schedule obstacles	.4
	Trainings are far away or at inconvenient times	.5
	We do not have the resources to support work after the training	.6
	Do not like the quality of the trainings that are available	.7
	Limited access to technology	.8
	Other (specify)	.9

IV.11. Do you have any other comments about the training and technical assistance available to your agency for health, mental health, and safety activities?

Thank you for sharing your experiences and opinions about training and technical assistance for health, mental health, and safety activities in Head Start programs.